

HARBOR COMMISSION BOARD MEETING

Draft Minutes
October 25, 2022
6:00 PM

Coastal Gateway Building
3900 Avila Beach Drive, Avila Beach, CA 93424



DRAFT MINUTES

CALL TO ORDER / PUBLIC COMMENT

Call to Order: President Brandy called the Meeting to order at 5:45 PM.

Commissioners Present Drew Brandy, Mary Matakovich, Bob Vessely, Bill Barrow, and Jim Blecha

Commissioners Absent: None

Legal Counsel Present Ty Green

Public Comment: President Brandy called for public comment on the Closed Session items, of which there was none.

ADJOURN TO CLOSED SESSION

President Brandy adjourned to Closed Session at 5:46

Pursuant to Government Code §54956.9(d)(1): Conference with District Counsel – pending litigation in the matter of *Andrea Lueker v. Port San Luis Harbor District, et al.*, SLO Superior Court Case No. 22CV-0317.

Pursuant to Government Code §54956.9(a): Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District.*

Pursuant to Government Code section 54956.9(d)(1): Conference with District Counsel existing litigation. *Tome vs. Port San Luis Harbor District.*

ADJOURN TO OPEN SESSION

The Board ended Closed Session, and President Brandy reconvened the meeting to Open Session at 6:02 PM.

Report on Closed Session:

President Brandy stated there is nothing to report.

ROLL CALL / FLAG SALUTE / PUBLIC COMMENT

Commissioners Present Drew Brandy, Mary Matakovich, Bob Vessely, Bill Barrow, and Jim Blecha

Commissioners Absent: None

Staff Present Chris Munson, Facilities Manager; Matt Ashton, Chief Harbor Patrol

Legal Counsel Present Ty Green

PUBLIC COMMENT: President Brandy called for public comment on items not on the agenda, and the following commented:

- Brett Miller, Pismo Beach
- Tom Swem, Port Captain, San Luis Yacht Club

CONSENT ITEMS

A. Activity Reports: September 2022; receive and file.

B. Treasurer's Report: August 2022; receive and file.

C. Monthly Payables: September 2022 check register; receive and file.

D. Minutes: September 27, 2022, Minutes; recommend approval.

E. Lighthouse Keepers – Quarterly update; receive and file.

F. Update of Policy Handbook: Review updated Policy 1015-Standards of Decorum and Civility, update to Policy 2215-Workplace Bullying and Violence Policy, and Policy 2220-Equal Employment Opportunity Policy & Statement; review and file.

THE FOLLOWING CONSENT ITEM WAS COMMENTED ON:

A. Activity Report: September 2022; receive and file.

THE FOLLOWING CONSENT ITEM WAS PULLED:

F. Update of Policy Handbook: Review updated Policy 1015-Standards of Decorum and Civility, update to Policy 2215-Workplace Bullying and Violence Policy, and Policy 2220-Equal Employment Opportunity Policy & Statement; review and file.

Commissioner Matakovich commented on Consent Item F and requested that it be Tabled until the next meeting.

Commissioner Matakovich motioned to Table Consent Item F; seconded by President Brandy. Motion passed 5-0.

Public Comment: President Brandy called for public comment on the Consent Items and there was none.

Action: Commissioner Blecha moved to approve Consent Items A through E; seconded by Commissioner Matakovich. Motion passed 5-0.

DISCUSSION ITEMS

A. Lighthouse Cistern Project: Review and approve the proposed Lighthouse Cistern Project and award project contract; recommend approval.

Chief Harbor Patrol Officer Matt Ashton presented the Staff Report and answered questions of the Board.

Public Comment:

- Stacey Avelar, Point San Luis Lighthouse, answered questions of the Board.

Action: Commissioner Matakovich moved to approve the Lighthouse Keepers request to approve the project contract; seconded by President Brandy. Motion passed 5-0,

B. Update of Policy Handbook: Review and approve the proposed update to Policy 4030-Remuneration and Reimbursement, and Policy 4040-Board President; recommend approval.

Chief Harbor Patrol Officer Matt Ashton presented the Staff Report and answered questions of the Board.

Public Comment: President Brandy called for public comment and there was none.

Action: Commissioner Vessely moved to approve Staff Recommendation; seconded by Commissioner Barrow. Motion passed 5-0.

COMMUNICATIONS

Commissioner Barrow requested the status on the replacement of the camel at Hoist #4 and Facilities Manager Chris Munson answered.

Commissioner Blecha inquired about the status on the breakwater and Chief Harbor Patrol Officer Matt Ashton updated the Commissioners on key points. Chief Ashton also informed the Board that a two-year extension was received by the California Coastal Commission to keep Nobi Point and Woodyard Camp Sites open.

Commissioner Matakovich gave the Board a summary on the AVAC Meeting she attended.

Commissioner Vessely briefed the board on a meeting he attended, hosted by District 3 Supervisor Dawn Ortiz-Legg regarding off-shore energy. In attendance were the Norwegian Consul General Gry Rabe Henriksen and her delegation, along with Commissioner Matakovich and Facilities Manager Chris Munson who presented a thorough overview of the Port’s facilities, areas, and depths.

Commissioner Matakovich announced the 100th Birthday Celebration of Travis Evans that takes place on Saturday, October 29th, and provided the invitation flyer.

FUTURE AGENDA ITEMS

Commissioner Blecha requested that the board discuss the public art mural project at a future meeting. President Brandy requested that as the sponsor of the commissioned art, President Blecha provide information on the art project before it is agendized.

ADJOURNMENT

The Meeting adjourned at 7:44 PM to the next regularly scheduled Meeting on November 15, 2022, at 1:00 PM.

Drew Brandy, President

Attest: _____
Bob Vessely, Secretary