

BUSINESS DEPARTMENT

Activity Report – March 2022

- Property Management
 - Mooring / Boat Storage Patrons:
 - Sent letters to patrons for April Mooring Inspections; prepared work orders: Zone 10, 29 Patrons and 10 District moorings
 - Mapped out the relocation of 13 moorings according to seniority during the April Zone 10 inspections
 - Met with patrons and completed two mooring transfers; entered new patrons in database and sent information to Accounting Dept.
 - Issued skiff ladder permit to one patron.
 - Issued one boat storage permit.
 - SAVE Grant Program
 - Prepared release forms and met with two patrons who surrendered vessels under the Surrendered and Abandoned Vessel Exchange (SAVE) Grant program.
 - Special Event
 - Processed two Special Event Permits [one wedding, one Avila Lighthouse Suites elopement ceremony].
- Budget / Finance / Accounting
 - District RV Camping Revenue: \$58,300
 - Flying Flags Avila Beach @ PSL Camping Revenue: \$26,332
 - Parking Revenue: \$27,480
 - Avila Lot - \$24,710
 - Harford Landing - \$827
 - Harford Pier - \$1,943
 - Submit State of California – State Lands Commission Tidelands Report 2020-21
 - State of California – State Lands Commission Covid-19 Grant 2021 – Prepare Financials

FACILITIES DEPARTMENT
Activity Report - March 2022

Major Maintenance Project	Status	Project Updates
Abandoned Vessel Removal	Completed March 2022	Demolished (3) VTIP boats; Staff to apply for new round of SAVE grant funding for upcoming FY 2022-23.
District Buildings - Maintenance & Improvements	Deferred to FY 2022-23	Project deferred to next FY 2022-23, no work completed in FY 2021-22.
Dredge Pump Maintenance	Completed February 2022	Annual maintenance completed in February 2022; 2022 Dredge Season began 3/1/2022.
Heavy Equipment Maintenance	Ongoing	
Mooring Capital Costs	Completed September 2021	Annual drydock completed August 2021; Engine repower and sea trials completed September 2021.
Parking Lot Maintenance	In Progress	Received bids for seal coat work and awarded contract to Toste Construction; seal coat work in Avila Parking Lot tentatively scheduled to begin week of 4/25/2022.
Pier Lumber & Materials	In Progress	District awaiting lumber and pile shipments, original delivery dates delayed by an extra 2 weeks, no timber piles available in woodyard inventory as of March 2022.
Revetment & Jetty	In Progress	District contracted with SWCA & Tenera for biological surveys & preparation of anticipated MND (per CEQA) for large scale repair/enhancement project.
Water Tank	Deferred to FY 2022-23	Project deferred to next FY 2022-23, no work completed in FY 2021-22.
Capital Projects & Assets		Status / Updates
Air Compressor	Completed November 2021	New T4 air compressor received November 2021, compressor used to pile drive 4 new piles since January 2022.
Avila Pier Rehabilitation	In Progress	Awaiting disbursement of grant funds. Staff is working with the County to secure a Minor Use Permit for a temporary construction storage yard to be located in the Avila Beach Parking Lot. Utility Relocation and Replacement Plan is underway.
Avila Pier Landing Rehabilitation	Deferred to FY 2022-23	Awaiting grant award from Division of Boating and Waterways (DBW).
Avila Pier & Harford Pier Water / Fireline Repairs	In Progress	Emergency repairs completed on Avila Pier's water line in both October and December 2021.
Boom Truck	In Progress	Ordered in March. Financing through CSDA 5-year lease-to-own program at 3.25% interest rate. Expecting delivery in Q3 2022.
Crane Cab Refurbishment	Deferred	Project deferred to future FY.
Generators - Main Office & Lift Station 2	In Progress	Submitted application for permit to operate CGB/LS 2 backup generator to APCD; CGB/LS 2 generator scheduled for initial load testing 4/13/22; awaiting arrival of Main Office backup generator.
Harbor Terrace Project Monitoring	Ongoing	Development of the site has stopped for the time being. Further development and monitoring expected to continue in the next FY.
Harford Pier Redevelopment	In Progress	Quaglino Roofing scheduled to begin canopy roof replacement at beginning of April 2022, completion by early May 2022; Harford Pier Site Plan workshop series ongoing with next workshop date TBD.
Harford Pier Survey	In Progress	Terminus survey completed in February. Rest of pier and additional features to be completed in Spring/Summer 2022.
Manhole Maintenance	Completed February 2022	Kies and Sons Construction replaced (2) manhole rings and covers, east of bridge in February 2022; Kies and Sons Construction scheduled to conduct manhole rings and lids repairs.

