

BUSINESS DEPARTMENT

Activity Report – October 2021

- **Property Management**
 - Mooring / Boat Storage Patrons:
 - Mailed (1) overdue account balance letter.
 - Communicated with (3) mooring patrons regarding past due account balances.
 - Updated and distributed No Services List.
 - Processed and mailed letters for November mooring inspections; processed work orders for Zone 6: 20 Patrons and 17 District moorings.
 - Provided documents and discussed the live aboard application process with one potential new live aboard sailboat patron.
 - Met with a patron and processed their application for one new motor vessel mooring; prepared work order; updated database and sent information to Accounting Department.
 - Contacted one mooring patron regarding new boat on mooring, received copy of boat registration and updated mooring database.
 - Emailed Visiting Vessel Information form to one patron with guest boat occupying mooring.
 - Sent email notice to Mooring Patrons and prepared signs for upcoming Harford Pier diesel facility one-day closure for maintenance and upcoming storm with Winter Preparation letter.
 - Updated Mooring Patron Winter Preparation letter for 2021 and prepared for distribution.
 - Special Events:
 - Processed two Special Event Permit Applications [one wedding and one surf event].
 - Lease/Licenses
 - 2022 Monthly License RFP closed 10/1/2021.
 - Reviewed submitted proposals and met with respondents.
- **Budget / Finance / Accounting**
 - Avila Parking Revenue: \$20,707.00
 - Harford Landing/Pier Parking Revenue: \$4,142.00.
 - RV Camping Revenue: \$64,208.00.
 - Prepared and mailed/mailed monthly accounts receivable statements.
 - Prepared and mailed/mailed (71) quarterly invoices.
 - Processed (10) mooring work orders and (4) service work orders for invoicing.
 - Processed (11) deposits totaling \$85,776.84.
 - Prepared September bank reconciliations.
 - Prepared Security Service payroll analysis.
 - Prepared 1st Quarter Budget Adjustments.
 - Audit Workers Compensation Calculations from Agent.
 - Completed GASB 75 requested reports and documents.
 - Prepared and filed the 3rd Quarter Sales Tax report to the State Board of Equalization.
 - Prepared and distributed September financial reports to Treasurer.

- Prepared and distributed October financial reports by Department-to-Department Heads.
- Submitted CalPERS Social Security Administration Annual Information Request.
- 2020-21 Audit:
 - Continued account reconciliation to finalize 2020/21 financial statements.
 - Review, implement and prepare response to Reviewer's Comments 2020 Annual Report.
 - Final Closing of Wells Fargo Bank Account.
- Submitted grant application for COVID-19 Fiscal Relief for Special Districts.
- Administration
 - Placed a publication order with the Tribune News to post the Notice of Public Hearing – Redistricting No. 2.
 - Finalized Agenda and Staff Reports for the Harbor Commission and Committee meetings for the month of October.
 - Attended CalPERS two-day virtual conferenced.
 - Attended GFOA webinar – GAAP Update.
 - Prepared and submitted Reimbursement Request to DBW for 3 recently demolished VTIP vessels.
 - Website updates: Posted updated Film Permit Application.
 - Administrative Secretary attended the 2021 CSDA Board Secretary / Clerk Conference.
 - Met with representative from ArchiveSocial.
 - Attended CSMFO Webinar – Here Today, Gone Tomorrow: Internal Control Enhancements.
 - Coordinated with Chief Ashton and Supervisor HPO Vierra regarding emergency replacement of night security services.
 - Met with Fraser Seiple Architects regarding Harford Pier Site Plan project.
- Human Resources, Benefits & Payroll, IT
 - Processed payroll for (41) employees.
 - Prepared and processed the Quarterly Federal and State payroll reports.
 - Prepared personal action forms for (2) employees; updated employee information.
 - Swapped cloud storage from Carbonite onto MSP360 Cloud Backup.
 - Completed annual Open Enrollment for health benefits.
 - Continued the recruitment process for Harbor Manager.
 - Closed Harbor Manager recruitment and presented 16 applicants to Recruitment Committee.
 - Signed contracts with Spectrum and AT&T to begin fiber connection work for District.
 - Working with Caltec to begin work on new server and phone systems.
 - Employee Morale Committee met to discuss upcoming employee events.

