



BUSINESS DEPARTMENT Activity Report – August 2022

- Property Management
 - Mooring / Boat Storage Patrons:
 - Processed and mailed letters for the September mooring inspections; prepared work orders: Zone 4, seventeen (17) Patrons, and two (2) District moorings.
 - Reviewed documents and processed one mooring transfer.
 - Finalized updated Gear Storage Permit and sent an application to the next patron in line on the waiting list to fill the vacated unit.
 - Events
 - Processed seven (7) Special Event Permits [two (2) Operation Surf events, one (1) Pale Kai event, two (2) weddings, one (1) private gathering, and one (1) beach clean-up event].
 - Processed three (3) Coastal Gateway rental agreements.
- Budget / Finance / Accounting
 - District RV Camping Revenue: \$73,205
 - Flying Flags Avila Beach @ PSL Camping Revenue: \$34,712
 - Parking Revenue: \$80,589
 - Avila Lot - \$73,946
 - Harford Landing - \$3,597
 - Harford Pier - \$3,046
 - Prepared and submitted 2021-2022 SDRMA Workers' Compensation Annual Payroll Reconciliation.
- Recruitment/Staffing
 - Opened recruitment for Harbor Patrol Officer I/III.
 - Opened recruitment for Sr. Lifeguard.
 - Assisted HPO Mat Horn with renewing his Captain's License.
 - Organized the 2-day Open Enrollment Workshops regarding new 2023 CalPERS online registrations and assisted staff with the available benefit options.

FACILITIES DEPARTMENT
Activity Report - August 2022

Major Maintenance Project	Status	Project Updates
Abandoned Vessel Removal	Ongoing	Staff applied for new round of SAVE grant funding for FY 22/23 and was awarded \$20,000.
Coastal Gateway Furniture Replacement	Not Started	
District Buildings - Maintenance & Improvements	Not Started	Obtained quote for port-wide re-key. Currently assessing key access levels.
Document Conversion & Organization	In Progress	
Dredge Pump Maintenance	Not Started	
Heavy Equipment Maintenance	Ongoing	Purchased 2 Tires for the reachlift. Troubleshoot and repaired the faulty starter on the Little Giant.
Lighthouse Road Maintenance	Not Started	Maintenance of Lighthouse Road is tentatively planned for bid solicitation in February 2023, work in March/April.
Mooring Capital Costs	In Progress	Removed LCM Water on Aug 1. Pressure Washed and cleaned vessel; removed fenders; utilized International Inspections to ultrasonically gauge bottom and sides of hull; utilized Ventura Welding to place patch on bottom of hull; staff patched two holes above waterline; painted hand railings and A-frame; needle gunned deck of vessel and applied epoxy; replaced zincs; sanded bottom paint and reapplied bottom paint; serviced engines; re-mounted tire fenders, and placed LCM back into service August 29. Advertised and awarded Annual Mooring Supply ITB solicitation.
Parking Lot Maintenance	Not Started	Harford Lot Maintenance tentatively planned for bid solicitation in February 2023, work in March/April.
Pier Lumber & Materials	Not Started	
Revetment Maintenance	In Progress	Reviewing Initial Study and draft Mitigated Negative Declaration for Revetment & Jetty Repair Project.
Trailer Boat Hoist Maintenance & Repairs	Not Started	Received repaired Trailer Boat Hoist motor from Perry's Electric motors. Approved proposal from Quality Hoist for trolley wheel repair on Trailer Boat Hoist.
Wastewater Collection System Maintenance	Ongoing	Troubleshoot and ordered new wastewater flowmeter for Liftstation 3 -Unit, on back order; will ship September 6.
Water Distribution System Maintenance	Ongoing	
Water Tank	Not Started	