Master Plan RFP Consultant	Deferred to FY 2022-23	Project deferred to next FY 2022-23, no work completed in FY 2021-22.
Mobile Hoist Pier Extension	Deferred	Project deferred to future FY.
Mooring Crew Skiff	Completed September 2021	Purchased, received, and in use.
Outboard Motor Storage	In Progress	CEQA Notice of Exemption approved by BOC on 11/16/2021. Property Committee to review options for ownership rental rates.
Security Cameras	In Progress	Camera system received, awaiting installation.
Sewer Treatment Plant	In Progress	Site preparation starting April 2022.
Trailer Boat Gas Pump	Completed March 2022 / Replacement In Progress	New fuel pump and pedestal installed at Sport Launch by Paradise Services 3/9-3/10; vehicle collision with pump several days later; prepared and issued purchase order to Paradise for replacement of damaged fuel pump (to be reimbursed by vehicle owner).
Trailer Boat Dock	In Progress	Contracted with Moffatt & Nichol to provide initial plan review and provide design recommendations via technical memorandum; provided engineering contract and estimated project timeline to DBW.
Utility Task Vehicle	In Progress	District waiting for custom outfitting of UTV to be completed by South Coast Emergency Vehicle Services; estimate delivery date by June 2022.

FACILITIES DEPARTMENT QUARTERLY REPORTS

Harford Pier

List of scheduled and completed projects on Harford Pier:

1. Harbor District staff has completed its work to get the new fish market prepared. The lessee continues to make improvements and plans to open in April 2022 with a Grand Opening in late May 2022.
2. The Canopy's roof will be replaced in April/May by Quaglino Roofing. Staff will remove vents and fixtures from the restaurant prior to roof removal. Staff will coordinate with roofer to remove overlying roof to replace damaged purlins. Staff has approved the fall protection system.
3. Harford Pier was re-stripped in March.
4. Work continues on the west side of the terminus behind Olde Port Inn during Fall and Winter 2021.
5. The District contracted a surveyor to provide some preliminary plans so that the existing building footprints and features of the terminus are accurately represented, which will inform plans for redevelopment. A follow up survey will be done to include the roadway of the pier and additional features like pile locations.
6. The Board passed a CEQA exemption and approved the concept of motor lockers. Staff will provide some options for ownership and space allocation at an upcoming Property Committee Meeting.
7. A gate was installed in January to prevent vandalism and secure access to the Staff Landing.
8. Work will begin on the Live Fish Building when a plan for the new building is agreed upon and scheduling allows.
9. The area under the Fish Cleaning Station is in poor condition. Since it is not in the roadway, it is not in imminent danger of falling into disrepair.
10. Piles/Caps/Stringers and Decking around Hoist #3 needs to be replaced. This project has been postponed for the time being.