FACILITIES DEPARTMENT

Activity Report –October 2021

San Luis Bay (Open Water)

- Moorings / Buoys
 - Pulled ten (10) inside rental moorings.
 - Assisted Harbor Patrol with tow of FV Taurus to Mobile Chute.
 - Moved Mooring #660 to Zone 5.
 - Pulled Seasonal Mooring S-02.
 - Removed both bait dock Moorings and placed in Patriot Sportfishing's Gear Storage.
 - Built and installed bridals on Mooring #609.
 - Inspected Work Dock Moorings.
 - Separated and relocated Work Dock to winter location.
 - Performed storm watch during storm activity.
 - Issued mooring supplies purchase order to Certex.
 - Posted temporary closure signage for work dock utilities.
- Dredge
 - Coordinated with R.F. McDonald to pick up pump for annual repairs.
 - Inspected dredge pipe post storm.
 - Submitted Annual Post-Dredge Report (2021) to Coastal Commission and Army Corps.
 - Prepared 120-Day Pre-Dredge Notice for State Lands Commission.
 - Followed up with Tenera Environmental regarding close-out of 2021 grunion surveys.

Lighthouse

- Met with Deb Foughty regarding a sewer line repair at the Lighthouse.
- Cleared drains and road after storm event.
- Litter removal at Coast Guard Beach.
- Coordinate with Lighthouse Keepers and duplex tenants regarding rescheduled PG&E outage.

Harford Pier

- Received Draft Canopy Repair Plan from Moffat and Nichol.
- Met with Harford Pier Fish Market lessee and Health Dept. during site inspection.
- Provided bird enthusiast an update on the Fish Cleaning Station.
- Provided Harford Pier Fish Market lessee direction on acceptable signs.
- Attended Harford Pier Site Plan workshop and meetings.
- Corresponded with sailboat hoist enthusiasts.
- Removed "lean to" shed at Bents 78 and 79.
- Removed decking from Bents 78 and 79.
- Replaced section of 12x12 stringer that supports Canopy at Bent 78.
- Replaced decking at Bent 78.
- Built and installed temporary bracing to support Canopy to complete repairs at Bent 79.
- Replaced 12x12 stringer at Bent 79.
- Installed 1 pile at Bent 79 under column support stringer.
- Installed 1 pile at Bent cap 80.
- Installed 2 piles at Bent cap 79.
- Installed column bracket at Bent 79.
- Applied anti-slip paint on the leading edge of the stair treads leading to Accounting and Harbor Patrol Offices.
- Snaked End of Pier Restrooms (3x).
- Replaced 1 push button at the Fish Cleaning Station.
- Changed landward Camel line at Hoist 2.
- Changed seaward camel line at Public/HP Landing.

- Removed broken portion of Patriot Sportfishing's camel post storm and retrieved floating tires.
- Remove graffiti from Mersea's Restroom.
- Verified operation of Storm Lights prior to storm event.
- Notified bidders of Canopy Re-Roofing bid results; Quaglino Roofing awarded.
- Drafted Canopy Re-Roofing contract documents and registered project with DIR.
- Attended Harford Pier Site Plan Workshop.

Harford Landing

- Confirmed Moffatt and Nichol's proposed Plan Review for Trailer Boat Dock project is eligible under DBW Boating Facility Grant.
- Replaced refrigerator in Coastal Gateway Building.
- Applied non-slip coatings at leading edge of stair treads at Coastal Gateway Building.
- Placed sandbags and storm doors throughout the Harford Landing prior to storm event.
- Utilized backhoe to grade drainage swale behind Maintenance yard.
- Hauled 45 gallons of waste paint to the recycler.
- Removed extra trash cans for season.
- Hauled 2 loads of metal to the recycler.
- Cleaned debris from parking lot post high swell events (2x.)
- Removed a downed tree branch near the Camp Host RV spots.
- Replaced exterior light on Ready Room.
- Utilized KoneCranes to troubleshoot braking issue on the Trailer Boat Hoist.
- Utilized KoneCranes to perform quarterly inspection on the Trailer Boat Hoist.
- Relocated materials from the loft in the Maintenance Shop to begin construction on the H.P Ready Room.
- De-Web CGB and M.O.
- Received quotes for gas dispenser replacement & issued purchase orders.
- Prepared staff reports for Revetment & Jetty Repairs and TBL Dock Reconfiguration Plan Review.
- Conducted preliminary sign inventory to test mobile surveying software.
- Refueled UST with 6,753 gallons diesel; calculated and posted new pricing.
- Coordinated annual UST testing & facility closures.
- Accompanied SLO County CUPA Inspector during annual site evaluation and tank testing.
- Conducted stormwater sampling during rain event and dropped off samples at lab.

