



MEMORANDUM

TO: Board of Commissioners

FROM: Linda Hendy, Accountant

DATE: November 17, 2020

SUBJECT: **2020/21 1st Quarter Comparative Profit & Loss Statement - Consolidated, and Special Project & Capital Project Activity Report, Grant Funded Projects, Investment Statements**

Recommendation

- Recommendation: Receive and file, no action necessary

Policy Implications

- It is the Board's practice to review financial statements on a quarterly basis.

Fiscal Implications / Budget Status

Overall, total revenues are below budgeted amounts and expenses are aligned with the annual budget projections. Operating revenues for the first quarter of the fiscal year were \$576,000 or 27.8% of the annual budget. Operating expenditures of \$1,236,200 were 21.8% of the annual budget. Non-operating revenues were \$274,900 while capital project and major maintenance costs (net of grant funding) were \$100,900.

Discussion

Attached are the District's Comparative Profit & Loss Statement - Consolidated, and Special Project & Capital Project Activity report for the first quarter of the fiscal year. The table on the next page summarizes the information.

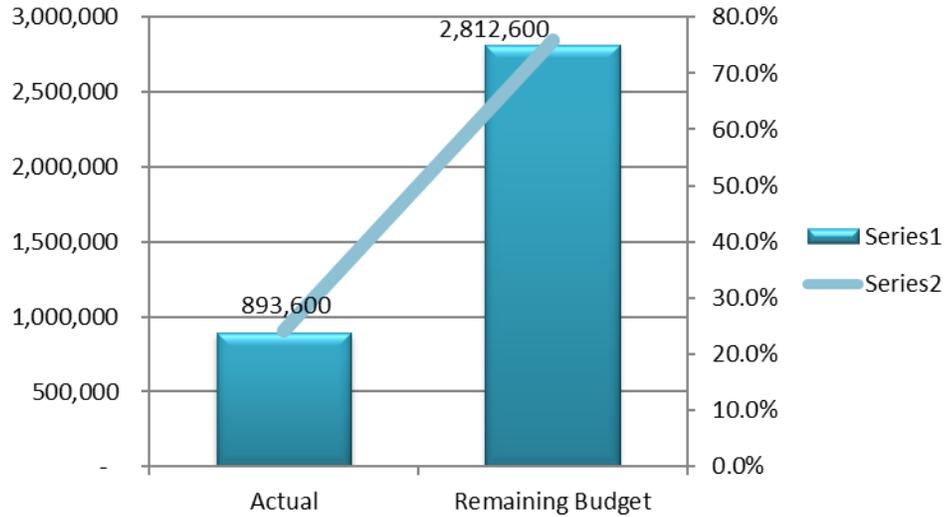
	Three Months Ended 09/30/2020	Three Months Ended 09/30/2019	2020/21 Budget	PY to CY % Inc/Mar	% of Budget
Net Operating Revenue	\$ 575,952	\$ 645,271	\$ 2,073,100	-10.7%	27.8%
Total Operating Expense	(1,236,190)	(1,221,965)	(5,682,786)	1.2%	21.8%
Non-Operating Revenue	274,920	512,900	4,114,447	-46.4%	6.7%
Major Maintenance and Capital Projects	(100,914)	(246,100)	(780,948)	-59.0%	12.9%
Net Income (Loss)	(486,231)	(309,894)	(276,187)	56.9%	-76%
Balance	\$ (486,231)	\$ (309,894)	\$ (276,187)	56.9%	

Net **Operating Revenues** were \$69,364 (10.7%) below prior year. Operating revenue highlights for the first quarter include:

1. Avila Parking revenue decreased from \$205,666 in fiscal year 2019/20 to \$165,158 in fiscal year 2020/21, the month of July attributing to the largest decrease in the amount of \$29,862 from prior year. Two contributing factors to consider for this decrease are 21 less parking spaces in the Avila parking lot, currently being used as gear storage for Commercial Fisherman and possibly less turnover of parking, we estimate that due to Covid-19 those who are visiting the beach as recreation are enjoying a longer day and are remaining at the beach, rather than staying for a brief period and moving on to another destination.
2. Harbor Patrol revenues decreased from \$19,918 in fiscal year 2019/20 to \$3,663 in fiscal year 2020/21, a decrease of \$16,255. The current revenue is in line with budgeted income for this current fiscal year. The large increase in 2019/20 was due to impound fees assessed to two Boat owners.
3. Lease and license revenue decreased from \$366,135 in fiscal year 2019/20 to \$354,725 in fiscal year 2020/21, a decrease of \$11,410. Lease and license revenue decreased from \$174,098 in fiscal year 2019/20 to \$121,570 in fiscal year 2020/21, this is largely due to two tenant vacancies on Harford Pier and sales recovery efforts from the Districts restaurant tenants. While lease income showed a large decrease, RV Camping had a large increase over the first quarter. In 2020/21 camping revenue was \$207,185 and in 2019/20 camping revenue was \$161,505, netting an increase of \$45,680 over the prior year.
4. Mooring revenues decreased from \$36,735 in fiscal year 2019/20 to \$33,661 in fiscal year 2020/21, a decrease of \$3,074 or 8.37%. We anticipate Mooring revenue to reach budgeted revenues by end of fiscal year.

