



## **STAFF REPORT**

**TO:** Board of Commissioners

**FROM:** Suzy Watkins, Harbor Director

**DATE:** April 26, 2022

**SUBJECT:** **District Code of Ordinances, Chapter 4 (Schedule of Fees, Tariffs, and Other Charges) – Receive Public Input: Review and Set User Fees and Adjust Schedule of Fees, Tariffs, and Other Charges; Adopt Resolution 22-07**

### **Recommendation / Proposed Motion**

- Recommendation #1: Open Public Hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 4 - Schedule of Fees, Tariffs, and Other Charges
- Recommendation #2: Adopt Resolution 22-07 to amend Chapter 4 (Schedule of Fees, Tariffs, and Other Charges) of Harbor District Code of Ordinances to be effective July 1, 2022.
- Motion: Move to approve District staff's recommendation #2.

### **Policy Implications**

Harbor District Code of Ordinances Chapter One, paragraph 1.200 requires that ordinance changes be approved at a public hearing. Harbors and Navigation Code 6070.2 requires publication of the nature of the proposed ordinance change in a newspaper of general circulation published within the District.

### **District Major Objective/Goal**

Objective #1 – Sustain and enhance the Harbor's finances – provide for needed infrastructure, expand revenue sources, and pay down long-term liabilities.

### **Fiscal Implications / Budget Status**

If all recommendations are approved, revenue for FY 2022-23 is expected to increase approximately:

- \$30,000 – RV Camping
- \$10,000 – CPI increases for remaining fees

### **Alternatives Considered**

The following actions were considered but are not recommended at this time:

- None

### **Discussion**

Staff has prepared the recommended fee changes to the District Code of Ordinances, Chapter 4 (Schedule of Fees, Tariffs, and Other Charges).

The recommended annual fee increases are based upon the Consumer Price Index (CPI) for the greater Los Angeles Metropolitan Area or by the increase in the associated costs to perform such service. This CPI update to the fee schedule is in accordance with the routine business operations of the District.

The draft amended Code of Ordinances Chapter 4 – Schedule of Fees (Attachment 1) highlights the proposed changes. Proposed changes will take effect July 1, 2022\*, and include the following:

1. Increase the majority of the fees by 3.83% CPI for 2022.
2. Two fees were increased that used the combined 2022 CPI (3.83%) and 2021 CPI (1.60%) to determine new fee:
  - a. 4.500 Fee Schedule – E. Anchorage – Recreational Vessels After 7 days Nov 1 – Mar 31 - 0 to 85 feet
  - b. 4.525 Commercial Fishermen Fee Schedule - C. Skiff Storage Options – Skiff Mooring Spaces
3. Increase fees for RV Camping by \$4.00 per night. \*This fee increase will be in effect for all RV Camping stays commencing July 1, 2022, or later, whether or not the reservation is made prior to July 1, 2022.
4. Addition of Cost Recovery-Administrative costs.
5. Revision to Special Event Permits - Private Gathering – Proposed changing permit requirement from 50 or more people to 25 or more people.
6. Revisions to existing process for Overdue Accounts for patrons with District permits (Section 4.420).
7. Addition of Non-Permitted Services – Overdue Accounts (Section 4.421).
8. Fees that increased in 2022 but not 2021 are highlighted in yellow in Sections 4.500 and 4.525.

### **Conclusion**

As required by Harbors and Navigation Code 6070.2, a public hearing notice was published in the San Luis Tribune newspaper and posted on the District's bulletin board as well as the District's website.

Attachment: 1. Draft Code of Ordinances, Chapter 4 – Schedule of Fees, Tariffs, and Other Charges  
2. Proposed Resolution 22-07