

BOARD OF COMMISSIONERS



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SUZY WATKINS *Harbor Director*  
JEFFREY MINNERY *Legal Counsel*  
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**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

TUESDAY, May 24, 2022  
5:00 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

**1. 5:00 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representative: Harbor Director, Suzy Watkins. Employee Organization: Port San Luis Harbor Patrol Officers Association.

**Pursuant to Government Code §54956.9(d)(1):** Conference with District Counsel regarding existing litigation in the matter of *Lowry v. Port of San Luis Harbor District*.

**3. 6:00 PM ADJOURN TO OPEN SESSION**

**4. CALL TO ORDER / FLAG SALUTE / ROLL CALL**

Announce any action taken during Closed Session.

**5. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**6. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

A. **Activity Reports**: April 2022; receive and file.

B. **Treasurer's Report**: March 2022; receive and file.

C. **Monthly Payables**: April 2022 check register; receive and file.

D. **Minutes**: [April 14, 2022](#), and [April 26, 2022](#), minutes; recommend approval.

E. **3<sup>rd</sup> Quarter Financial Statements**: Quarterly update; receive and file.

F. **3<sup>rd</sup> Quarter Rent Report**: Quarterly update; receive and file.

G. **Business Manager Employment Agreement**: Review Contract / Salary for the new Business Manager; recommend approval.

H. **Fat Cat's Café Lease Amendment**: Review Staff recommendation; recommend approval.

**7. DISCUSSION ITEMS**

A. **Skiff Storage Motor Lockers**: Review Staff recommendation; recommend approval. [Staff Report](#)

B. **State Lands Commission COVID-19 Mitigation Grant**: Review Staff recommendation; recommend approval. [Staff Report](#), [Attachment 1](#)

C. **Fiscal Year 2022-23 Preliminary Budget**: Resolution 22-08 adopting preliminary budget; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#), [Attachment 4](#)

D. **Consolidation of 2022 General Election**: Adopt Resolution 22-09 to consolidate with San Luis Obispo County Election; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#)

E. **Approve Boom Truck Financing**: [Report Placeholder](#)

**F. Port San Luis Harbor District Policy Manual Draft Policy #\_\_\_\_ - Debt Management Policy:**  
[Report Placeholder](#)

**8. COMMUNICATIONS**

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

**9. FUTURE AGENDA ITEMS**

Identification of items to be placed on future Agendas:

June 2022	2022/23 Final Budget
July 2022	Harford Pier Site Plan
August 2022	2023 License to do Business on District Property Request for Proposals (RFP <i>Draft</i> )
November 2022	Approval of 2023 License Renewals and License to do Business on District Property
TBD	Port San Luis Harbor District Policy Update

**10. ADJOURNMENT**

The next regular meeting of the Harbor District will be held on Tuesday, June 28, 2022, at 6:00 PM.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*