

**BUSINESS DEPARTMENT**  
**August 2024 Activity Report**

Support Services Coordinator  
Property Management

- Processed one (1) Skiff Storage Permit.
- Processed one (1) Terminate Skiff Storage Permit.
- Processed one (1) Terminate Boat Storage Permit.
- Processed one (1) Terminate Mooring Permit / Buyback.
- Processed and mailed letters for September mooring inspections; prepared work orders for Twenty-One (21) private moorings and two (2) district moorings.
- Processed one (1) Coastal Gateway Application.
- Processed two (2) Special Events; Wedding Permits.
- Processed one (1) Expressive Activities Permit.

Budget / Finance / Accounting

- District RV Camping Revenue: \$76,416
- Flying Flags Avila Beach @ PSL Camping Revenue: \$64424
- Parking Revenue: \$79,889
  - Avila Lot - \$73,889
  - Harford Landing - \$3,042
  - Harford Pier - \$2,958

Human Resources

- Opened Recruitment for Accounting Technician
- Hired internal candidate for Facility Supervisor
- Opened Recruitment for Utility Crew Leadworker
- Announced changes to benefits and prepared for Open Enrollment
- Announced schedule for legally mandated employee trainings

Administrative

- Drafting lease agreement with Port San Luis Harbor District Commercial Fisherman's Association.
- Collaborating with County of SLO and Coastal Commission on extending use permit to allow RV camping at Nobi and Woodyard.
- Kick off meeting with Tyler Technologies to develop the ERP project plan.
- Released RFP for License to do Business with PSLHD.

**FACILITIES DEPARTMENT**  
**Activity Report - August 2024**

<b>Major Maintenance Project</b>	<b>Status</b>	<b>Project Updates</b>
<b>Abandoned Vessel Removal</b>	Ongoing	Demolished 2 vessels
<b>Beach Stair Design / Engineering</b>	In Progress	Drafted staff report regarding engineer's estimates
<b>District Buildings - Maintenance &amp; Improvements</b>	Not Started	Scheduled electrical engineer for District Use area on Harbor Terrace
<b>Heavy Equipment Maintenance</b>	Ongoing	Ordered parts for sweeper repair
<b>Mooring Capital Costs</b>	In Progress	Annual LCM Haul-out underway, planned to return to water first week of September. Hull sanded and repainted. Top side needle-gunned and painted. No major issues or repairs identified.
<b>Parking Lot Maintenance</b>	Complete	
<b>Pier Lumber &amp; Materials</b>	In Progress	Lumber/Pile order expected late September / early October
<b>Revetment Maintenance</b>	In Progress	Awaiting FEMA to obligate funding for storm related repair plan.
<b>Trailer Boat Hoist Maintenance &amp; Repairs</b>	In Progress	Met with ATS regarding recoating specifications. Received quote for services
<b>Wastewater Collection System Maintenance</b>	Ongoing	FRM replaced the Programmable Logic Controller (PLC) components
<b>Water Distribution System Maintenance</b>	Ongoing	
<b>Water Tank</b>	Not Started	

Capital Projects & Assets		Status / Updates
Avila Pier Rehabilitation	In Progress	Worked on Bents 44-48. Repaired portion of the pier most damaged by storms. Drove 6 piles. Officially awarded \$422,000 from WCB; corresponded with WCB staff regarding close-out of \$1.25 mil grant and status of pending \$555,877 award; prepared WCB grant reimbursement request #6 (\$24,080.90) and final request for release of retention (\$125,000.00)
Avila Pier Landing Rehabilitation	In Progress	Corresponded with DBW grant program staff on grant agreement extension and provided progress update on pier rehab project
Flying Flags Project Monitoring	Ongoing	Engineer continued review of secondary tank plans.
Harford Pier Redevelopment	In Progress	Continued repairs under former restaurant.
Solar/Charging Station	In Progress	Received Board approval for pursuing grant transfer of \$200,000 toward the project. Corresponded with granting agencies regarding next steps.
Skiff - Pier Crew		
Underground Storage Tank	In Progress	
Emergency Response & Recovery		<b>Status / Updates</b>
January & March 2023 Storms	In Progress	Continued meeting with FEMA and Cal OES reps; prepared project workbooks with labor, materials, equipment, etc.
Winter 2023/2024 Storms	In Progress	Finished compiling damage inventory list of all impacted Port facilities from January/February 2024 storms and submitted list to FEMA
Other Grants		<b>Status / Updates</b>
Nuclear Power Preparedness Program	In Progress	Confirmed NPP funds allocated to backup battery units at Maintenance Shop could be carried over into the new FY 24/25 as part of the EVCS solar project
State Lands Commission COVID-19	In Progress	
Avila Beach Community Foundation	In Progress	Requested quote from playground equipment vendor for new swing frame and swing equipment; began preparing grant applications for swing set and doggy bag program for ABCF CY2025 grant cycle
Permitting		<b>Status / Updates</b>
Dredge Permits	In Progress	Received Grunion Survey Report
Waterboard	In Progress	

