

# PORT SAN LUIS HARBOR DISTRICT POLICY HANDBOOK

**POLICY TITLE:** Committees of the Board of Commissioners  
**POLICY NUMBER:** 4060  
**Originally Adopted:** October 2001  
**Revised:** April 2017; November 2017, Resolution No. 17-19, February 2023  
**Reviewed:** February 28, 2023

**4060.10** The Board President shall appoint such ad-hoc committees as may be deemed necessary or advisable by himself / herself and / or the Board. The duties of the ad-hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when the final report has been made.

**4060.20** The following may be standing committees of the Board:

**4060.21** Finance Committee;

**4060.22** Property Committee;

**4060.30** The Board President shall appoint and publicly announce the members of the standing and any ad-hoc committees for the ensuing year no later than the Board's regular meeting in February.

**4060.40** The Board's standing committees may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below.

**4060.41** All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act" see appendices) that pertain to regular meetings of the Board of Commissioners.

**4060.50** The Board's standing Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget, special projects and major expenditures.

**4060.60** The Board's standing Property Committee shall be concerned with issues relating to leases, licenses, and District properties in general, including the Point San Luis Lighthouse.