Harbor Terrace

- Received Notice to Proceed from County for Harbor Terrace campground to open on Thursday 10/28.
- Arranged surplus of old containers with 777 Auctions.
- Discussed temporary kitchen permitting with developer and County.
- Assisted in drafting letter for Nobi Point and Woodyard extension.
- Provided tour of site to Tim Duff of Coastal Conservancy.
- Discussed storm preparations for Harbor Terrace with developer and County.
- Reviewed and approved PG&E proposal for Harbor Terrace District Use Areas.
- Assisted with generator rental to prepare for Flying Flags opening.
- Corresponded with Flying Flags developers regarding upcoming opening and related issues.
- Provided engineer dimensions for trailer boat spots.
- Discussed and helped with remaining Harbor Terrace issues with County and developer.
- Painted 20 Sea Container roofs.
- Installed 2 water meters prior to soft opening.
- Removed Construction water meter.
- Placed a 3yd garbage dumpster in the Gear Storage area.

- Relocated (2) 4yd garbage containers and (1) 4 yd recycling container from the parking lot to the maintenance yard.
- Worked with Red Tail staff to remove debris from drains during storm event.
- Loaned 2 A frames delineators to Red Tail Staff to limit passage to Port Access areas.
- USA marked utilities on Avila Beach Drive.
- Reviewed status of grants from CCJCFCLC for Gear Storage Site Improvements.

Fisherman's Beach / Nobi Point

- Repaired potholes in R.V. areas.
- Performed weed abatement along revetment.
- Increased litter removal on Fisherman's Beach.

Olde Port Beach

- Removed Lifeguard Tower 3 from Beach for season.
- Performed weed abatement along revetment.
- Closed restrooms multiple times to allow work on Harbor Terrace development sewer line.
- Utilized backhoe to remove sand from ramp.
- De-Web Olde Porte Restroom.

Wild Cherry Canyon

- Coordinated with Mid State Containers to relocate 12 Sea Containers from Wild Cherry Canyon to 777 Auctions.
- Monitored equipment and supplies stored at Wild Cherry Canyon.

Avila Beach Parking Lot

- Removed trash cans for season.
- Excavated, removed, and hauled off 5 tree roots behind 502 Front Street.
- Removed fencing, and concrete slab from property at 502 Front Street.

Avila Beach

- Repaired damaged locks on the Avila Restroom doors.
- De-webbed Lifeguard Headquarters.
- Repaired shower tower.
- Gel scrubbed floors walls and fixtures in restrooms.
- Removed extra trash for season.
- Jetted sewer line.
- Removed washed up pile from beach.

Avila Pier

- Drafted resolution for Tom Swem.
- Provided a phone interview with the Tribune.
- Attended Friends of Avila Pier meeting.
- Drafted pier concepts and associated staff report.
- Responded to various inquiries and met WCB and DBW regarding federal permits.
- Received Section 106/Historical Resource Compliance Memo from USACE.
- Repaired three different water leaks on Avila Pier (60').
- Inspected water line on Pier.
- Flushed Hydrant.

Avila Beach Drive

- Continued litter removal along Avila Beach Drive.

Sewer / Waste Water Treatment Plant

- Spoke with ABCSD General Manager regarding upcoming pipeline bypass and treatment plant upgrade.
- Monitored Liftstations during a power outage.
- Removed grease from the transducer at Liftstation1 (LS1).
- Replaced belts on Pump 1 at Lifstation 2 (LS2).
- Removed debris from impeller Pump 1 at LS2.
- Recalibrated flow meter at LS3.