## **Harbor Patrol Department Activity Report – August 2024**

- Responded to a medical aid for an elderly subject with an altered level of consciousness
- Responded to multiple disabled recreational vessels inside and outside PSL Harbor and towed back to the Sport Launch without incident
- Contacted a vessel exceeding 5mph inside the small boat mooring area
- Coordinated with The Marine Mammal Center for recovery of multiple sea lions hauled out of District beaches
- Responded to several reports of missing children on Avila Beach
- Contacted a subject secured to the Sport Launch and intending to leave it overnight. Advised of ordinance and had subject relocate to a rental mooring
- Responded to a verbal disturbance on Fisherman's Beach over the "No Dog" ordinance
- Conducted a traffic stop on a vehicle operating with multiple juveniles riding in the back of the truck
- Responded to a fatal traffic collision for a motorcycle vs a truck
- Responded to a medical aid for a fall victim with head and neck injuries
- Responded to a report of domestic violence
- Responded to a report of a possible kayaker in distress off Shell Beach. Determined no distress after identifying object in question as a deceased sea lion
- Responded to a non-injury traffic collision and facilitated information exchange
- Multiple contacts for underway vessels regarding proper safety equipment
- Responded to a medical aid for an insect sting that resulted in a severe allergic reaction
- Responded with Lifeguards to a medical aid for a beach patron that was bitten by an aggressive sea lion. Provided first aid and activated protective measures for remaining beach patrons on that side of the beach
- Captured a sea bird entangled in fishing line. Freed the bird and released after brief evaluation
- Responded to a medical aid for a subject on an ebike that had collided with a fixed object and suffered a head and possible spinal injury
- Responded to a report of a suspicious subject approaching groups on the beach and making lewd comments
- Responded to a second separate subject approaching groups of females on the beach and making inappropriate comments
- Responded to a report of a kayaker in distress just outside the Sport Launch basin
- Responded to an injury traffic accident involving a golfcart rollover
- Responded to a medical aid for a fall victim with a broken arm

- Took report from a beach patron that had been stung by a stingray. Patron declined medical attention and self-transported to a local area medical center for treatment and evaluation
- Responded to a large, overturned sailing kayak stuck against the jetty. Recovered subject from the water, re-righted and towed vessel to the Sport Launch without incident
- Responded with Deputies to a verbal disturbance at the Coastal Gateway building that was occurring between a temporarily unhoused subject with a dog and passers-by. After initial release and the subject leaving Port San Luis, the subject began making threats to subjects on the Avila promenade and was subsequently arrested by Deputies
- Responded to a medical aid for a severely intoxicated subject passed out on Avila Beach
- Took Boat 1 fire pump out of service for maintenance and repair. Placed back in service after repairs were complete
- Hauled Water Taxi for scheduled maintenance
- Responded with CalFire to two fires suspected to have been caused by cigarettes on the Harford Pier
- Responded to a report of domestic violence. One of the subjects was later arrested for outstanding warrants
- Responded with USCG Morro Bay to a mayday call originating from the waters off Pismo Beach. Conducted search patterns with USCG Morro Bay and found nothing.
- Responded to a cliff rescue at Pirates Cove for an uninjured elderly hiker that was unable to get off a remote beach they had accessed earlier in the day
- Responded to a medical aid for a fall victim with significant head and neck injuries