Facilities Department Quarterly Maintenance Report - Q1 2022

Item Name	Description	Service / Material Provider	Transaction Type	Total Cost
Tool Truck (2008 F350)	Vehicle Inspections	Facilities Dept.	Labor	\$ 87.67
	Replaced tail light	Westside Auto	Materials	\$ 13.68
Trash Truck (2014 F350)	Vehicle Maintenance	Facilities Dept.	Labor	\$ 26.13
	Flushed Power Steering Fluid	Facilities Dept.	Labor	\$ 35.69
Trash Truck (2008 4x4 F350)	Vehicle Inspections	Facilities Dept.	Labor	\$ 125.92
	Replaced battery	Facilities Dept.	Labor	\$ 5.35
		CarQuest	Materials	\$ 149.31
			Material Return	\$ (23.71)
HP Rescue 1 (2019 4x4 F250)	Drive Customs performed warranty work on light bar	Harbor Patrol	Labor	\$ 25.00
Boom Truck (2000 F650)	Serviced Boom Truck, changed filters, performed oil change, and replaced stripped drain plug	CarQuest	Materials	\$ 78.89
		Facilities Dept.	Labor	\$ 328.57
Dump Truck (1999 F800)	Serviced Dump Truck, changed filters, performed oil change, and replaced drain plug	CarQuest	Materials	\$ 70.68
		Westside Auto	Materials	\$ 3.29
		Facilities Dept.	Labor	\$ 214.27
Husqvarna Weedeater	Replaced spark plug and tuned up mower	Noble Saw	Materials	\$ 5.38
		Facilities Dept.	Labor	\$ 41.78
HP Rescue 2 (2016 Ram 4x4 1500)	Serviced Rescue 2, replaced filters	Facilities Dept.	Labor	\$ 35.44
		Westside Auto	Materials	\$ 50.29
	Troubleshoot transmission issues, replaced spark plugs	Harbor Patrol	Labor	\$ 805.70
Little Giant Crane	Troubleshoot dead battery and fuses, installed new breakers, fuses, and replaced battery disconnect switch	Westside Auto	Materials	\$ 60.06
		Facilities Dept.	Labor	\$ 377.70
		PSL Boatyard	Materials	\$ 1,483.28
		CarQuest	Materials	\$ 117.61
			Material Return	\$ (29.90)
Backhoe (2016 JD 310L)	Repaired air leak in fuel system	United Rentals	Contract Services	\$ 672.62
JCB 510 Reach Lift	Replaced tires	The Tire Store	Materials	\$ 1,598.63
		Facilities Dept.	Labor	\$ 54.48
LCM Skiff	Installed depth finder	Blue Current Marine	Materials	\$ 136.04
		Amazon	Materials	\$ 58.98
Small Gas Dewatering Pump	Serviced dewatering pump, cleaned carburator, replaced air filter	Harbor Patrol	Labor	\$ 105.70
Striper	Repaired striper recoil spring	Facilities Dept.	Labor	\$ 36.32
		Noble Saw	Contract Services	\$ 48.15
HP Boat 1 (Life Proof)	Changed oil and filters, replaced impellers, replaced port ram and adjusted steering, installed new fuel hose, lubed both engines and changed gear lube, removed fishing line from prop shafts	Harbor Patrol	Labor	\$ 187.50
	Replaced non-skid section	Harbor Patrol	Labor	\$ 25.00
	Fire Pump Maintenance, Service and Inspection	South Coast Emergency Vehicle Repair	Contract Services	\$ 276.00
	Troubleshoot Blue Sea Systems Electrical Panel, ordered replacement panel	Harbor Patrol	Labor	\$ 70.70
	Installed (2) new propellers	Harbor Patrol	Labor	\$ 70.70
	Painted hull	Harbor Patrol	Labor	\$ 100.00
HP Boat 2 (2008 Zodiac)	100-Hr. Service, greased props, removed rigging to cut back fuel line and replace with new line	Harbor Patrol	Labor	\$ 50.00
	Diagnose starboard outboard motor issue with propeller thrust	Harbor Patrol	Labor	\$ 140.70
HP Boat 3 (2018 Zodiac)	Replaced electric dewatering pump	Harbor Patrol	Labor	\$ 25.00
	Replaced compass	Harbor Patrol	Labor	\$ 25.00
	100-Hr. Service	Harbor Patrol	Labor	\$ 25.00
Water Taxi	Changed oil and replaced filters, lube gear, checked for leaks on steering system, installed fuel pump and adjusted shift cable	Harbor Patrol	Labor	\$ 40.00
	Rerouted fuel line, set prime bulb vertically and installed chafing gear on fuel line.	Harbor Patrol	Labor	\$ 210.70
	Replaced upholstery on trailer bunks	Harbor Patrol	Labor	\$ 125.00
Mooring Skiff (Klamath)	Installed GPS unit	Blue Current Marine	Contract Services	\$ 136.04

Harbor Patrol Department

Activity Report – March 2022

- Assisted CHP with a non-injury traffic collision in Avila.
- Responded to a verbally aggressive subject on Olde Port Beach who was upset over dogs acting aggressively around an injured bird.
- Responded to the Avila Market for a belligerent and verbally aggressive subject.
- Installed new parts on 2 (two) of the parking machines in the Avila lot.
- Fielded a complaint from a local business regarding road construction and passed appropriate County contact info.
- Contacted a group camping, regarding an illegal fire complaint.
- Captured an injured bird and turned over to Pacific Wildlife Care.
- Responded to a missing swimmer near the Cal Poly Pier. Conducted search and rescue efforts until subject was located near the shore in no distress.
- Removed fire pump from Boat 1 for annual service. Placed back into service after maintenance was complete.
- Received a report of a skiff that was adrift inside the mooring field. Recovered skiff, notified owner, and resecured to corresponding vessel.
- Received found property and returned to owner after completing required paperwork.
- Safety standby in Boat 1 for a vessel haul out at the mobile hoist chute.
- Assisted a transient vessel with local available services and assisted securing to a rental mooring.
- Contacted a vessel for illegal mooring. Vessel operator had permission and was advised to complete a visiting vessel form at the Main office.
- Worked with mooring patrons to relocate 3 vessels on moorings, tagged to be relocated for the breakwater repair project.
- Contacted a group on Fisherman's Beach with several District Ordinance violations.
- Towed a SAVE (Surrendered and Abandoned Vessel Exchange) vessel into the mobile hoist chute for haul out.
- Dispatched to a trespassing call at a residence on Front Street.
- Assisted a transient vessel onto an inside rental mooring.
- Responded to a complaint of Hoist #2 not working.
- Dispatched for a found child on Avila Beach. Parents were located and reunited with the child.
- Responded to a subject suffering from mental health issues on Front St. Subject was placed on a 72 hour hold for mental health evaluation.

