



## BUSINESS DEPARTMENT

### Activity Report – May 2022

- Property Management
  - Mooring / Boat Storage Patrons:
    - Sent letters to patrons for June Mooring Inspections; prepared work orders: Zone 2 – eighteen (18) Patrons.
    - Processed one (1) seasonal permit and prepared work order.
    - Issued one (1) skiff ladder permit.
    - Issued one (1) boat storage permit; entered new patron in the database and sent information to Accounting Dept.
  - Special Events
    - Processed seven (7) Special Event Permits: three (3) weddings, two (2) private gatherings, one (1) fishing trip BBQ, and Operation Surf.
- Budget / Finance / Accounting
  - District RV Camping Revenue: \$67,265
  - Flying Flags Avila Beach @ PSL Camping Revenue: \$28,544
  - Parking Revenue: \$57,654
    - Avila Lot - \$53,888
    - Harford Landing - \$1,516
    - Harford Pier - \$2,250
  - Attended two-day GFOA Webinar – Accounting and Financial Reporting for Variations to Lease Contracts.
- Administration
  - Reviewed and mailed parking citations to the processing service center
- Human Resources, Benefits & Payroll
  - Business Manager was hired; start date June 20<sup>th</sup>.
  - Four (4) Port Maintenance Workers hired; two (2) started May 31<sup>st</sup> for Utility Crew and the remaining two (2) (temporary positions) started June 1<sup>st</sup> for the Pier Crew (Avila Pier).
  - Filled the final three (3) Lifeguards positions.
  - Began preparations for Open Enrollment with CalPERS; no major changes for 2023.
- Automation and Information Technology
  - Consolidated Wi-Fi for the entire Port.
  - Added security cameras on the Coastal Gateway building and the Main Office building.

FACILITIES DEPARTMENT  
Activity Report - May 2022

Major Maintenance Project	Status	Project Updates
Abandoned Vessel Removal	Completed March 2022	Demolished (3) VTIP boats. Staff applied for new round of SAVE grant funding for upcoming FY 2022-23.
District Buildings - Maintenance & Improvements	Deferred to FY 2022-23	Project deferred to next FY 2022-23, no work completed in FY 2021-22.
Dredge Pump Maintenance	Completed February 2022	Annual maintenance completed in February 2022; 2022 Dredge Season began 3/1/2022. Dredged 2740 CY from Mobile Hoist Pier over 13 days, 797 CY from Trailer Boat Basin 5/1/2022-5/31/2022.
Heavy Equipment Maintenance	Ongoing	Did troubleshooting of transmission high pressure sensor on JCB. Utilized United Rentals to make repairs on Boom Truck Fuel system.
Mooring Capital Costs	Completed September 2021	Annual drydock completed August 2021; Engine repower and sea trials completed September 2021.
Parking Lot Maintenance	Completed April 2022	Toste Construction completed seal coat work in Avila Parking Lot 4/25/2022-4/27/2022. Replaced 8 park stops in May.
Pier Lumber & Materials	Completed April / May 2022	Gemini Forest Products delivered partial pile and lumber order in April 2022; received remaining lumber in May 2022.
Revetment & Jetty	In Progress	District contracted with SWCA & Tenera for biological surveys & preparation of anticipated MND (per CEQA) for large-scale repair/enhancement project. Biological surveys tentatively scheduled for May 2022 / June 2022.
Water Tank	Deferred to FY 2022-23	Project deferred to next FY 2022-23, no work completed in FY 2021-22.
Capital Projects & Assets		Status / Updates
Air Compressor	Completed November 2021	New T4 air compressor received November 2021, compressor used to pile drive 5 new piles since January 2022. 1 pile driven with compressor at bent 80-81 in April 2022.
Avila Pier Rehabilitation	In Progress	Received Notice to Proceed from WCB. Drafting Work Plan for the fulfillment of SCC grant requirements. Compiled prior project expenses and budget estimates into master project budget for SFRA cost share budget. Utility Relocation and Replacement Plan is underway. Friends of Avila Pier approved \$245,000 donation toward Stage 1 Utilities & Lighting components. Staff is still working with the County to secure a Minor Use Permit for a temporary construction storage yard to be located in the Avila Beach Parking Lot. Lumber going out to bid and to be awarded in June.
Avila Pier Landing Rehabilitation	Deferred to FY 2022-23	Awaiting grant award from Division of Boating and Waterways. Received notice in May that the funding of \$200,000 has been authorized at the federal level.
Avila Pier & Harford Pier Water / Fireline Repairs	In Progress	Emergency repairs completed on Avila Pier's water line in both October and December 2021. Emergency repairs to Harford Pier water line at Bent 20 completed by FRM in April 2022.
Boom Truck	In Progress	Ordered in March. Financing through CSDA 5-year lease-to-own program at 3.25% interest rate. Expecting delivery in September 2022.
Crane Cab Refurbishment	Deferred	Project deferred to future FY.
Generators - Main Office & Lift Station 2	In Progress	Received permit to operate for CGB/LS 2 backup generator from APCD; CGB/LS 2 generator completed start-up April 2022; applied for second permit to operate with APCD for towable backup generator; Main Office backup generator received in May. To be installed in June.
Harbor Terrace - Gear Storage	Ongoing	Improvements have been made to receive electrical. Passed PG&E final inspection.
Harbor Terrace Project Monitoring	Ongoing	Further development and monitoring expected to continue in the next FY.
Harford Pier Redevelopment	In Progress	Quaglino Roofing began canopy roof replacement 4/8/2022; reroofing contract extended due to more extensive roof damage than expected (tentative completion by beginning of June 2022). Staff replaced 26 purlins on canopy. Utilized welder to fabricate antenna brackets. Harford Pier Site Plan workshop series ongoing with next workshop tentatively scheduled for July 2022.
Harford Pier Survey	In Progress	Terminus survey completed in February. Staff provided directions for remaining scope of work to MBS Land Surveyors. Remaining pier survey to be completed in June.
Manhole Maintenance	Completed February 2022	Kies and Sons Construction replaced (2) manhole rings and covers, east of bridge in February 2022; Kies and Sons Construction completed manhole rings and lids repairs.

