

# PORT SAN LUIS HARBOR DISTRICT POLICY HANDBOOK

**POLICY TITLE:** Committees of the Board of Commissioners  
**POLICY NUMBER:** 4060  
**Originally Adopted:** October 2001  
**Revised:** April ~~25,~~2017; November ~~28,~~2017, Resolution No. 17-19,  
February 2023  
**Reviewed:** February 28, 2023

**4060.10** The Board President shall appoint such ad-hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad-hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when the final report has been made.

**4060.20** The following may be standing committees of the Board:

**4060.21** Finance Committee;

**4060.22** Property Committee;

~~**4060.23** Personnel Committee;~~

~~**4060.24** Lighthouse Committee;~~

~~**4060.25** Avila Pier Rehabilitation Committee.~~

**4060.30** The Board President shall appoint and publicly announce the members of the standing and any ad-hoc committees for the ensuing year no later than the Board's regular meeting in February.

**4060.40** The Board's standing committees may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. ~~Committee assignment may be made by the Board President, a majority vote of the Board, or on their own initiative. Any recommendations resulting from said review shall be submitted to the Board via a written or oral report.~~

**4060.41** All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act" see appendices) that pertain to regular meetings of the Board of Commissioners.

**4060.50** The Board's standing Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget, special projects and

major expenditures.

**4060.60** The Board's standing Property Committee shall be concerned with issues relating to leases, licenses, and District properties in general, [including the Point San Luis Lighthouse](#).

~~4060.70 The Board's standing Personnel Committee shall be concerned with the functions, activities, operations, compensation and welfare of District staff.~~

~~4060.80 The Board's standing Lighthouse Committee shall be concerned with the functions, activities, and operations of the Point San Luis Lighthouse and the 501(c)3 Lighthouse Keepers organization.~~

~~4060.90 The Board's standing Avila Pier Rehabilitation Committee shall be concerned with the functions, activities and operations involved with the rehabilitation of the Avila Pier and the operations of the 501(c)3 Friends of Avila Pier organization.~~