

BOARD OF COMMISSIONERS

|                 |                       |
|-----------------|-----------------------|
| DREW BRANDY     | <i>President</i>      |
| BOB VESSELY     | <i>Vice President</i> |
| JIM BLECHA      | <i>Secretary</i>      |
| BILL BARROW     | <i>Commissioner</i>   |
| MARY MATAKOVICH | <i>Commissioner</i>   |



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|------------------------|-----------------------|
| ANDREA LUEKER          | <i>Harbor Manager</i> |
| JEFFREY MINNERY        | <i>Legal Counsel</i>  |
| PHILLIP J. SEXTON, CPA | <i>Treasurer</i>      |

**PORT SAN LUIS HARBOR DISTRICT  
 BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**THURSDAY, November 27, 2018  
 5:45 PM**

**COASTAL GATEWAY BUILDING  
 3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

- 1. 5:45 PM CALL TO ORDER / PUBLIC COMMENT**
- 2. ADJOURN TO CLOSED SESSION**  
 Pursuant to **Government Code Section 54956.9(a)**: Conference with legal counsel regarding the matter of *Lowry v. Port San Luis Harbor District*.
- 3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**  
 Announce any action taken during closed session.
- 4. PUBLIC COMMENT**  
 Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.
- 5. CONSENT ITEMS**  
 Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.
  - A. Activity Reports:** October 2018; receive and file [Staff Report](#)
  - B. Treasurer’s Report:** September 2018; receive and file [Staff Report](#)
  - C. Monthly Payables:** October 2018 check register; receive and file [Staff Report](#)
  - D. Lighthouse Keepers:** September 2018 update; receive and file [Staff Report](#)
  - E. Avila Pier Update:** October 2018 update; receive and file [Staff Report](#)
  - F. Harbor Terrace Project Report:** September 2018 update; receive and file [Staff Report](#)
  - G. 1<sup>st</sup> Quarter Rent Report:** FY 2018-19 quarterly rent reports; receive and file [Staff Report](#)
  - H. 1<sup>st</sup> Quarter Financial Statements:** FY 2018-19 Financials; receive and file [Staff Report](#)
  - I. Harford Pier Staff Landing Configuration:** Receive and file report; no action necessary [Staff Report](#)
- 6. DISCUSSION ITEMS**
  - A. Board Meeting Rules of Decorum:** Preliminary review, provide direction to staff [Staff Report](#)
  - B. Annual Licenses:** Requests for 2019 licenses and license renewals; recommend approval [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#) / [Attachment 4](#) / [Attachment 5](#) / [Attachment 6](#)
  - C. Public Hearing to Consider Amendments to Code of Ordinances Chapter 22 – Violations and Enforcement (Bail Schedule):** Open Public Hearing and receive public comment; recommend approval; adopt Resolution 18-18 [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
  - D. Harford Land Area Lease Site Request for Proposals (RFP):** Review draft RFP for Retail Market at Trailer Boat Launch Building; recommend approval [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
  - E. Avila Community Showcase Event:** Consider request for fee waiver/sponsorship; provide direction to staff [Staff Report](#) / [Attachment 1](#)
  - F. GovInvest Software Purchase:** Review proposal for 5 year agreement to provide analytical software; recommend approval [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)

## **7. COMMUNICATIONS**

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## **8. ADJOURNMENT**

The next regular meeting of the Harbor District will be held on Tuesday, December 18, 2018 at 2:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*