



STAFF REPORT

TO: Board of Commissioners
FROM: Linda Hendy
DATE: July 26, 2022
SUBJECT: **2021/22 Employee Reimbursements**

Recommendation

- Receive and file; no action necessary

Policy Implications

California Government Code Section 53065.5 requires special districts to report employee reimbursements in excess of \$100 for the preceding fiscal year.

Fiscal Implications / Budget Status

In the fiscal year ended June 30, 2022, reimbursements totaling \$5,747.30 were required to be reported. Funds are included in the annual budget for these expenditures.

Alternatives Considered

The following actions were considered but are not recommended at this time:

- None

Discussion

California Government Code Section 53065.5 states:

Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

| Port San Luis Harbor District | | |
|--|------------|---|
| Employee Reimbursements | | |
| Fiscal Year Ended June 30, 2022 | | |
| Jaime Cuevas - Facilities Department | | |
| \$200.00 | 4/3/2022 | Timberland Boot Reimbursement - Uniform Cost |
| Nikki Henderson - Harbor Patrol | | |
| \$503.96 | 1/31/2022 | Rescue Boat Operator's Course - Marina Del Rey (Mileage/Meals) |
| Troy Lindwall - Mooring Crew | | |
| \$1,211.80 | 10/7/2021 | Pick up new skiff in Coos Bay, Oregon (Mileage/Meals/1 day Lodging) |
| Anthony Melin - Mooring Crew | | |
| \$271.50 | 4/22/2022 | Transportation Worker Identification Credential (TWIC) - Oxnard (Mileage/Renewal Card) |
| Karen O'Brien - Business Department | | |
| \$967.11 | 4/20/2022 | SDRMA Conference - Sacramento (Mileage/Meals/2 day Lodging) |
| Natalie Teeter - Facilities Department | | |
| \$297.17 | 9/29/2021 | CSDA Annual Conference - Monterey (Mileage/Meals) |
| Jake Vierra - Harbor Patrol Officer | | |
| \$147.42 | 4/22/2022 | Renewal -Transportation Worker Identification Credential (TWIC) - Oxnard (Mileage) |
| Suzy Watkins - Harbor Director | | |
| \$780.61 | 4/18/2022 | CMANC Officers Meeting, CA Boating Congress, Coastal Conservancy Meetings- Sacramento, Scotts Valley, Santa Cruz (Mileage/Meals) |
| \$374.02 | 5/18/2022 | CMANC Spring Meeting (Mileage/Meals) |
| \$571.04 | 6/18/2022 | CSDA General Managers Summit - Coronado (Mileage/Meals) |
| <u>\$1,725.67</u> | | |
| Tricia Wisniewski - Business Department | | |
| \$422.67 | 10/28/2021 | CSDA Board Secretary Conference - Anaheim (Mileage/Meals) |
| Total: \$5,747.30 | | |