

BOARD OF COMMISSIONERS

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ANDREA LUEKER *Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Board of Commissioners, staff, and public may participate in this meeting via teleconference and/or electronically. The Port San Luis Harbor District Coastal Gateway Building will NOT be open for accessing the meeting.**

**Time: July 28, 2020 5:15 PM Pacific Time (US and Canada)**

**Join Zoom Meeting:**

<https://zoom.us/j/4114427565?pwd=dIVnR0V4UEx0cTJSdzlwQ24rYVpEdz09>

**Meeting ID:** 411-442-7565

**Password:** 465676

**By phone:**

(669) 900-6833

(346) 248-7799

**TUESDAY, July 28, 2020  
5:15PM**

**1. 5:15 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54956.9(d)(2):** Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: One (1).

**Pursuant to Government Code §54956.9(a):** Conference with legal counsel regarding the matter of Lowry v. Port of San Luis Harbor District.

**Pursuant to Government §54956.8: Conference with Real Property Negotiators. Property:** Trailer Boat Launch Building Lease Site Area A. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, District Treasurer; Jeff Minnery, Legal Counsel. Negotiating parties: Harbor District; SLO Coast Kayaks LLC dba Avila Beach Paddlesports. Under Negotiation: Lease Agreement Price and Terms of Payment.

**3. 6:00 PM ADJOURN TO OPEN SESSION/ROLL CALL/FLAG SALUTE**

Announce any action taken during closed session.

**4. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

## 5. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. **Activity Reports**: June 2020; receive and file.
- B. **Treasurer's Report**: May 2020; receive and file.
- C. **Monthly Payables**: June 2020 check register; receive and file.
- D. **Minutes: May 26, June 11 and June 23**, 2020 minutes; recommend approval.
- E. **2019/20 Discretionary Funds**: Report of 2019/20 Discretionary Funds use; receive and file.
- F. **2019/20 Employee Reimbursement**: Receive and file.
- G. **2020/21 Appropriation Limit**: Approve Limit; adopt Resolution 20-16.
- H. **Gear Storage on Harbor Terrace Site – Status Update**: Receive and file.
- I. **Approval of a Request for Proposal (RFP) for the Operation of the Temporary Harford Pier Ice Facility**: Review draft RFP; recommend approval.

## 6. DISCUSSION ITEMS

- A. **COVID-19 – Lessee Recovery Plan Review**: Review and discuss input received from Lessees; provide direction to staff. **ATTACHMENT 1 ATTACHMENT 2**
- B. **Public Hearing to Amend Code of Ordinances**: Open Public Hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 20 – Vehicle Restrictions- 20.020 B — Paragraph B- Time Limits; adopt Resolution No. 20-17. **ATTACHMENT 1 ATTACHMENT 2 ATTACHMENT 3**

## 7. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (Gov. Code Sec. 54954.2).

## 8. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

## 9. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, August 25, 2020, at 6:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*