Capital Projects & Assets		Status / Updates
Avila Pier Rehabilitation	In Progress	Continued Avila Pier re-decking. Received first load of lumber from Dickman-Hines. Planned for removal of existing electrical conduit on pier. Coordinated with Subsea Global Solutions (SGS) divers for repairs to Avila Pier. Received SGS diving sea container and placed in yard. Received and unloaded 1352 bags of grout. Received and unloaded fiberglass forms. Assisted SGS divers in the unloading and launching of their work platforms and diving vessel; utilized Little Giant crane to load materials onto SGS work platform. Coordinated with Advantage Technical Services (ATS) to have access to Avila Pier during deck repairs so they can continue the inspections of piles. SGS pile repairs began on 8/22. ATS has performed 2 inspections on pile cleaning and preparations. Worked with MKN to finalize Utility Replacement Plan.
Avila Pier Landing Rehabilitation	Not Started	Awaiting final grant agreement from Division of Boating and Waterways.
Avila Pier & Harford Pier Water / Fireline Repairs	Ongoing	
Boom Truck	In Progress	Supplier to receive in August, delivery expected in September/October.
Coastal Gateway HVAC	Not Started	
Generators - Main Office & Lift Station 2	In Progress	Alltech replaced radiator under warranty and performed start-up of back-up generator at Main Office.
Harbor Terrace - Gear Storage	Ongoing	Notorized Easement Deed has been provided to PG&E, awaiting final installation.
Harbor Terrace Project Monitoring	Ongoing	
Harford Pier Redevelopment	In Progress	
Master Plan	Not Started	
Outboard Motor Storage	In Progress	Met with fabricator on modifying design to maximize units and lower material costs.
Security Cameras	In Progress	
Sewer Treatment Plant	In Progress	
Trailer Boat Gas Pump	Replacement In Progress	Post-collision replacement of gas pump and remote console install by Paradise Services re-scheduled for September.
Trailer Boat Dock	In Progress	Staff to begin working on RFP.
Utility Task Vehicle	In Progress	Estimated delivery date is for September 2022.
Dredging		Status / Updates
Maintenance Dredging	Completed June 15	Submitted 2022 Dredge Close-Out Report for Regional Water Board, USACE, and Coastal Commission.
Harford Pier		Status / Updates
Harford Pier O&M	In Progress	9 piles driven at bent 82-83; caps and stringers replaced. Repairs made to pier structure and canopy supports Replaced gearbox and made repairs to skiff hoist.

**Harbor Patrol Department
Activity Report – August 2022**

- Assisted a mooring patron whose skiff had sunk.
- Responded to medical aids for the following: Chest pain / difficulty breathing; fall-related injuries; stingray stings; seizures; slip and fall with possible head / neck injury; loss of consciousness; fall with bleeding wound (victim on blood thinners).
- Met with several local business owners to check in and discuss summertime concerns and networking.
- Responded to a vessel that had lost propulsion outside of PSL harbor. Towed back to Sport Launch without incident.
- Troubleshoot Ventek parking machine issues.
- Responded to and recovered multiple SUP / kayakers overcome by wind conditions.
- Contacted a vessel that was underway inside the work area for the breakwater repair project that had been ignoring signaling from the work crews / tugboat.
- Worked with a local business owner regarding a personnel issue and trespassing order.
- Responded to a report of a subject brandishing a firearm at Woodyard campground.
- Assisted SLO Sheriff's Office with locating and recovering an escaped mental health patient in the area.
- Responded to Fat Cat's Café for a serial dine-&-dasher.
- Responded to a bird that was wrapped up in fishing line. Freed bird from fishing line, checked for apparent injuries and released.
- Responded to a verbal disturbance in front of Fat Cat's Café.
- Contacted multiple recreational paddle craft and vessels for lack of required safety equipment.
- Responded to a vessel dragging anchor into the Avila Beach swim zone.
- Responded to a report of domestic violence in Avila until turned over to Deputies.
- Received multiple reports of injured / deceased marine mammals in the harbor. Worked with the Marine Mammal Center and briefed with CA Fish & Wildlife regarding the same.
- Received reports and responded to a possible missing persons report on Avila Beach.
- Responded to a possible cliff rescue and subsequent body recovery off Pismo Beach.
- Received multiple reports of shark sightings and posted signage in accordance with current PSLHD procedures.

