



## **STAFF REPORT**

**TO:** Board of Commissioners  
**FROM:** Suzy Watkins, Harbor Director  
**DATE:** June 28, 2022  
**SUBJECT:** **Draft Update of Policy Handbook**

### **Recommendations / Proposed Motion**

1. Review and approve proposed updates to Policy 1000 - Purpose of Board Policies
2. Review and approve proposed updates to Policy 1010 - Adoption/Amendment of Policies
3. Review and approve proposed updates to Policy 1020 - Conflict of Interest
4. Review and approve proposed updates to Policy 1030 - Public Complaints
5. Review and approve proposed updates to Policy 1050 - Copying Public Documents
6. Review and approve proposed updates to Policy 2000 - Executive Officer
7. Review and approve proposed updates to Policy 2080 - Employee Status

**Proposed Motion:** Approve staff recommendations.

### **Policy Implications**

Confirm existing policies, and update to match current practices as needed.

### **Fiscal Implications / Budget Status**

- None at this time.

### **Alternatives Considered**

The following actions were considered but are not recommended at this time:

- None at this time.