Production / Equipment / Supplies

- Prepared items for JCB reach lift claim.
- Received quote for Boom Truck, researched options and alternatives.
- Replaced gate valves on the backflow device at the foot of Harford Pier.
- Utilized The Tire Store to install new tires on Trucks 1 and 5.
- Transported HP2 to Cole Chrysler Dodge for warranty repairs on the transmission.
- Received transfer switches.
- Changed oil on both LCM Engines.
- Picked up LCM Skiff from Coos Bay Marine.
- Upfit new LCM Skiff for service.
- Received grant amendments from APCD to fund up to 80% of LCM Repower project costs.
- Prepared LCM Repower project close-out materials and records for APCD grant reimbursement; submitted final \$100,000 reimbursement request invoice to APCD for LCM Repower.
- Submitted Mutt Mitts reimbursement request (\$2,421.47) to ABCF.
- Prepared quarterly vehicle maintenance report.
- Researched air compressor registration requirements and available models.

Personnel / Training

- Attended Staff Meetings.
- Attended ABCSD WWTP update meetings.
- Attended Avila Beach CSD board meeting.
- Attended PSLCFA meeting.
- Revised Storm Binder and distributed to managers.
- Refined and distributed Boats on Beach Response flowchart to all staff.
- Met with County OES reps to coordinate and prepare for Diablo Canyon NPP Evaluation.
- Coordinated annual spill response & HAZWOPER trainings.
- Attended Morale Committee meeting to plan upcoming Portsgiving & Holiday Party events.

Misc.

- Monthly inspection and service on fire extinguishers.
- Updated Vehicle Maintenance sheets.
- Continued organization of maintenance tools, supplies and storage areas.
- Prepared and submitted revisions to Hazardous Materials Business Plan (HMBP).
- Received notice from FEMA regarding ineligible COVID-19 expenses.
- Discussed options for project & grant tracking in CYMA with Accounting.
- Decorated and hosted staff Haunted House at Accounting & Planning Offices.
- Continued scanning files, maps, and plans and organizing server.

Recurring Tasks

Consent Item A

1. **San Luis Bay: Moorings/LCM**
 - Completed 28 scheduled work orders
 - Performed and Recorded soundings
 2. **Lighthouse**
 - Monitor chlorine levels at water towers
 - Inspect drain interceptors on LH road
 - Clean debris and vegetation
 - Attend Lighthouse Keepers Board meeting
 3. **Harford Pier**
 - Remove graffiti / made vandal repairs
 - Pressure wash Fish Cleaning Rack / other locations
 - Lube and Maintain hoists (inspect cable, etc.)
 - Detail/Maintain restrooms as needed
 - Empty Fish Carcass totes
 - Grease Public Floating Landing
 - Repair uneven deck boards surfaces
 - Replace Choke Chains on Camels
 - Pulled salt water pump intake line and clean screen
 - Exercise Fire Hydrants
 - Pound raised deck spikes/nails
 - Detail acct. offices
 4. **Harford Landing**
 - Landscape Maintenance / Sprinklers
 - De-web buildings
 - Repair / Replace plumbing and lighting fixtures
 - Sweep Boat Wash area and gutters
 - Janitorial Services