CONSENT ITEM A

<b>Master Plan RFP Consultant</b>	Deferred to FY 2022-23	Project deferred to next FY 2022-23, no work completed in FY 2021-22.
<b>Mobile Hoist Pier Extension</b>	Deferred	Project deferred to future FY.
<b>Mooring Crew Skiff</b>	Completed September 2021	Purchased, received, and in use.
<b>Outboard Motor Storage</b>	In Progress	CEQA Notice of Exemption approved by BOC on 11/16/2021. Board to review options for ownership and rental rates.
<b>Security Cameras</b>	In Progress	Camera system received and installed. Camera internet bridge was replaced to be compatible with our system.
<b>Sewer Treatment Plant</b>	In Progress	Site preparation began April 2022. Over excavation and underground pipework completed. Plant and Genset slabs formed.
<b>Trailer Boat Gas Pump</b>	Completed March 2022 / Claim In Progress	New fuel pump and pedestal installed at Sport Launch by Paradise Services 3/9-3/10; vehicle collision with pump several days later; prepared and issued purchase order to Paradise for replacement of damaged fuel pump (to be reimbursed by vehicle owner). Staff working with Liberty Mutual to process insurance claim for reimbursement. New pump expected to ship by mid-end of June and replacement work plus remote console installation tentatively scheduled for end of June 2022.
<b>Trailer Boat Dock</b>	In Progress	Contracted with Moffatt & Nichol to provide initial plan review and provide design recommendations via technical memorandum (received April 2022). Staff reviewing recommended specifications.
<b>Utility Task Vehicle</b>	In Progress	District waiting for custom outfitting of UTV to be completed by South Coast Emergency Vehicle Services; estimated delivery date for June 2022.

## HARBOR PATROL DEPARTMENT

### Activity Report – May 2022

- x Responded to a possible domestic violence incidence at the San Luis Bay Inn.
- x Responded to a medical aid at the Avila Beach County Park for a subject with difficulty breathing after a fall.
- x Responded to a medical aid call for a fall victim with a bleeding head injury.
- x Received a report of an overdue vessel, and subsequently located the vessel in no distress after a search.
- x Responded to and assisted multiple kayak/SUPs overcome by wind conditions.
- x Recovered a subject that had fallen out of a kayak and drifted away from the kayak, treated for mild hypothermia.
- x Replaced damaged windshield on the water taxi.
- x Responded to a medical aid call for an unresponsive person on the Harford Pier.
- x Responded to a medical aid call for a fall from a bicycle.
- x Responded to back Deputies for a fight at Pirates Cove.
- x Received report and responded to a shifted mooring chain that was damaging a vessel. Re-secured the mooring and notified the owner.
- x Received a camping complaint about a strong odor of fuel, contacted the camper, and advised.
- x Responded to a report of an assault and brandishing a weapon in the Avila Lot over a parking space.
- x Responded to a medical aid call for a compound leg fracture at Avila Beach.
- x Captured a pelican with a large fishing lure in its beak; turned over to Pacific Wildlife.
- x Responded to a medical aid call for a subject that lost consciousness at the Custom House restaurant.
- x Towed a vessel that lost propulsion into the Port San Luis SportLaunch without incident.
- x Responded to a verbal disturbance in the main lot over an unknown subject sleeping in someone's vehicle.
- x Contacted a subject that had illegally camped on Avila Beach.
- x Responded to a report of a subject checking car door handles along Avila Beach Drive, no victims were located.
- x Dispatched to an aggressive subject at the Avila Beach County Park.
- x Recovered several sea otter carcasses and turned them over to the California Department of Fish and Wildlife's biologist.
- x Responded to Bellevue-Santa Fe Charter School for a subject acting aggressively, spraying an unknown substance, and throwing objects toward the school.
- x Responded to a kayak found adrift with items onboard. Conducted subsequent search for the occupant with allied agencies.
- x Responded to a water rescue that turned into a body recovery for a subject that had fallen from the cliff at Pirates Cove.

