



STAFF REPORT

TO: Board of Commissioners

FROM: Andrea Lueker, Harbor Manager

DATE: October 14, 2020

SUBJECT: Harford Pier Ice Facility Request for Proposals (RFP)
Recommendation on a Finalist

Recommendation

- Recommendation: Staff recommends the Board of Commissioners name Port San Luis Boatyard as the finalist for the Ice Facility Operations and direct staff to begin negotiations.
- Motion: Move to approve staff's recommendation.

District Major Objective/Goal

Objective #3 – Keep the Harford Pier Open and Optimize Use.

Policy Implications

Port San Luis Harbor District Policy Handbook – Contracts Management, Policy No. 3037.

Fiscal Implications / Budget Status

To be determined.

Alternatives Considered

The following actions were considered but are not recommended at this time:

- None

Background

Port San Luis Harbor District was successful in obtaining a grant from the Central Coast Joint Cable Fisheries Liaison Committee (CCJCFCLC) to fund an Ice Facility, which included a new sea train, a new flake ice machine (added to the existing two ice machines), and installation. The facility located at the end of Harford Pier was completed in spring 2020. The Ice Facility was run through an operating agreement, however, that agreement expired on May 31, 2020.

Due to the new facility and the expiration of the former operating agreement, Staff has operated the Ice Facility in the interim period which has been helpful to review needs and set specific operational procedures as well as evaluate electrical and water use. However, at some point, another operator of the Ice Facility was to be determined. In July 2020, the Board of Commissioners directed Staff to advertise an RFP for Ice Facility Operation.

Discussion

The District issued an RFP in August 2020 and received one response (Attachment 1). Staff recommends The Port San Luis Boatyard be named as the finalist. The Property Committee met on October 8, 2020 and unanimously recommended Port San Luis Boatyard as the finalist. Should the Board of Commissioners approval the Boatyard as the finalist, staff will meet with the proposer and bring back an Operating Agreement to the Board of Commissioners for review and approval, tentatively for the October 27, 2020 Board of Commissioner meeting.

Attachments: 1. Port San Luis Boatyard Ice Facility Operation Proposal