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**Invitation to Bid
March 30, 2021**

Harford Pier Canopy Termite Fumigation

- Mandatory pre-bid site visit (prior visitors excluded from requirement):
1:00 P.M., Monday April 12th, 2021
Meet outside Main Office @ 3950 Avila Beach Dr., Avila Beach, CA 93424
- Sealed bids are due no later than:
1:30 P.M., Tuesday April 20th, 2021
- **Deadline to ask Questions: April 13th @ 5:00 PM**
Answered questions will be provided to all prospective bidders
- Bid opening is public and will take place on Tuesday, April 20th at 1:30 P.M
Outside Main Office @ 3950 Avila Beach Dr., Avila Beach, CA 93424
Attendance is optional.
- To submit a bid, complete the "Bid Form"
Return this entire packet in a sealed envelope plainly marked:
"TERMITE FUMIGATION BID"

Delivery of Bids:

(Please note USPS express mail is **not available to the Harbor Office)**

<p><u>Fed Ex or other Express mail service:</u> Port San Luis Harbor District 3950 Avila Beach Drive Avila Beach, CA 93424 Phone: (805)-595-5410</p>	<p><u>US Postal Service</u> (Ensure delivery 1 day prior to bid opening) Port San Luis Harbor District PO Box 249 Avila Beach, CA 93424</p>
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Site Visit Scheduling, Questions, and Comments Contact:

Chris Munson, Facilities Manager
(805) 595-5419 or chrism@portsanluis.com

Notice Inviting Bids

Notice is hereby given that the Port San Luis Harbor District (District), acting by and through its Governing Board, will receive prior to **the bid opening date listed on the cover page**, sealed bids for the award of a Contract for the following:

Project Scope:

Furnish all labor, materials, transportation, equipment, and services necessary to fumigate the Harford Pier Canopy and the buildings underneath it. The pier itself is not part of the scope. The work should be completed during the month of May, prior to the Memorial Day weekend. The job is expected to be formally awarded at the April 27th Board of Commissioners meeting with a Notice to Proceed planned to be issued on April 28th.

Project Background:

The Harford Pier Canopy was reconstructed in 1915 at the end of Harford Pier, a wooden pier. The western portion includes structures built in the 1970's and include Olde Port Inn Restaurant (now closed), public restrooms, and a fishermen's fish market (open Wednesday and weekends, but products are removed at the end of each day). The eastern side includes a building which was reconstructed in 1995 and includes a Harbor Patrol office, a vacant lease space, an electrical room, and District offices. The pier has gaps which will need to be covered before fumigation. The eastern building has a concrete foundation. The western structures have concrete under the fish market and restrooms and wood and/or asphalt under the restaurant. The current flooring of the restaurant does not need to be handled with care.

The Harford Pier is a working pier and is open to the public. While the area around the canopy and the end of the pier can be closed during fumigation, it is preferable to keep the pier open as much as possible.

The Canopy is approximately 60' wide, 200' long and 28' tall.



Front of Harford Pier Canopy



Interior of Harford Pier Canopy



Back of Harford Pier Canopy



East Back of Harford Pier Canopy



West Front of Harford Pier Canopy



East Front of Harford Pier Canopy

Instructions to Bidders

1 GENERAL REQUIREMENTS

- 1.1 Prevailing wage shall apply to this project.
- 1.2 Contractor must be licensed by the California Structural Pest Control Board Branch 1 and Branch 3 certifications are required.
- 1.3 Contractors / subcontractors must be registered with Department of Industrial Relations (DIR) in accordance with DIR's requirements.
- 1.4 The contractor shall meet the insurance requirements outlined in this ITB package.
- 1.5 Work is to be performed at the close of business on Thursday and must be completed by 8am the following Monday prior to business opening to minimize the impact to District occupants.
- 1.6 Any work must not violate any storm water regulations or cause impacts to the marine environment.

2 PROJECT REQUIREMENTS

- 2.1 Ensure proper pest control safety procedures are always observed.
- 2.2 Ensure tenting time frame requirements are suitable with Facilities Manager.
- 2.3 Ensure all building systems are secured and isolated in accordance with the pumped chemical properties/ requirements.
- 2.4 Tent building and pump in the required amount of Vikane and Chloropicrin.
- 2.5 After the required soak time has passed, remove the tent and inspect for active termites.
- 2.6 District representative shall conduct final inspection for acceptance.