- Observed a vessel sitting low in the water on an inside rental mooring. Boarded and dewatered, then towed to Sport Launch for haul out and subsequent action by owner.
- Responded to a verbal disturbance in front of the maintenance yard over a parking space.
- Flagged down in Avila for a disoriented dementia patient. Contacted the subject's family and returned him to their care.
- Responded to a non-injury hit & run on the Harford Pier.
- Hauled Boat 1 for maintenance and bottom paint.
- Responded to a jet ski that had lost propulsion off the lighthouse. Towed back to Hoist #1 without incident.
- Responded to a possible auto-theft in progress on Front Street.
- Responded to a report of a subject at the base of the Avila Pier harassing a transgender person.
- Responded to a verbal disturbance involving a heavily intoxicated adult and 2 small children.
- Hauled Water Taxi for routine maintenance and for replacement of malfunctioning bilge pump.
- Responded to an injury traffic collision on Avila Beach Drive.
- Responded to a non-injury traffic collision by the PSL Boatyard.
- Removed many sea lions from a commercial boat and notified owner for action.

Harbor Patrol Department Statistics Table

Avila Beach	Total	Campground	Total	Harford Land Area	Total
Alcohol/Glass Ordinance	3	Camping Ordinance	0	Parking Ordinance	22
Dogs/Leash Ordinance	1	Illegal Parking	0	Camping Ordinance	0
Fire Ordinance	0	Fire Ordinances	0	Traffic Ordinance	3
Olde Port Beach		Dog/Leash Ordinance	0	Harford Pier	
Alcohol/Glass Ordinance	0	Inner Harbor		Illegal Parking	17
Dogs/Leash Ordinance	0	Safety Equip/PFD's	9	Smoking Ordinance	4
Fire Ordinance	0	Rescues	10	Traffic Ordinance	0
Fishermen's Beach		Tows	1	AOA – Zone of Impact	14
Alcohol/Glass Ordinance	0	Vessel Assist	29	Total AOA (SO, CalFire, F&W)	20
Dog/Leash Ordinance	1	Mooring/Anchor Ordinance	3	Foot Patrol	50
Fire Ordinance	0	Outer Harbor		Training	20
Illegal Parking	0	Tows	2	Maintenance	146
Coast Guard Beach/Light House		Vessel Assist	3		
All Contacts	0	Rescues	0		
Pirates Cove		Avila Lot Enforcement			
Agency Assist	1	Illegal Parking	37		

WATER TAXI: 145 Runs for 408 People

Parking Violation Statistics

Code Section	Violation	Violations Issued
PSLH 20.020 A(2)	Failure to Display Permit	56
PSLH 20.020 A	Not Parked in Designated Area	4
PSLH 20.700 A	Camping Without Permit	0
PSLH 20.700 B	Camping in No Camping Area	0
PSLH 20.020 C	Fire Lane	0
PSLH 20.600	Unregistered Vehicle	18
PSLH 20.020 A(1)	Handicapped Space W/O Permit	1
PSLH 20.020 D(1)	Unattached Vessel Trailers	0
PSLH 20.020 D(2)	Loading Zones	7
PSLH 20.020 D	Other Categories	4
PSLH 20.020D	Vehicles with Boat Trailers Only	0
Total Violations Issued		90

Lifeguard Department

- Responded to medical aids for the following: Chest pain, sting ray stings (x5), fall with injuries (x2), beach related cuts/ abrasions with wound care
- Performed 4 rip current rescues for beach patrons caught in a rip current
- Conducted 1 water rescue for a struggling swimmer
- Closed off West portion of the beach water after report of a sewage spill

Lifeguard Department Statistics Table

	Totals
Rescues	6
Prevents	178
Boat Rescues	0
Boat Warnings	9
Medical Aids	22
Lost and Found	20
Fires	4
Public Contacts	694
Dog Laws	208
Alcohol	77
Lost Child/Parent	7

