

BOARD OF COMMISSIONERS

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ANDREA LUEKER *Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Board of Commissioners, staff, and public may participate in this meeting via teleconference and/or electronically.

The Port San Luis Harbor District Coastal Gateway Building will NOT be open for attending the meeting.

**Time:** November 17, 2020 5:30 PM Pacific Time (US and Canada)

**Join Zoom Meeting:**

<https://zoom.us/j/4114427565?pwd=dIVnR0V4UEExOjcTJSdzlwQ24rYVpEdz09>

**Meeting ID:** 411-442-7565

**Password:** 465676

**By phone:**

(669) 900-6833

(346) 248-7799

**TUESDAY, NOVEMBER 17, 2020  
5:30 PM**

**1. 5:30 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54956.9(d)(2):** Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: Two (2).

**Pursuant to Government Code §54957:** Public Employee Annual Performance Evaluation – Harbor Manager

**3. 6:00 PM ADJOURN TO OPEN SESSION**

Announce any action taken during closed session.

**4. CALL TO ORDER /ROLL CALL**

**5. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

## 6. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. **Activity Reports:** October 2020; receive and file. [Activity Report](#), [Attachment 1](#)
- B. **Treasurer's Report:** September 2020; receive and file. [Treasurer's Report](#)
- C. **Monthly Payables:** October 2020 check register; receive and file. [Monthly Payables](#), [Attachment 1](#)
- D. **Minutes:** October 27, 2020 minutes; recommend approval. [October 27, 2020 Minutes](#)
- E. **1<sup>st</sup> Quarter Rent Report:** FY 2020-21 quarterly rent report; receive and file. [1<sup>st</sup> Quarter Rent Report](#)
- F. **1st Quarter Financial Statements:** FY 2020-21 Financials; receive and file. [1<sup>st</sup> Quarter Financial Statement](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#), [Attachment 4](#), [Attachment 5](#)
- G. **Quarterly Budgetary Transfers Report – FY 2020-21:** Quarterly budgetary transfers for Fiscal year end 2020-21; recommend approval. [Quarterly Budgetary Transfer Report](#), [Attachment 1](#)

## 7. DISCUSSION ITEMS

- A. **Gear Storage Permits and Space Allocation Discussion:** Review survey results; provide direction to staff. [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#)
- B. **2021 License to do Business on District Property - Proposal Review:** Requests for 2021 licenses and license renewals; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#),
- C. **Avila Pier Repair Plan:** Review and provide direction to the Avila Pier Committee. [Staff Report](#), [Attachment 1](#)

## 8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (Gov. Code Sec. 54954.2).

## 9. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

## 10. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, December 15, 2020, at 2:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*