3 CONTRACTOR REQUIREMENTS

- 3.1 Provide all the labor, materials, and equipment to complete work in this statement of work.
- 3.2 Provide written direction to District staff for pre-fumigation and post-fumigation procedures to ensure safety of workspaces, offices, personal items, equipment, and health.
- 3.3 Assemble the needed tarps to cover the entire building paying special attention to working around any penetrations to ensure a vapor / gas tight seal to maintain the minimum levels recommended by the manufacturer of the insecticide to thoroughly eliminate all the termites in the structure.
- 3.4 Provide and post warning and safety signage notifying occupants and the public to not enter the tent or area.
- 3.5 Prior to fumigation, the contractor and Facilities Manager or Supervisor will walk the building to make sure the building is vacant of personnel and to shut down lights.
- 3.6 The building at this point is to be turned over to the pest control contractor to complete the final closures in the tarps to contain the insecticide.
- 3.7 Add the needed insecticide to accomplish the termite eradication.
- 3.8 Provide the Facilities Manager with a 24-hour phone contact number to reach the contractor if there is a problem / emergency.
- 3.9 Provide the Facilities Manager the schedule of when the tent will be opened and when the building will be accessible to Harbor District personnel.
- 3.10 At the end of the fumigation period, open the building to be ventilated by contractor supplied fans or other equipment until it is safe for personnel to re-enter the building.
- 3.11 Remove all debris and tenting supplies from the site. All debris and waste must be removed and disposed of appropriately in compliance with all applicable laws and regulations.
- 3.12 No debris, insecticide, or other items are to enter the coastal waters at any time.
- 3.13 Perform post-fumigation inspection to confirm successful fumigation.
- 3.14 Contractor is responsible for checking wind and weather forecast. Contractor must ensure tarping and fumigant is contained in adverse conditions. If winds are determined too excessive or conditions too extreme, contractor is responsible for rescheduling and completing the project.

4 HARBOR DISTRICT RESPONSIBILITIES

- 4.1 Shut down all HVAC equipment and verify the natural gas to the building is shut down.
- 4.2 Place the fire alarm system in test mode to prevent nuisance alarms or trips related to the insecticide and any marker gas.
- 4.3 Provide notice to employees, lessees, fishermen, and the public of planned closures and restricted areas.
- 4.4 Harbor District will install temporary fencing to secure end of pier and will notify night security prior to the fumigation.

5 WARRANTY

Provide guarantee for the building to be termite free for 1 year from the date the Harbor District conducts final inspection and acceptance of the work.

6 INSURANCE

Liability insurance in the amount of \$1,000,000 with the District named as an "Additional Insured" will be required. A copy of certification is required before work begins. Proof of Workers Compensation Insurance is required.

7 CODES

All Federal, State and Harbor District building and safety codes are to be adhered to. It is the responsibility of all contractors and their subcontractors to ensure that all current codes are enforced.

8 KNOWLEDGE OF EXISTING CONDITIONS

Each contractor shall have examined or researched the existing conditions of the site before bidding and shall be responsible for having acquired full knowledge of the job and of all conditions affecting it. No variations or allowances from the contract sum will be made because of lack of such examination.

9 PERMITS

The Harbor District possesses a Coastal Development Permit and US Army Corps of Engineers Nationwide Permit for the repairs and maintenance of existing facilities. The District will not require any permits. Contractor shall acquire and pay for any additional permits required for fumigation.

10 LICENSES

Contractor must be licensed by the California Structural Pest Control Board Branch 1 and Branch 3 certifications are required.

11 RATES

Prevailing wage rates apply for this project. Certified payroll forms must be provided for payment.

12 TERMS

Work must commence within thirty (30) days after the District places the order. Allowances may be made for excessive wind or rain. Fumigation must be done over the weekend. Interruption to office staff to be limited to two days (preferably one).

13 PRE-BID SITE VISIT

A **mandatory** pre-bid conference will be held to discuss all relevant issues associated with the ITB. The pre-bid conference will take place at the time and date as directed on the first page of this ITB. We will meet outside the Port San Luis Harbor District Office, 3950 Avila Beach Dr., Avila Beach, CA near the base of the Harford Pier before going on to the work site.

14 BID DETERMINATION

Please follow the directions on the first page for bid submission. The lowest bid determination will be based on the fumigation line item only.

An optional line item for 24-hour site monitor/security is included in the bid form. This item is the cost to have a contractor employee or hired security to remain on-site for the duration of the fumigation to ensure no members of the public enter the tent or restricted area. This line item will not be counted toward low bid. The Harbor District, at its discretion, may or may not choose to utilize this option.

15 BID SUBMISSION, OPENING, AND WITHDRAWAL

To submit a bid, complete and return this entire Invitation to Bid packet before the date and time indicated on the first page. No bid received after the time specified in the Invitation to Bid will be considered. All bids will be opened and declared publicly. The bid shall remain valid for forty-five (45) days following bid opening. A bidder may withdraw its bid without prejudice before the bid opening by submitting a written request to the Facilities Manager for its withdrawal. The District reserves the right to reject any and all bids and waive any informalities. The District also reserves the right to award, not award, or re-bid the project.

16 SENATE BILL 854 COMPLIANCE

Effective March 1, 2014, Senate Bill 854 requires contractors to comply with the following:

Contractor agrees, in accordance with Section 1771.1 of the California Labor Code, that contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to California Labor Code section 1725.5. Contractor agrees, in accordance with Section 1771.4 of the California Labor Code, this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