Acronyms & Initialism Index

Consent Item A

ABCA	- Avila Beach Community Association	GASB	- Governmental Accounting Standards Board
ABCF	- Avila Beach Community Foundation	GFOA	- Government Finance Officers Association
ABCSD	- Avila Beach Community Services District	GSI	- Geographic Information Systems
ACOE	- Army Corps of Engineers	HPO	- Harbor Patrol Officer Port San Luis Harbor Patrol Officers Association
AOA	- Agency Other Assist	HPOA	- Association
APC	- Associated Pacific Constructors	HPV	- Human Powered Vessel
APCD	- Air Pollution Control District	ICMA	- International City / County Management Association
AST	- Above-ground Storage Tank	IIPP	- Injury Illness Prevention Program
AVAC	- Avila Valley Advisory Council	ITB	- Invitation to Bid
AWAF	- Abandoned Watercraft Abatement Fund	JCFLC	- Joint Cable Fisheries Liaison Committee
AWP	- Alternative Work Program	LAIF	- Local Agency Investment Fund
BMP	- Best Management Practices Brilliant Resilient Infrastructure and Communities	LCM	- Landing Craft, Mechanized "Elsie M"
BRIC	- Communities	LH	- Lighthouse
CACC	- California Coastal Commission	LHK	- Point San Luis Lighthouse Keepers
CAFR	- Comprehensive Annual Financial Report California Association of Harbor Masters and Port Captains	LHQ	- Lifeguard Headquarters
CAHMPC	- Port Captains	MKN	- Michael K Nunley & Associates
CARB	- California Air Resource Board	MM	- Major Maintenance
CCC	- California Coastal Commission	MND	- Mitigated Negative Declaration
CCHE	- California Cultural and Historical Endowment	MO	- Main Office
CCJCFLC	- Central California Joint Cable Fisheries Liaison Committee	MSDS	- Material Safety Data Sheet
CDP	- Coastal Development Permit	NEPA	- National Environmental Policy Act
CEQA	- California Environmental Quality Act	NPP	- Nuclear Power Plant
CG/CGB	- Coastal Gateway/Coastal Gateway Building	O & M	- Operations and Maintenance
CIWQS	- California Integrated Water Quality System	OES	- Office of Emergency Services
CIP	- Capital Improvement Projects California Marine Affairs and Navigation Conference	OPB	- Olde Port Beach
CMANC	- Conference	OPF	- Olde Port Fisheries
CMC	- California Men's Colony	OPI	- Olde Port Inn
CMS	- Changeable Message Sign	OSPR	- Office of Spill Prevention and Response
CPI	- Consumer Price Index	PCT	- Pecho Coast Trail
CSDA	- California Special Districts Association	PFD	- Personal Floatation Device Port San Luis Commercial Fishermen's Association
CUPA	- Certified Unified Program Agency	PSLCFA	- Association
CYMA	- Accounting Program Ca. State Parks, Division of Boating & Waterways	PWC	- Personal Watercraft
DBW	- Waterways	REACH	- Regional Economic Action Coalition
DCNPP	- Diablo Canyon Nuclear Power Plant	RFP	- Request for Proposals
DIW	- Dead in the Water	RO	- Reverse Osmosis
DTSC	- Department of Toxic Substances Control	RWQCB	- Regional Water Quality Control Board
EDD	- Employment Development Department	SAVE	- Surrendered & Abandoned Vessel Exchange
EIR	- Environmental Impact Report	SCC	- State Coastal Conservancy
EOP	- End of Pier	SEIU	- Service Employees International Union
EWEC	- Emergency Worker Exposure Control	SLOCOG	- San Luis Obispo Council of Governments
EVCS	- Electric Vehicle Charging Station	SPCC	- Spill Prevention Control and Counter Measure
FEMA	- Federal Emergency Management Agency	SDRMA	- Special District Risk Management Authority
FOAP	- Friends of Avila Pier	SEIU	- Service Employees International Union
FRO	- First Responder Operations	SOP	- Standard Operating Procedure
		SSMP	- Sanitary Sewer Management Plan

Acronyms & Initialism Index

Consent Item A

TTAC	-	Technical Transportation Advisory Committee
USACE	-	United States Army Corps of Engineers
USCG	-	United States Coast Guard
UST	-	Underground Storage Tank
VTIP	-	Vessel Turn In Program
WCB	-	Wildlife Conservation Board
WWTP		Waste Water Treatment Plan