



MEMORANDUM

TO: Board of Commissioners

FROM: Linda Hendy, Accountant

DATE: November 16, 2021

SUBJECT: **2021/22 1st Quarter Comparative Profit & Loss Statement - Consolidated, and Special Project & Capital Project Activity Report, Grant Funded Projects, Investment Statements**

Recommendation

- Receive and file, no action necessary

Policy Implications

It is the Board's practice to review financial statements on a quarterly basis.

Fiscal Implications / Budget Status

Overall, total revenues are above budgeted amounts and expenses are aligned with the annual budget projections. Operating revenues for the first quarter of the fiscal year were \$653,787 or 29.7% of the annual budget. Operating expenditures of \$1,317,986 were 22.2% of the annual budget. Non-operating revenues were \$39,319 while capital project and major maintenance costs (net of grant funding) were \$244,831.

Discussion

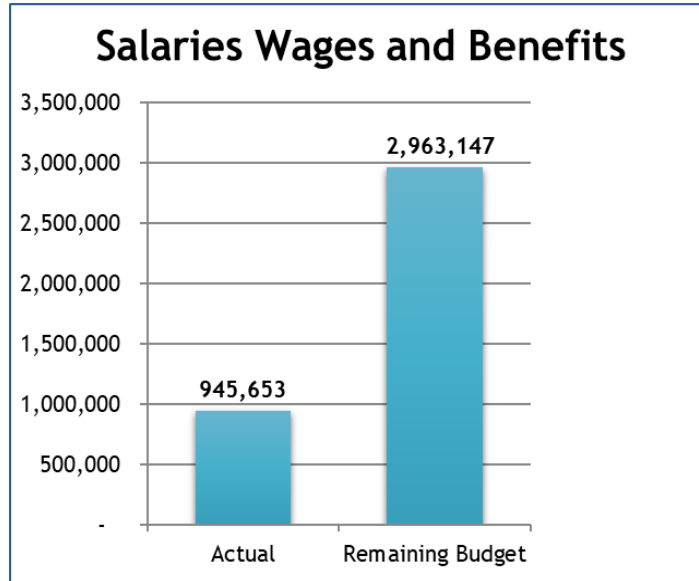
Attached are the District's Comparative Profit & Loss Statement - Consolidated, and Special Project & Capital Project Activity report for the first quarter of the fiscal year. The table on the next page summarizes the information.

	Three	Three	2021/22 Budget	PY to CY	
	Months Ended 09/30/2021	Months Ended 09/30/2020		% Inc/Sept	% of Budget
Net Operating Revenue	\$ 653,787	\$ 575,952	\$ 2,200,900	13.5%	29.7%
Total Operating Expense	(1,317,986)	(1,236,535)	(5,933,700)	6.6%	22.2%
Non-Operating Revenue	39,319	274,920	3,960,750	-85.7%	1.0%
Major Maintenance and Capital Projects	(244,831)	(100,914)	(1,340,862)	142.6%	18.3%
Net Income (Loss)	(869,710)	(486,577)	(1,112,912)	78.7%	78.1%
Board Reserve Usage			672,000		
Operating Reserve Usage	\$(869,710)	\$(486,577)	\$ (440,912)	78.7%	