**Harbor Patrol Department Statistics Table**

<b>Avila Beach</b>	<b>Total</b>	<b>Campground</b>	<b>Total</b>	<b>Harford Land Area</b>	<b>Total</b>
Alcohol/Glass Ordinance	1	Camping Ordinance	1	Parking Ordinance	5
Dogs/Leash Ordinance	7	Illegal Parking	3	Camping Ordinance	0
Fire Ordinance	0	Fire Ordinances	0	Traffic Ordinance	1
<b>Olde Port Beach</b>		Dog/Leash Ordinance	0	<b>Harford Pier</b>	
Alcohol/Glass Ordinance	0	<b>Inner Harbor</b>		Illegal Parking	13
Dogs/Leash Ordinance	0	Safety Equip/PFD's	6	Smoking Ordinance	3
Fire Ordinance	0	Rescues	15	Traffic Ordinance	0
<b>Fishermen's Beach</b>		Tows	5	<b>AOA – Zone of Impact</b>	9
Alcohol/Glass Ordinance	0	Vessel Assist	58	<b>Total AOA (SO, CalFire, F&amp;W)</b>	16

Dog/Leash Ordinance	1	Mooring/Anchor Ordinance	2	<b>Foot Patrol</b>	52
Fire Ordinance	0	<b>Outer Harbor</b>		<b>Training</b>	9
Illegal Parking	0	Tows	3	<b>Maintenance</b>	108
<b>Coast Guard Beach/Light House</b>		Vessel Assist	3		
All Contacts	0	Rescues	0		
<b>Pirates Cove</b>		<b>Avila Lot Enforcement</b>			
Agency Assist	0	Illegal Parking	2		

**WATER TAXI:** Runs 175 for 441 People

### Parking Violation Statistics

<b>Code Section</b>	<b>Violation</b>	<b>Violations Issued</b>
PSLH 20.020 A(2)	Failure to Display Permit	15
PSLH 20.020 A	Not Parked in Designated Area	5
PSLH 20.700 A	Camping Without Permit	0
PSLH 20.700 B	Camping in No Camping Area	0
PSLH 20.020 C	Fire Lane	0
PSLH 20.600	Unregistered Vehicle	0
PSLH 20.020 A(1)	Handicapped Space W/O Permit	0
PSLH 20.020 D(1)	Unattached Vessel Trailers	0
PSLH 20.020 D(2)	Loading Zones	2
PSLH 20.020 D	Other Categories	2
PSLH 20.020D	Vehicles with Boat Trailers Only	0
PSLH 20.020B	Exceed Posted Time Limits	0
Other Codes		1
<b>Total Violations Issued</b>		<b>26</b>

### Lifeguard Department Activity Report

- Conducted 24 minor medical aids for the following:
  - Beach related lacerations
  - Abrasions
  - Insect Stings
  - One hypothermic subject
  - One sea lion bite
  - One dog bite

- Conducted 4 major medical aids for the following:
  - One fall victim
  - One bike accident with injuries
  - Single fall victim with head and neck injuries
- 2 missing children located and reunited
- Conducted 5 surf rescues
- Conducted 1 boat rescue

**Lifeguard Department Statistics Table**

	Totals
Rescues	4
Prevents	94
Boat Rescues	0
Boat Warnings	5
Medical Aids	28
Lost and Found	27
Fires	11
Public Contacts	1094
Dog Laws	185
Alcohol	81
Lost Child/Parent	2

