



## STAFF REPORT

**TO:** Board of Commissioners  
**FROM:** Suzy Watkins, Harbor Director  
**DATE:** February 28, 2023  
**SUBJECT:** **Standing and Ad Hoc Committee Assignments for 2023**

### Recommendation / Proposed Motion

- **Recommendation:** President Matakovich has determined the Standing and Ad-hoc Committee assignments as shown in the chart below. No motion or approval is needed for the board.

### Policy Implications

Port San Luis Harbor District Policy No. 4060 - Committees of the Board of Commissioners, Section 4060.30 *The Board President shall appoint and publicly announce the members of the standing and any ad-hoc committees for the ensuing year no later than the Board's regular meeting in February.*

### District Major Objective/Goal

Not applicable

### Fiscal Implications / Budget Status

Not applicable.

### Alternatives Considered

The following actions were considered but are not recommended at this time:

- None at this time.

### Discussion

Each year the Board President appoints Board members to committees (District Policy 4060). The standing committees (in bold, below) are general categories and must abide by the Brown Act regulations. Ad-hoc committees are intended for specific tasks, generally have a completion goal, are exempt from most Brown Act requirements, and will be appointed by the President on an as-needed basis.

Pursuant to District Policy, the Board President shall appoint and publically announce the members of the standing and any Ad-hoc committees for the ensuing year no later than the Board’s regular meeting in February. The below chart shows the 2022 Committee assignments, including the temporary assignments, as appointed by President Brandy and the 2023 Committee assignments as determined by President Matakovich.

A separate item on today’s agenda recommends simplification of the District’s committee structure, and reorganization of standing committees down to two standing committees. President Matakovich’s committee appointments are based on that recommended structure along with three ad hoc committees.

## 2022 Committees

|                            | Commissioners: |        |        |         |            | Staffed by:     |                  |                    |                             |
|----------------------------|----------------|--------|--------|---------|------------|-----------------|------------------|--------------------|-----------------------------|
|                            | Blecha         | Barrow | Brandy | Vessely | Matakovich | Harbor Director | Business Manager | Facilities Manager | Chief Harbor Patrol Officer |
| <b>Standing Committees</b> |                |        |        |         |            |                 |                  |                    |                             |
| Finance                    |                | ✓      |        |         | ✓          | ✓               | ✓                |                    |                             |
| Lighthouse                 | ✓              |        |        | ✓       |            | ✓               | ✓                | ✓                  |                             |
| Personnel                  |                |        | ✓      |         | ✓          | ✓               | ✓                |                    |                             |
| Property                   |                |        | ✓      | ✓       |            | ✓               | ✓                | ✓                  |                             |
| Avila Pier                 | ✓              |        |        |         | ✓          | ✓               | ✓                | ✓                  |                             |
| <b>Ad Hoc Committees</b>   |                |        |        |         |            |                 |                  |                    |                             |
| Gear Storage               |                | ✓      |        | ✓       |            | ✓               | ✓                | ✓                  |                             |
| Harbor Terrace             | ✓              |        | ✓      |         |            | ✓               | ✓                | ✓                  |                             |
| Mooring                    |                | ✓      |        |         | ✓          | ✓               |                  | ✓                  | ✓                           |
| Parking Management         | ✓              |        |        | ✓       |            | ✓               |                  | ✓                  | ✓                           |
| Public Safety              |                | ✓      | ✓      |         |            | ✓               |                  |                    | ✓                           |
| Regional Planning          |                |        | ✓      | ✓       |            | ✓               |                  |                    |                             |

## 2023 Committees

|                            | Commissioners: |        |        |         |            | Staffed by:     |                  |                    |                             |
|----------------------------|----------------|--------|--------|---------|------------|-----------------|------------------|--------------------|-----------------------------|
|                            | Blecha         | Barrow | Brandy | Vessely | Matakovich | Harbor Director | Business Manager | Facilities Manager | Chief Harbor Patrol Officer |
| <b>Standing Committees</b> |                |        |        |         |            |                 |                  |                    |                             |
| Finance                    |                | ✓      |        | ✓       |            | ✓               | ✓                |                    |                             |
| Property                   | ✓              |        | ✓      |         |            | ✓               | ✓                | ✓                  |                             |
| <b>Ad Hoc Committees</b>   |                |        |        |         |            |                 |                  |                    |                             |
| Piers Rehabilitation       | ✓              |        | ✓      |         |            | ✓               | ✓                | ✓                  |                             |
| Strategic Planning         |                |        |        | ✓       | ✓          | ✓               | ✓                | ✓                  | ✓                           |
| Policies                   |                | ✓      |        |         | ✓          | ✓               | ✓                | ✓                  | ✓                           |