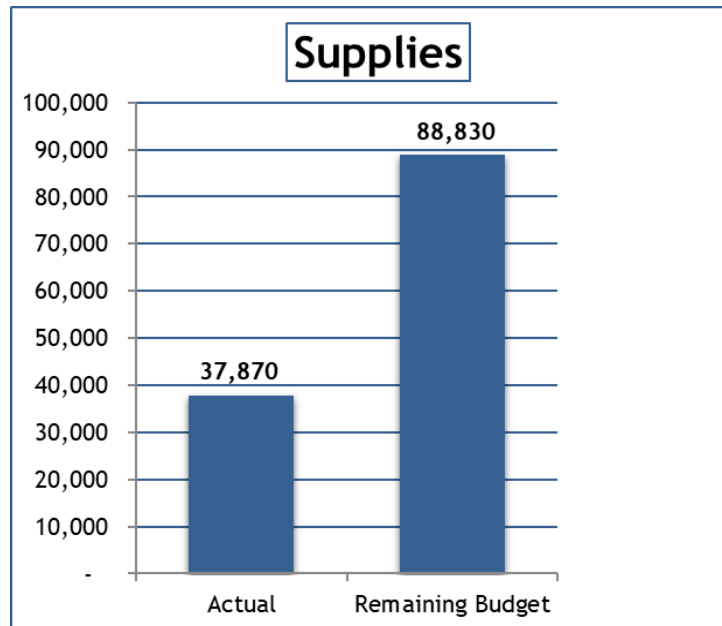
Net **Operating Revenues** were \$77,835 (13.5%) above prior year. Operating revenue highlights for the first quarter include:

1. Avila Parking revenue increased from \$165,158 in fiscal year 2020/21 to \$204,437 in fiscal year 2021/22. Additional parking revenue in the amount of \$13,987 was earned for the new Harford Pier and Harford Landing parking spaces in the first quarter of 2021/22.
2. Mooring revenue in the amount of \$31,434 in the first quarter showed a slight decrease from the previous year of \$33,661 or (6.6%), due to the haul out of the LCM for maintenance and install of new engines. Mooring operations resumed after install was complete.
3. Lease and license revenue increased from \$354,725 in fiscal year 2020/21 to \$389,976 in fiscal year 2021/22, an increase of \$35,251 or 9.9%. Included in the increase is the amount of \$15,000 for utility reimbursement invoiced to Redtail for water meter installation located in Harbor Terrace known as Flying Flags Avila Beach.

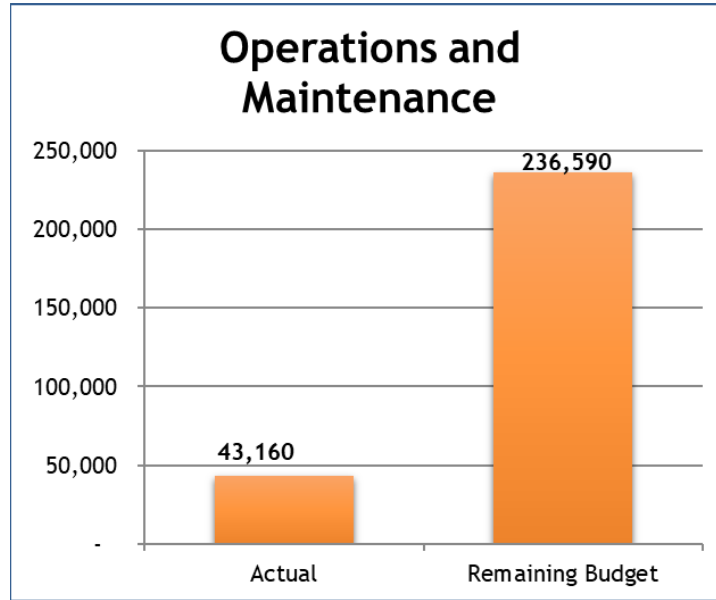
Salaries, wages, and benefits expenditures have increased from \$893,578 in fiscal year 2020/21 to \$945,653 in fiscal year 2021/22. Expenditures contributing to the increase include unemployment insurance cost, health insurance and wage and taxes for Interim Harbor Manager.



