



MEMORANDUM

TO: Board of Commissioners
FROM: Kristen Stout, Business Manager
DATE: November 16, 2021
SUBJECT: Publicly Available Salary Schedules & Special Compensation

Recommendation / Proposed Motion

- Review and approve salary schedules.

Policy Implications

On August 10, 2011, California Code of Regulations Title 2, Section 570.5 was adopted and Section 571 subsection (b) was amended by the CalPERS Board of Administration. These sections require pay schedules and special compensation to be publicly available and duly approved and adopted by the Board.

Fiscal Implications / Budget Status

None at this time. The rates listed in the salary schedules have been incorporated into the 2021/22 budget.

Alternatives Considered

The following actions were considered but are not recommended at this time:

- None at this time.

Discussion

All agencies that are members of CalPERS are required to ensure that pay schedules and special compensation (e.g., out-of-class pay, notary pay) are publicly available as prescribed by the California Code of Regulations, Title 2, §570.5 and §571 subsection (b). "Publicly available" is defined as posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website.

Attachment 1 contains three District pay schedules as follows and includes negotiated cost of living increase: 1). SEIU employees and District Managers – 3.00% COLA. 2). Certificate Pay increase of 3.00%. The adopted pay schedules will be posted at www.portsanluis.com.

Special Compensation requirements are incorporated in the HPOA contract and were previously approved by the Board. The MOUs and manager contracts have been posted at www.portsanluis.com.

Staff recommends approval and adoption of the attached pay schedules and special compensation in accordance with California Code of Regulations, Title 2, §§570.5 and 571 subsection (b).

Attachment(s): (1) HPOA, SEIU and unrepresented employees salary schedules