- Observed that ordinance signage had been removed from Fisherman’s Beach East entrance, and reordered signage.
- Responded to a surf rescue at the Pismo Pier for a submerged victim. Cancelled prior to arrival.
- Responded to a trespassing report at the Marre house. Subject holding bolt cutters and a machete, damaged and forced entry through two gates. Turned over to SLO Sheriff’s Office for further investigation.

**Harbor Patrol Department Statistics Table**

<b>Avila Beach</b>	<b>Total</b>	<b>Campground</b>	<b>Total</b>	<b>Harford Land Area</b>	<b>Total</b>
Alcohol/Glass Ordinance	1	Camping Ordinance	1	Parking Ordinance	2
Dogs/Leash Ordinance	15	Illegal Parking	2	Camping Ordinance	0
Fire Ordinance	0	Fire Ordinances	0	Traffic Ordinance	0
<b>Olde Port Beach</b>		Dog/Leash Ordinance	0	<b>Harford Pier</b>	
Alcohol/Glass Ordinance	0	<b>Inner Harbor</b>		Illegal Parking	13
Dogs/Leash Ordinance	0	Safety Equip/PFDs	5	Smoking Ordinance	3
Fire Ordinance	2	Rescues	16	Traffic Ordinance	0
<b>Fishermen’s Beach</b>		Tows	0	<b>AOA – Zone of Impact</b>	11
Alcohol/Glass Ordinance	0	Vessel Assist	20	<b>Total AOA (SO, CalFire, F&amp;W)</b>	18
Dog/Leash Ordinance	7	Mooring/Anchor Ordinance	1	<b>Foot Patrol</b>	24
Fire Ordinance	0	<b>Outer Harbor</b>		<b>Training</b>	28
Illegal Parking	1	Tows	0	<b>Maintenance</b>	82
<b>Coast Guard Beach/Light House</b>		Vessel Assist	2		
All Contacts	1	Rescues	0		
<b>Pirates Cove</b>		<b>Avila Lot Enforcement</b>			
Agency Assist	2	Illegal Parking	20		

**WATER TAXI:** 148 Runs for 252 People

**Parking Violation Statistics**

<b>Code Section</b>	<b>Violation</b>	<b>Violations Issued</b>
PSLH 20.020 A(2)	Failure to Display Permit	28
PSLH 20.020 A	Not Parked in Designated Area	2
PSLH 20.700 A	Camping Without Permit	0
PSLH 20.700 B	Camping in No Camping Area	0
PSLH 20.020 C	Fire Lane	0
PSLH 20.600	Unregistered Vehicle	0
PSLH 20.020 A(1)	Handicapped Space W/O Permit	0
PSLH 20.020 D(1)	Unattached Vessel Trailers	0
PSLH 20.020 D(2)	Loading Zones	0
PSLH 20.020 D	Other Categories	2
PSLH 20.020D	Vehicles with Boat Trailers Only	0
<b>Total Violations Issued</b>		<b>32</b>

### Lifeguard Department

- Responded to a medical aid call for a subject that had fallen and sustained an injury; provided care until turned over to medics.
- Responded to medical aid for a subject with difficulty breathing and provided care until turned over to medics.
- Responded to medical aid for a subject with a compound fracture to the leg. Provided patient care until turned over to medics.
- Performed 3 rescues for subjects caught in rip currents.

