



STAFF REPORT

TO: Board of Commissioners
FROM: Linda Hendy
DATE: July 23, 2019
SUBJECT: 2018/19 Employee Reimbursements

Recommendation

- Receive and file; no action necessary

Policy Implications

California Government Code Section 53065.5 requires special districts to report employee reimbursements in excess of \$100 for the preceding fiscal year.

Fiscal Implications / Budget Status

In the fiscal year ended June 30, 2019, reimbursements totaling \$8,599.34 were required to be reported. Funds are included in the annual budget for these expenditures.

Alternatives Considered

The following actions were considered but are not recommended at this time:

- None

Discussion

California Government Code Section 53065.5 states:

Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Employee Reimbursements		
Fiscal Year Ended June 30, 2019		
Matthew Ashton – Chief Harbor Patrol		
\$201.65	3/3/2019	Mileage to Marina Del Ray - Marine Law Training
Drew Brandy - Harbor Commissioner		
\$701.44	1/30/2019	Lodging (2) Night/Mileage Newport Beach - CMANC DC Travel
Robiy Ellison - Facilities Supervisor		
\$194.99	11/6/2018	Fuel reimbursement Bloomington, CA - pickup Truck 5
Suzanne Forzetting - Lifeguard		
\$378.00	5/15/2019	Lifeguard Registrations - Red Cross Trainings
Linda Hendy - Accounting Department		
\$403.94	7/30/2018	Lodging (1) Night/Mileage Oakland- GOFA GASB Training
\$512.79	10/24/2018	Mileage Palm Springs - CalPERS Conference
\$246.34	2/28/2019	Mileage Burlingame - GFOA Training
Matthew Horn – Harbor Patrol		
\$247.08	4/29/2019	Mileage (1) Week Orcutt - Firearms Training
Andrea Lueker - Harbor Manager		
\$255.00	7/27/2018	Lunch Provided - All Hands Employee Meeting
\$203.83	9/14/2018	Mileage - Fall 2018 CMANC
\$167.77	11/1/2018	Mileage - CAHMPC Conference
\$300.44	2/7/2019	Mileage Sacramento - CAHMPC
\$174.00	2/22/2019	Mileage Santa Cruz and Monterey - USCG
\$240.00	4/30/2019	Lunch Provided - All Hands Employee Meeting
Chris Munson – Facilities Manager		
\$547.87	7/3/2018	Reimbursement – (14) Ring Buoys for Safety
\$137.47	7/6/2018	Beach Clean Up Supplies
\$219.99	7/8/2018	Used Surface Pro Computer
\$192.93	7/11/2019	Mileage Santa Cruz - Coastal Commission Meeting
\$218.93	4/29/2019	Mileage Monterey - Coastal Commission Meeting
Karen O'Brien – Human Resource		
\$367.33	10/24/2018	Mileage Palm Springs - CalPERS Conference
\$346.08	3/25/2019	Mileage Sacramento -SDRMA Seminar
\$190.75	4/24/2019	Mileage Simi Valley - CSDA Boot Camp - Training
Robert, Vessely - Harbor Commissioner		
\$2,150.72	3/27/2019	Lodging (4) nights, Airline Travel– CMANC Washington DC
Total: \$8,599.34		
*Only for single items over \$100		