## Acronyms & Initialism Index

ABCA	-	Avila Beach Community Association	HPOA	-	Port San Luis Harbor Patrol Officers Association
ABCF	-	Avila Beach Community Foundation	HPV	-	Human Powered Vessel
ABCSD	-	Avila Beach Community Services District			International City / County Management Association
ACFR	-	Annual Comprehensive Financial Report	ICMA	-	Association
ACOE	-	Army Corps of Engineers	IIPP	-	Injury Illness Prevention Program
APC	-	Associated Pacific Constructors	ITB	-	Invitation to Bid
APCD	-	Air Pollution Control District	JCFLC	-	Joint Cable Fisheries Liaison Committee
AST	-	Above-ground Storage Tank	LAIF	-	Local Agency Investment Fund
AVAC	-	Avila Valley Advisory Council	LCM	-	Landing Craft, Mechanized "Elsie M"
AWAF	-	Abandoned Watercraft Abatement Fund	LH	-	Lighthouse
AWP	-	Alternative Work Program	LHK	-	Point San Luis Lighthouse Keepers
BMP	-	Best Management Practices	LHQ	-	Lifeguard Headquarters
		Brilliant Resilient Infrastructure and Communities	MKN	-	Michael K Nunley & Associates
BRIC	-	Communities	MLLW	-	Mean Lower Low Water
CACC	-	California Coastal Commission	MM		Major Maintenance
		California Association of Harbor Masters and Port Captains	MND	-	Mitigated Negative Declaration
CAHMPC	-	Port Captains	MO	-	Main Office
CARB	-	California Air Resource Board	MSDS	-	Material Safety Data Sheet
CCC	-	California Coastal Commission	NEPA	-	National Environmental Policy Act
CCHE	-	California Cultural and Historical Endowment	NPP	-	Nuclear Power Plant
		Central California Joint Cable Fisheries Liaison Committee	O & M	-	Operations and Maintenance
CCJCFLC	-	Committee	OES	-	Office of Emergency Services
CDP	-	Coastal Development Permit	OPB	-	Olde Port Beach
CEQA	-	California Environmental Quality Act	OPF	-	Olde Port Fisheries
CG/CGB	-	Coastal Gateway/Coastal Gateway Building	OPI	-	Olde Port Inn
CIWQS	-	California Integrated Water Quality System	OSPR	-	Office of Spill Prevention and Response
CIP	-	Capital Improvement Projects	PCT	-	Pecho Coast Trail
		California Marine Affairs and Navigation Consortium	PFD	-	Personal Floation Device
CMANC	-	Consortium			Port San Luis Commercial Fishermen's Association
CMC	-	California Men's Colony	PSLCFA	-	Association
CMS	-	Changeable Message Sign	PWC	-	Personal Watercraft
CPI	-	Consumer Price Index	REACH	-	Regional Economic Action Coalition
CSDA	-	California Special Districts Association	RFP	-	Request for Proposals
CUPA	-	Certified Unified Program Agency	RO	-	Reverse Osmosis
CYMA	-	Accounting Program	RWQCB	-	Regional Water Quality Control Board
		Ca. State Parks, Division of Boating & Waterways	SAVE	-	Surrendered & Abandoned Vessel Exchange
DBW	-	Waterways	SCC	-	State Coastal Conservancy
DCNPP	-	Diablo Canyon Nuclear Power Plant	SEIU	-	Service Employees International Union
DIW	-	Dead in the Water	SLOCOG	-	San Luis Obispo Council of Governments
DTSC	-	Department of Toxic Substances Control	SPCC	-	Spill Prevention Control and Counter Measure
EDD	-	Employment Development Department	SDRMA	-	Special District Risk Management Authority
EIR	-	Environmental Impact Report	SEIU	-	Service Employees International Union
EOP	-	End of Pier	SO	-	Sheriff's Office
EWEC	-	Emergency Worker Exposure Control	SOP	-	Standard Operating Procedure
EVCS	-	Electric Vehicle Charging Station	SSMP	-	Sanitary Sewer Management Plan
FEMA	-	Federal Emergency Management Agency	SWPPP	-	Storm Water Pollution Prevention Program
FOAP	-	Friends of Avila Pier	SWRCB	-	California State Water Resources Control Board
FRO	-	First Responder Operations	TRAN	-	Tax Revenue Anticipation Note
GAAP	-	Generally Accepted Accounting Principles			
GASB	-	Governmental Accounting Standards Board			
GFOA	-	Government Finance Officers Association			
GSI	-	Geographic Information Systems			
HPO	-	Harbor Patrol Officer			

## Acronyms & Initialism Index

TTAC	-	Technical Transportation Advisory Committee
USACE	-	United States Army Corps of Engineers
USCG	-	United States Coast Guard
UST	-	Underground Storage Tank
VTIP	-	Vessel Turn In Program
WCB	-	Wildlife Conservation Board
WWTP		Waste Water Treatment Plan