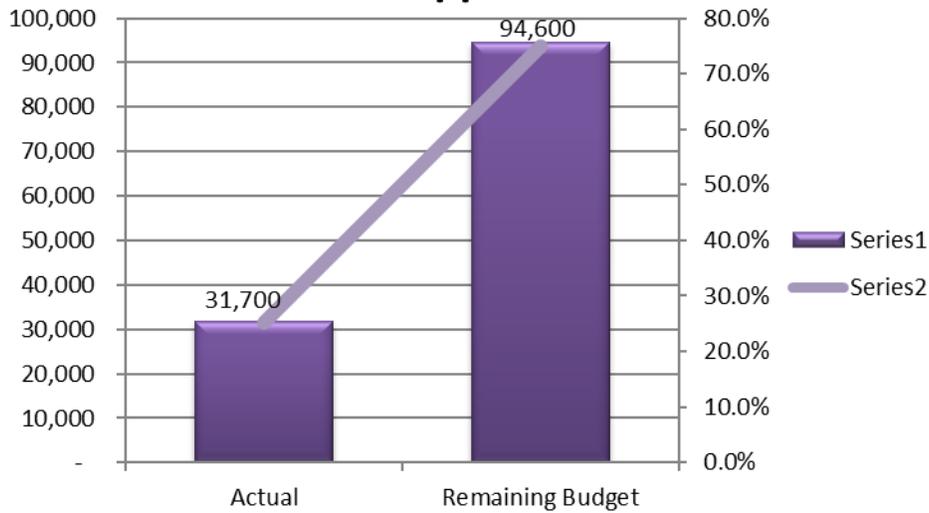
Salaries, wages, and benefits are at 36.4% of the budgeted expenditures, current expenditures are in line with budgeted amounts.

Salaries Wages and Benefits



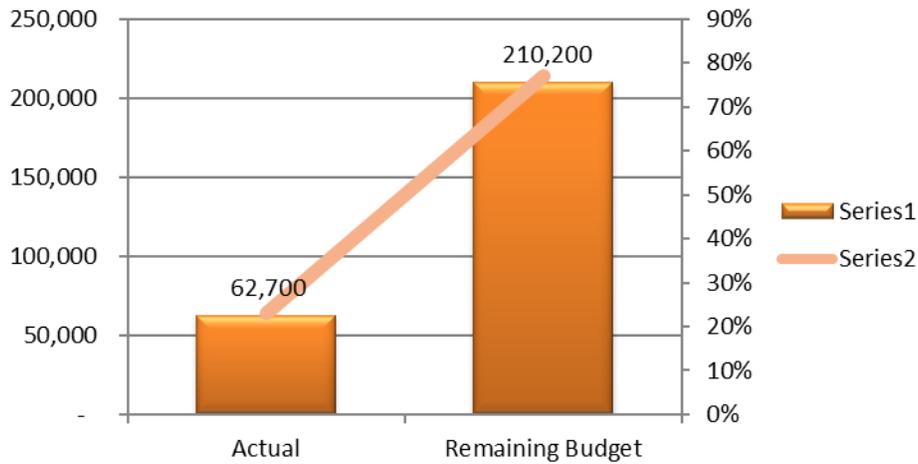
Expenditures on **supplies** are in-line with budgeted amounts. The District increased the budget line item for Sanitation and will continue to monitor actual expenses. The District has spent 25.1% of the budgeted amounts through September 30, 2020.