Coastal Gateway Building

 - Detail / Maintain / Repair restrooms, showers, laundry and flush floor drains, vents, etc.
 - Detail / Maintain Meeting / Conference Center
 - Detail / Maintain and pressure wash restrooms as needed
 - Sweep concrete drain gutters
 - Set up / Configure conference room per usage
 - Pressure washing showers and sidewalks
 5. **Harbor Terrace**
 - Landscaping / Weed Abatement
 - Drainage
 6. **Fisherman's Beach**
 - Removed trash and debris from steps/beach
 7. **Olde Port Beach**
 - Removed graffiti, pallets, broken glass, etc.,
 - Clean / Sweep stairs and ramps (ADA & Boat)
 - Rocks back on Revetment (fires outside rings)
 - Build up sand around Lifeguard Towers (seasonal)
 8. **Cal Poly Pier**
 9. **Avila Beach Parking Lot**
 - Clear trash from parking lot daily
 - Landscape Maintenance
 - Clean / Weed drainage ditch
 10. **Avila Beach**
 - Replace lights as necessary on ADA ramp, amphitheater sea wall
 - Janitorial Services
 - Inspect building exterior lights and sea wall lights
 - Inspect swing sets and slide
 - Repair / Replace plumbing and lighting fixtures
 - Sweep steps/blow off sidewalks and amphitheater/ Pressure wash/Clean tables, benches, BBQ'
 - Empty Trash and Ash Cans
 - Flush Floor Drains
 - Grade sand at steps and Lifeguard towers
 11. **Avila Pier**
 - Detail / Maintain restrooms, showers
 - Sweep, pressure washed and removed graffiti
 - Pressure wash benches, fish cleaning station
 - Repair / Replace plumbing and lighting fixtures
 - Exercise Fire Hydrants
 - Pound raised deck spikes/nails
 12. **Avila Beach Drive**
 - Litter picked highway
 - Landscape Maintenance
 13. **Sewer / Waste Water Treatment Plant**
 - Lube pumps and motors at Lift Stations, log & date
 - Keep solids broke up at all lift stations
 - Prepare flow report, copies to ABCSD + file
 - Lube and inspect pumps and motors in Lift Stations #1, 2, & 3
 - Cleaned and sanitized all sewer lift stations
 - Removal of solids in lift stations
- Regulatory**
- Conduct monthly CIWQS Report
 - Perform monthly SWPPP inspection
 - Update SDS binder
 - Replace Clarifier Pillows
- Production / Equipment / Supplies**
- Prepare end of month diesel facility log (price change)
 - Read water meters
 - Take water samples
 - Wash vehicles
 - Cleaned and serviced weed eaters, chain saw and mower
 - Fuel Vessels / Track and Log (29)
 - Oil Changes / Wash Vehicles
 - Crane Annual Service
 - Trailer Boat Hoist Annual Service
 - Perform Small Tool Maintenance
 - Quarterly vehicle reports
- Personnel / Training**
- Organize Staffing Levels
 - Monthly safety meeting
 - Employee Evaluations
- Miscellaneous**
- Collect coins from hoists, showers, boat wash
 - Empty/Maintain trash cans and ash barrels
 - Assigned AWP
 - Paint / Locate new trash & ash cans
 - Disposing of dead Sea Lions and gathering dead birds from land and water
 - Change/replace/add signage
 - Changing spent step, handicap ramp, building, and streetlamp light bulbs throughout District
 - MO janitorial
 - Removal of graffiti throughout District
 - Adjust light timers as needed

Harbor Patrol

Activity Report – October 2021

- Hauled Boat 1 for hull cleaning and assorted maintenance tasks.
- Took initial report for suspected child abuse that had occurred past date at Pirates Cove, turned over to Sheriff's Office.
- Troubleshoot Ventek parking machine issues with several machines.
- Contacted a PWC operating above 5 knots inside the harbor.
- Responded to a report of smoke seen; located a small unoccupied transient camp with a fire, extinguished fire and turned over to Cal Fire for overhaul.
- Responded to several intoxicated subjects on Avila Beach, coordinated responsible adult to drive home and released.
- Contacted several illegal campers on Avila Beach.
- Responded to Pirates Cove a medical aid for a severe dog bite to the groin.
- Completed 24 hours of officer safety update training with District LE Practices Consultant, Martinelli and Associates.
- Responded to a possible burglary associated with a string of recent felony burglaries in the area.
- Towed disabled vessel off the Harford Pier to its mooring.
- Dispatched to check the area of Bob Jones trail for a disoriented elderly male walking in the area with no shoes.
- Contacted a subject that was illegally camping in the trailer boat camping area at Coastal Gateway.
- Responded to back Sheriff's Deputy for an audible alarm at a residence.
- Responded to back Sheriff's Deputy checking a transient camp for subject associated with recent string of local burglaries. Camp was unoccupied but did contain several tools that could be used for burglarizing vehicles/ homes.
- Contacted several paddle craft without sufficient life-saving devices onboard.
- Responded to a small fire on the Harford Pier by Patriot Sportfishing, possibly caused by a cigarette.
- Contacted a subject trespassing on the Harbor Terrace property.
- Pre, during and post heavy weather checks. Coordinated with several mooring patrons for vessel issues.
- Hauled Boat 2 for hull cleaning and maintenance.
- Responded to a wing surfer in distress at the end of the Cal Poly Pier, located and returned to shore without incident.
- Coordinated with Wing Group for installation of new Boat 2 sponsons.
- Responded to a report of a possible transient camp on the Harbor Terrace property, checked the area.
- Negotiated short term contract for security services after being notified of dissolution of current security contractor.
- Responded to Pirates Cove for a reported indecent exposure.
- Contacted a group of skateboarders intentionally blocking traffic.

