



STAFF REPORT

TO: Property Committee
FROM: Andrea Lueker, Harbor Manager
DATE: October 8, 2020
SUBJECT: Harford Pier Ice Facility Request for Proposals (RFP)
Recommendation on a Finalist

Recommendation

- Recommendation: District Staff recommends the Property Committee consider the proposal received from the Port San Luis Boatyard for Ice Facility Operations and recommend Port San Luis Boatyard as the finalist to the Board of Commissioners.

District Major Objective/Goal

Objective #3 – Keep the Harford Pier Open and Optimize Use.

Policy Implications

Port San Luis Harbor District Policy Handbook – Contracts Management, Policy No. 3037.

Fiscal Implications / Budget Status

To be determined.

Alternatives Considered

The following actions were considered but are not recommended at this time:

- None

Background

Port San Luis Harbor District was successful in obtaining a grant from the Central Coast Joint Cable Fisheries Liaison Committee (CCJCFLC) to fund an Ice Facility which included a new sea train, a new flake ice machine (added to the existing two ice machines), and installation. The facility located at the end of Harford Pier was completed in spring 2020. There was an operating agreement to run the former Ice Facility and that agreement expired on May 31, 2020.

District Staff has operated the new Ice Facility in the interim period which has been helpful to review/set specific operational procedures and needs as well as evaluate electrical and water use. However, at some point, another operator of the Ice Facility would need to be determined. In July 2020, the Board of Commissioners directed District Staff to advertise an RFP for Ice Facility Operation.

Discussion

The District issued an RFP in August 2020 and received one response (Attachment 1). District Staff recommends The Port San Luis Boatyard be named as the finalist and the Property Committee make that recommendation to the Board of Commissioners. Should the Board of Commissioners approve the recommendation, District staff will meet with the proposer and bring back an Operating Agreement to the Board of Commissioners for approval.

Attachments: 1. Port San Luis Boatyard Ice Facility Operation Proposal