Supplies



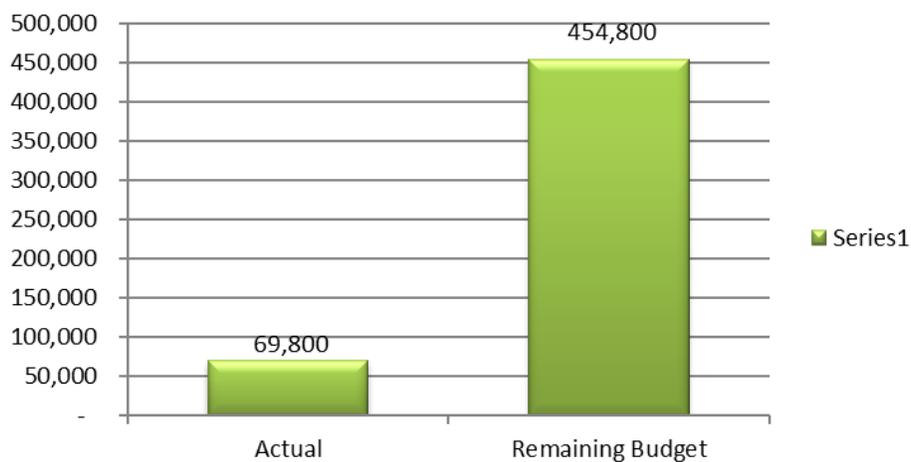
Operations and maintenance expenditures were 23.0% of the budgeted amounts. Currently Operations & Maintenance expenses are in line with budget with no anticipated additional expenses to exceed 2020/21 budget.

Operations and Maintenance

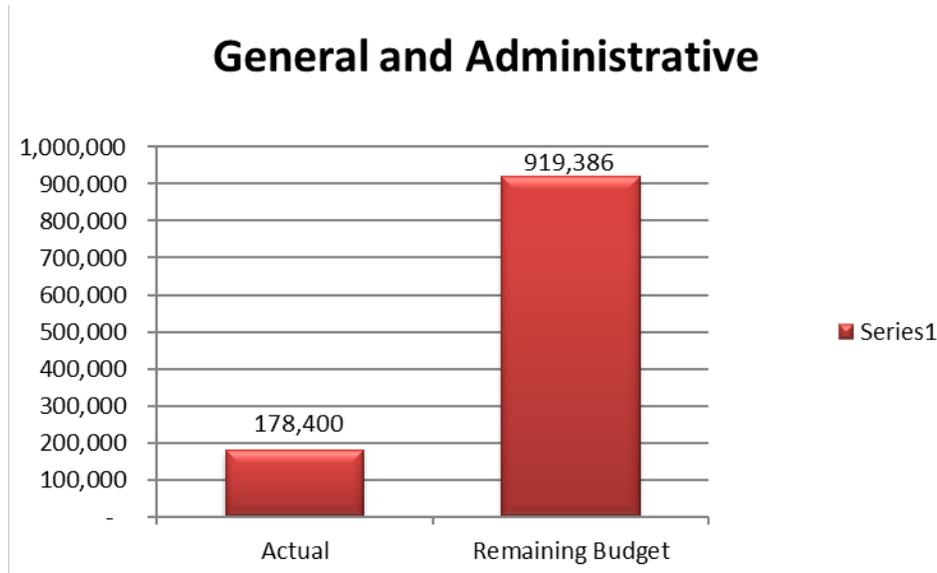


Utilities costs were 13.0% of the budgeted expenditures. Currently Utilities expenses are in-line with 2020/21 budget with no anticipated additional expenses.

Utilities



General and administrative costs were 16.0% of the budgeted expenditures. Currently General and administrative expenses are in-line with 2020/21 budget with no anticipated additional expenses.



Non-operating revenue was \$274,920 in the first quarter of fiscal year 2020/21, a decrease from \$512,934 in the previous year 2019/20 for a difference of \$238,014. Although Tax Proceeds revenue reflects a decrease in the first quarter, the District received deposits in October 2020 and will reflect the revenue in the second quarter.

Net Major Maintenance and Capital Project Expense was \$100,914 as of the first quarter. The Harford Pier Canopy assessment began with Moffatt & Nichol in July and continues on schedule. All remaining projects are expected to be in-line with the budget.

- Attachment(s):
1. PSLHD 1st Quarter Profit & Loss Statement for Period Ending September 30, 2020
 2. PSLHD 1st Quarter Major Maintenance and Capital Projects for Period Ending September 30, 2020
 3. PSLHD Grant Funded Capital Project Activity as of September 30, 2020
 4. Franklin Templeton Investment Statement as of September 30, 2020
 5. LAIF Statement as of September 30, 2020