- Flagged down in the main lot for a dog locked in a vehicle. Located the dog's owner, dog found to not be in distress.
- Cited a vehicle parked in a reserved campsite without permission.
- Responded to a vessel taking on water outside PSL Harbor.
- Responded with CalFire for a dog on a business roof in Avila.
- Responded with Lifeguards to a medical aid on the Avila Promenade for a fall victim.
- Dispatched to a juvenile drowning victim at the San Luis Bay Inn pool with CPR in progress.
- Dispatched to a juvenile subject that was sucked into a hot tub at Sycamore Mineral Springs.
- Dispatched to a medical aid for an elderly fall victim with broken arm on the Bob Jones trail.
- Towed a commercial vessel into the mobile hoist chute for haul out.
- Responded to Fat Cat's Café for a suspicious subject with a large butcher knife inside the restaurant.
- Responded to 2 subjects stranded on Coast Guard beach, unable to paddle off the beach due to large shore break.
- Recovered a beach skiff from Olde Port Beach. Coordinated with owner for return.
- Dispatched to check the area of Avila Beach Drive for a missing couple with a truck and trailer, unable to locate.
- Received Rescue 2 back from dealership after transmission repairs.
- Responded to a non-injury hit and run in the campground.
- Responded to a vessel that had lost propulsion just off Pecho Rock.
- Responded to a vessel that had lost propulsion off Shell Beach, approximately 200' from shore.

Harbor Patrol Department Statistics Table

Avila Beach	Total	Campground	Total	Harford Land Area	Total
Alcohol/Glass Ordinance	0	Camping Ordinance	1	Parking Ordinance	2
Dogs/Leash Ordinance	9	Illegal Parking	1	Camping Ordinance	0
Fire Ordinance	2	Fire Ordinances	0	Traffic Ordinance	0
Olde Port Beach		Dog/Leash Ordinance	0	Harford Pier	
Alcohol/Glass Ordinance	0	Inner Harbor		Illegal Parking	4
Dogs/Leash Ordinance	0	Safety Equip/PFD's	9	Smoking Ordinance	2
Fire Ordinance	0	Rescues	4	Traffic Ordinance	1
Fishermen's Beach		Tows	1	AOA – Zone of Impact	12
Alcohol/Glass Ordinance	0	Vessel Assist	12	Total AOA (SO, CalFire, F&W)	17
Dog/Leash Ordinance	0	Mooring/Anchor Ordinance	3	Foot Patrol	35
Fire Ordinance	0	Outer Harbor		Training	28

Illegal Parking	1	Tows	3	Maintenance	84
Coast Guard Beach/Light House		Vessel Assist	0		
All Contacts	1	Rescues	1		
Pirates Cove		Avila Lot Enforcement			
Agency Assist	2	Illegal Parking	1		

WATER TAXI: 181 Runs for 441 People

Parking Violation Statistics

Code Section	Violation	Violations Issued
PSLH 20.020 A(2)	Failure to Display Permit	11
PSLH 20.020 A	Not Parked in Designated Area	0
PSLH 20.700 A	Camping Without Permit	0
PSLH 20.700 B	Camping in No Camping Area	0
PSLH 20.020 C	Fire Lane	0
PSLH 20.600	Unregistered Vehicle	0
PSLH 20.020 A(1)	Handicapped Space W/O Permit	0
PSLH 20.020 D(1)	Unattached Vessel Trailers	0
PSLH 20.020 D(2)	Loading Zones	1
PSLH 20.020 D	Other Categories	1
PSLH 20.020D	Vehicles with Boat Trailers Only	0
Total Violations Issued		13

Lifeguard Department

- Responded to a medical aid for a fall victim on the Avila Promenade.
- Responded to a medical aid for COVID related complications.