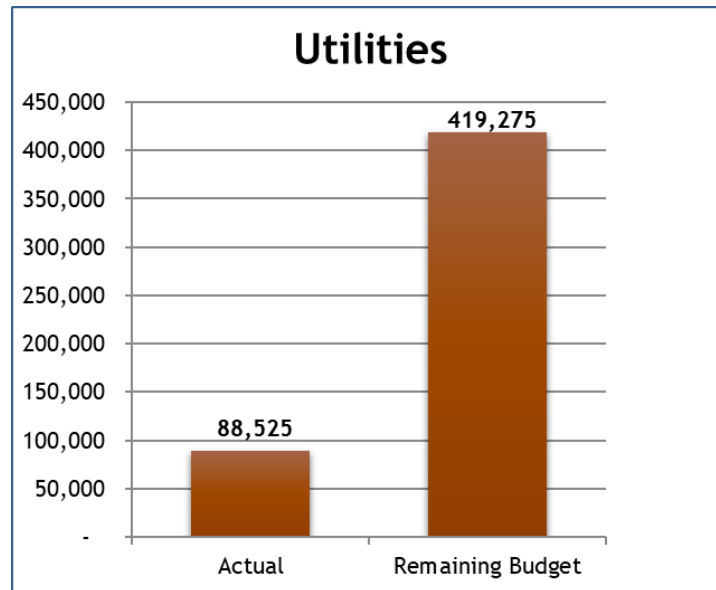
Expenditures on **supplies** are in-line with budgeted amounts. The District increased the budget line item for Sanitation and will continue to monitor actual expenses. The District has spent 29.9% of the budgeted amounts through September 30, 2021.



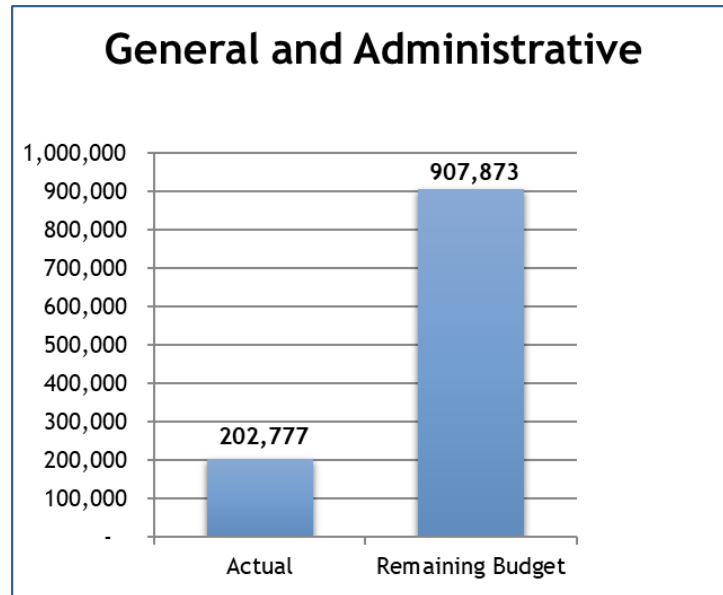
Operations and maintenance expenditures were 15.0% of the budgeted amounts. Currently Operations & Maintenance expenses are in line with budget with no anticipated additional expenses to exceed 2021/22 budget.



Utilities costs were 17.0% of the budgeted expenditures. Currently Utilities expenses had a \$15,000 increase in line-item Water/Sewer due to the cost of installation of water meters in Harbor Terrace. The District has invoiced Redtail Acquisitions/Harbor Terrace to recoup this expense.



General and administrative costs were 18.0% of the budgeted expenditures. Currently General and administrative expenses are above prior year 2020/21 by \$24,010 or 13.4%. Line items that show an increase include Legal Fees due to additional work on legal settlement and Treasurer Fees due to additional work on new GASB implementation, closing fiscal year 2020/21 and yearly audit.



Net **Major Maintenance and Capital Project** Expense was \$244,831 as of the first quarter. The LCM engine replacement project began in the first quarter along with installation of new Generators. All remaining projects are expected to be in-line with the budget.

- Attachment(s):
1. PSLHD 1st Quarter Profit & Loss Statement for Period Ending September 30, 2021
 2. PSLHD 1st Quarter Major Maintenance and Capital Projects for Period Ending September 30, 2021
 3. PSLHD Grant Funded Capital Project Activity as of September 30, 2021
 4. Franklin Templeton Investment Statement as of September 30, 2021
 5. LAIF Statement as of September 30, 2021