



MEMORANDUM

TO: Board of Commissioners
FROM: Heather Zacker
DATE: July 25, 2017
SUBJECT: 2016/17 Employee Reimbursements

Recommendation

- Receive and file; no action necessary

Policy Implications

California Government Code Section 53065.5 requires special districts to report employee reimbursements in excess of \$100 for the preceding fiscal year.

Fiscal Implications / Budget Status

In the fiscal year ended June 30, 2017, reimbursements totaling \$2,163.19 were required to be reported. Funds are included in the annual budget for these expenditures.

Alternatives Considered

The following actions were considered but are not recommended at this time:

- None

Discussion

California Government Code Section 53065.5 states:

Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

The table below lists the reimbursements in excess of \$100 paid to employees during fiscal year 2016/17. The reimbursements were for travel expenditures, conference registrations, membership fees, trainings and boots.

Loch Dreizler - Facilities Manager			
\$	135.00	1/6/2017	2016 Central Coast Economic Forecast registration
Robiy Ellison - Facilities Supervisor			
\$	172.00	5/26/2017	California Water Environment Association (CWEA) membership for Grade 4 Collection License
Andrea Lueker - Harbor Manager			
\$	879.60	2/17/2017	Airfare to CMANC - Washington DC
Anthony Melin - Mooring Crew Leadworker			
\$	125.25	1/6/2017	Transportation Worker Identification Credential (TWIC) card reimbursement
Chris Munson - Planner/Estimator			
\$	142.85	12/9/2016	Lodging (1 night) for Qualified Industrial Stormwater Practitioner (QISP) training - Costa Mesa, CA
\$	350.00	12/9/2016	Qualified Industrial Stormwater Practitioner (QISP) training
Jake Vierra - Harbor Patrol Officer			
\$	107.99	10/21/2016	Foul weather boots
\$	125.25	3/24/2017	Transportation Worker Identification Credential (TWIC) card reimbursement
Chris Weddle - Harbor Patrol Officer			
\$	125.25	3/31/2017	Transportation Worker Identification Credential (TWIC) card reimbursement

This item is informational only. No action is required at this time.