Lifeguard Department Statistics Table

	Totals
Rescues	0
Prevents	14
Boat Rescues	0
Boat Warnings	0
Medical Aids	2
Lost and Found	4
Fires	1
Public Contacts	102
Dog Laws	61
Alcohol	11
Lost Child/Parent	0

Acronyms & Initialism Index

ABCA	-	Avila Beach Community Association	JCFLC	-	Joint Cable Fisheries Liaison Committee
ABCF	-	Avila Beach Community Foundation	LCM	-	Landing Craft, Mechanized "Elsie M"
ABCSD	-	Avila Beach Community Services District	LH	-	Lighthouse
ACOE	-	Army Corps of Engineers	LHK	-	Point San Luis Lighthouse Keepers
APC	-	Associated Pacific Constructors	LHQ	-	Lifeguard Headquarters
APCD	-	Air Pollution Control District	MO	-	Main Office
AST	-	Above-ground Storage Tank	MSDS	-	Material Safety Data Sheet
AVAC	-	Avila Valley Advisory Council	NEPA	-	National Environmental Policy Act
AWAF	-	Abandoned Watercraft Abatement Fund	NPP	-	Nuclear Power Plant
AWP	-	Alternative Work Program	OPB	-	Olde Port Beach
CACC	-	California Coastal Commission	OPF	-	Olde Port Fisheries
CAHMPC	-	California Association of Harbor Masters and Port Captains	OPI	-	Olde Port Inn
CCC	-	California Coastal Commission	PCT	-	Pecho Coast Trail
CCHE	-	California Cultural and Historical Endowment	PFD	-	Personal Floatation Device
CCJCFLC	-	Central California Joint Cable Fisheries Liaison Committee	PSLCFA	-	Port San Luis Commercial Fishermen's Association
CDP	-	Coastal Development Permit	PSLHD	-	Port San Luis Harbor District
CEQA	-	California Environmental Quality Act	RFP	-	Request for Proposals
CG/CGB	-	Coastal Gateway/Coastal Gateway Building	RWQCB	-	Regional Water Quality Control Board
CIWQS	-	California Integrated Water Quality System	SCC	-	State Coastal Conservancy
CMANC	-	California Marine Affairs and Navigation Conference	SDRMA	-	Special District Risk Management Authority
CMC	-	California Men's Colony	SEIU	-	Service Employees International Union
CSDA	-	California Special Districts Association	SLOCOG	-	San Luis Obispo Council of Governments
CUPA	-	Certified Unified Program Agency	SPCC	-	Spill Prevention Control and Counter Measure
DBW	-	Ca. State Parks, Division of Boating & Waterways	SWPPP	-	Storm Water Pollution Prevention Program
DCNPP & DCP	-	Diablo Canyon Nuclear Power Plant	TRAN	-	Tax Revenue Anticipation Note
DIW	-	Dead in the Water	USA	-	Underground Service Alert
EDD	-	Employment Development Department	USACE	-	United States Army Corps of Engineers
EIR	-	Environmental Impact Report	USCG	-	United States Coast Guard
EOP	-	End of Pier	UST	-	Underground Storage Tank
EWEC	-	Emergency Worker Exposure Control	VTIP	-	Vessel Turn In Program
FEMA	-	Federal Emergency Management Agency	WCB	-	Wildlife Conservation Board
FOAP	-	Friends of Avila Pier	WWTP	-	Waste Water Treatment Plant
FRO	-	First Responder Operations			
GAAP	-	Generally Accepted Accounting Principles			
GASB	-	Governmental Accounting Standards Board			
GFOA	-	Government Finance Officers Association			
GSI	-	Geographic Information Systems			
HPO	-	Harbor Patrol Officer			
HPOA	-	Port San Luis Harbor Patrol Officers Association			
HPV	-	Human Powered Vessel			
IIPP	-	Injury Illness Prevention Program			
ITB	-	Invitation to Bid			