- Responded to back Deputies at the Avila Valley Barn for a possibly drunk subject yelling and repeatedly spanking his children.
- Located several crab pots set inside the mooring field. Consulted with California Department of Fish and Wildlife on appropriate action.
- Troubleshoot installed dewatering system on Boat 2, located malfunctioning pump and purchased replacement.
- Contacted a subject illegally camping and leaving litter in the area.
- Assisted a wing-foiler (surfer) with a ride back to shore after struggling to make way in adverse wind conditions.
- Completed inventory and quarterly reporting of EWEC (Emergency Worker Exposure Control) kit at District Office.
- Responded to a verbally aggressive subject by Fat Cat's Café in a disabled vehicle.
- Contacted an extremely drunk solo subject in the Avila Lot, located responsible party and turned the subject over for a ride home.
- Backed a deputy checking Pirates Cove area for a subject partially nude, following hikers and performing obscene acts on the trail.
- Responded to an assault at the Avila Beach Golf Resort.
- Towed 2 (two) vessels from moorings by the breakwater to make room for barges and associated equipment needed for the Breakwater Repair project.
- Hauled Boat 1 for scheduled maintenance and to troubleshoot a steering issue. PSL Boat Yard located a damaged steering ram, replaced part, and placed back in service.
- Responded to the PSL Lighthouse to check the area for a vehicle that had bypassed the power plant front gate.
- Responded to a tandem kayak that had taken on water and was stuck on Coast Guard beach. Transported 2 subjects and damaged kayak by land back to the Port.
- Officer extended shifts and stood by for storm conditions inside the Harbor.
- Began preparations with night security, Camp Hosts and Water Taxi operators for upcoming fishing season openers.
- Post-storm mooring field checks. Notified vessel owners of found issues.
- Attended quarterly firearms training and qualification at SLO Sheriff's range.

Harbor Patrol Department Statistics Table

Avila Beach	Total	Campground	Total	Harford Land Area	Total
Alcohol/Glass Ordinance	0	Camping Ordinance	0	Parking Ordinance	7
Dogs/Leash Ordinance	18	Illegal Parking	0	Camping Ordinance	0
Fire Ordinance	0	Fire Ordinances	1	Traffic Ordinance	0
Olde Port Beach		Dog/Leash Ordinance	0	Harford Pier	
Alcohol/Glass Ordinance	0	Inner Harbor		Illegal Parking	7
Dogs/Leash Ordinance	0	Safety Equip/PFD's	3	Smoking Ordinance	0
Fire Ordinance	0	Rescues	1	Traffic Ordinance	1
Fishermen's Beach		Tows	2	AOA – Zone of Impact	13
Alcohol/Glass Ordinance	1	Vessel Assist	17	Total AOA (SO, CalFire, F&W)	17
Dog/Leash Ordinance	9	Mooring/Anchor Ordinance	0	Foot Patrol	33
Fire Ordinance	0	Outer Harbor		Training	23
Illegal Parking	0	Tows	0	Maintenance	96
Coast Guard Beach/Light House		Vessel Assist	2		
All Contacts	2	Rescues	0		
Pirates Cove		Avila Lot Enforcement			
Agency Assist	2	Illegal Parking	10		

WATER TAXI: 134 Runs for 260 People

Parking Violation Statistics

Code Section	Violation	Violations Issued
PSLH 20.020 A(2)	Failure to Display Permit	19
PSLH 20.020 A	Not Parked in Designated Area	0
PSLH 20.700 A	Camping Without Permit	0
PSLH 20.700 B	Camping in No Camping Area	0
PSLH 20.020 C	Fire Lane	0
PSLH 20.600	Unregistered Vehicle	0
PSLH 20.020 A(1)	Handicapped Space W/O Permit	0
PSLH 20.020 D(1)	Unattached Vessel Trailers	0
PSLH 20.020 D(2)	Loading Zones	0
PSLH 20.020 D	Other Categories	1
PSLH 20.020D	Vehicles with Boat Trailers Only	0
Total Violations Issued		20