**Lifeguard Department Statistics Table**

	Totals
Rescues	8
Prevents	38
Boat Rescues	0
Boat Warnings	1
Medical Aids	5
Lost and Found	7
Fires	9
Public Contacts	155
Dog Laws	156
Alcohol	110
Lost Child/Parent	3

## Acronyms & Initialism Index

ABCA	-	Avila Beach Community Association	GASB	-	Governmental Accounting Standards Board
ABCF	-	Avila Beach Community Foundation	GFOA	-	Government Finance Officers Association
ABCSD	-	Avila Beach Community Services District	GSI	-	Geographic Information Systems
ACOE	-	Army Corps of Engineers	HPO	-	Harbor Patrol Officer Port San Luis Harbor Patrol Officers Association
APC	-	Associated Pacific Constructors	HPOA	-	Association
APCD	-	Air Pollution Control District	HPV	-	Human Powered Vessel International City / County Management Association
AST	-	Above-ground Storage Tank	ICMA	-	Association
AVAC	-	Avila Valley Advisory Council	IIPP	-	Injury Illness Prevention Program
AWAF	-	Abandoned Watercraft Abatement Fund	ITB	-	Invitation to Bid
AWP	-	Alternative Work Program	JCFLC	-	Joint Cable Fisheries Liaison Committee
BMP	-	Best Management Practices Brilliant Resilient Infrastructure and Communities	LAIF	-	Local Agency Investment Fund
BRIC	-	Communities	LCM	-	Landing Craft, Mechanized "Elsie M"
CACC	-	California Coastal Commission	LH	-	Lighthouse
CAFR	-	Comprehensive Annual Financial Report California Association of Harbor Masters and Port Captains	LHK	-	Point San Luis Lighthouse Keepers
CAHMPCC	-	Port Captains	LHQ	-	Lifeguard Headquarters
CARB	-	California Air Resource Board	MKN	-	Michael K Nunley & Associates
CCC	-	California Coastal Commission	MM	-	Major Maintenance
CCHE	-	California Cultural and Historical Endowment Central California Joint Cable Fisheries Liaison Committee	MND	-	Mitigated Negative Declaration
CCJCFLC	-	Committee	MO	-	Main Office
CDFW	-	California Department of Fish and Wildlife	MPA	-	Marine Protected Area
CDP	-	Coastal Development Permit	MSDS	-	Material Safety Data Sheet
CEQA	-	California Environmental Quality Act	NEPA	-	National Environmental Policy Act
CG/CGB	-	Coastal Gateway/Coastal Gateway Building	NMFS	-	National Marine Fisheries Service
CIWQS	-	California Integrated Water Quality System	NOAA	-	National Oceanic & Atmospheric Administration
CIP	-	Capital Improvement Projects California Marine Affairs and Navigation Conference	NPP	-	Nuclear Power Plant
CMANC	-	Conference	O & M	-	Operations and Maintenance
CMC	-	California Men's Colony	OES	-	Office of Emergency Services
CMS	-	Changeable Message Sign	OPB	-	Olde Port Beach
CPI	-	Consumer Price Index	OPF	-	Olde Port Fisheries
CSDA	-	California Special Districts Association	OPI	-	Olde Port Inn
CUPA	-	Certified Unified Program Agency	OSPR	-	Office of Spill Prevention and Response
CYMA	-	Accounting Program Ca. State Parks, Division of Boating & Waterways	PCT	-	Pecho Coast Trail
DBW	-	Waterways	PFD	-	Personal Floatation Device Port San Luis Commercial Fishermen's Association
DCNPP	-	Diablo Canyon Nuclear Power Plant	PSLCFA	-	Association
DIW	-	Dead in the Water	PWC	-	Personal Watercraft
DTSC	-	Department of Toxic Substances Control	REACH	-	Regional Economic Action Coalition
EDD	-	Employment Development Department	RFP	-	Request for Proposals
EIR	-	Environmental Impact Report	RO	-	Reverse Osmosis
EOP	-	End of Pier	RWQCB	-	Regional Water Quality Control Board
EWEC	-	Emergency Worker Exposure Control	SAVE	-	Surrendered & Abandoned Vessel Exchange
EVCS	-	Electric Vehicle Charging Station	SCC	-	State Coastal Conservancy
FEMA	-	Federal Emergency Management Agency	SEIU	-	Service Employees International Union
FOAP	-	Friends of Avila Pier	SFRA	-	Sport Fish Recreation Act
FRO	-	First Responder Operations	SLOCOG	-	San Luis Obispo Council of Governments
			SPCC	-	Spill Prevention Control and Counter Measure
			SWRCB	-	State Water Resources Control Board

## Acronyms & Initialism Index

TTAC	-	Technical Transportation Advisory Committee
USACE	-	United States Army Corps of Engineers
USCG	-	United States Coast Guard
USFWS	-	US Fish and Wildlife Service
UST	-	Underground Storage Tank
VTIP	-	Vessel Turn In Program
WCB	-	Wildlife Conservation Board
WWTP		Waste Water Treatment Plan