

BOARD OF COMMISSIONERS

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ANDREA LUEKER *Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**TUESDAY, November 19, 2019  
5:00 PM**

**COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

**1. 5:00 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54956.9(a):** Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

**Pursuant to Government Code §54956.8:** Conference with Real Property Negotiators. Property: Approximately 32 acres commonly known as Harbor Terrace. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, Treasurer; Jeff Minnery, Legal Counsel; Negotiating Parties: Port San Luis Harbor District; Red Tail Acquisitions, LLC. Under negotiation: Price and terms of payment lease agreement.

**Pursuant to Government Code §54956.8:** Conference with Real Property Negotiators. Property: Harford Pier Lease Site commonly known as Olde Port Inn Restaurant. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, Treasurer; Jeff Minnery, Legal Counsel; Negotiating Parties: Port San Luis Harbor District; DRW Restaurants, Inc. dba Olde Port Inn. Under negotiation: Terms of Price and renewal of lease agreement.

**3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

Announce any action taken during closed session.

**4. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**5. PRESENTATION**

**A. Avila Pier Update:** [Presentation by Moffatt & Nichol](#).

**6. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

**A. Activity Reports:** [October 2019](#); receive and file

**B. Treasurer’s Report:** [September 2019](#); receive and file

**C. Monthly Payables:** [October 2019 check register](#); receive and file

**D. Minutes:** [October 22](#) and [November 6, 2019](#), minutes; recommend approval

**E. 1<sup>st</sup> Quarter Rent Report:** [FY 2019-20 quarterly rent reports](#); receive and file

**F. 1<sup>st</sup> Quarter Financial Statements:** [FY 2019-20 Financials](#); receive and file

**G. Lighthouse Keepers:** [Quarterly update](#); receive and file

**H. Quarterly Budgetary Transfers for FYE 2019/20:** Quarterly [budgetary transfers](#) for Fiscal Year end 2019/20; recommend approval.

**I. [Lexipol Policy Approval](#) – Policy 300 – Use of Force, Policy 302 – Handcuffing and Restraints, Policy 303 – Control Devices and Techniques, Policy 305 – Officer Involved Shootings and Deaths, Policy 306 - Firearms, Policy 307 – Vehicle Pursuits, Policy 308 – Officer Response to Calls, and Policy 310 – Domestic Violence:** Review policies; recommend approval.

**7. DISCUSSION ITEMS**

- A. 2020 Annual Licenses:** Requests for 2020 licenses and license renewals; recommend approval  
[Staff Report](#) / [Attachment](#)

**8. COMMUNICATIONS**

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

**9. FUTURE AGENDA ITEMS**

Identification of items to be placed on future Agendas.

**10. ADJOURNMENT**

The next regular meeting of the Harbor District will be held on Tuesday, December 17, 2019, at 2:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*