



MEMORANDUM

TO: Board of Commissioners
FROM: Suzy Watkins, Harbor Director
DATE: September 27, 2022
SUBJECT: **Conflict of Interest Code – Biennial Review**

Recommendation / Proposed Motion

Recommendations:

1. Review and affirm the proposed Conflict of Interest Code;
2. Adopt Resolution No. 22-17 updating the title of the District executive officer and adding consultants to the list of designated positions; waive the reading.

Motion: Move staff recommendations

Policy Implications

The Political Reform Act [Government Code §81000 et seq.] requires that every local government agency review its Conflict of Interest Code every two years to determine if it is accurate, or, alternatively, that the Code must be amended.

Fiscal Implications / Budget Status

None at this time.

Alternatives Considered

The following actions were considered but are not recommended at this time:

None at this time.

Discussion

It is a State requirement to review and consider the Harbor District's Conflict of Interest Code every two years and verify such review to the County Board of Supervisors.

Staff has reviewed the current policy in consultation with Legal Counsel. Staff recommends updating the title of the District executive officer and adding consultants to the list of designated positions. These revisions are reflected in the attached resolution as well as the clean and redline versions of the Conflict of Interest Code.

Attachment(s): 1. Resolution 22-17
2. PSLHD Policy #1020: Conflict of Interest Code (clean and redline versions)