

BOARD OF COMMISSIONERS

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ANDREA LUEKER	<i>Harbor Manager</i>
JEFFREY MINNERY	<i>Legal Counsel</i>
PHILLIP J. SEXTON, CPA	<i>Treasurer</i>

**PORT SAN LUIS HARBOR DISTRICT
 BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**TUESDAY, October 23, 2018
 5:45 PM**

**COASTAL GATEWAY BUILDING
 3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

- 1. 5:45 PM CALL TO ORDER / PUBLIC COMMENT**
- 2. ADJOURN TO CLOSED SESSION**
 Pursuant to Government Code Section 54956.9(a): Conference with legal counsel regarding the matter of *Lowry v. Port San Luis Harbor District*.
- 3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**
 Announce any action taken during closed session.
- 4. PRESENTATIONS**
 A. PERS Software Demonstration: Receive information; provide direction to staff
- 5. PUBLIC COMMENT**
 Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.
- 6. CONSENT ITEMS**
 Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.
 - A. Activity Reports:** September 2018; receive and file [Staff Report](#)
 - B. Treasurer’s Report:** August 2018; receive and file [Staff Report](#)
 - C. Monthly Payables:** September 2018 check register; receive and file [Staff Report](#) / [Attachment 1](#)
 - D. Minutes:** [September 25, 2018](#) minutes; recommend approval
 - E. Lighthouse Keepers:** September 2018 update; receive and file [Staff Report](#)
 - F. Avila Pier Update:** October 2018 update; receive and file [Staff Report](#)
 - G. Harbor Terrace Project Report:** September 2018 update; receive and file [Staff Report](#)
 - H. Quarterly Vehicle Maintenance Report:** Receive and file; no action required
[Staff Report](#) / [Attachment 1](#)
 - I. Quarterly Harford Pier Report:** Second quarter update; receive and file
[Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
 - J. Approval of the Service Employees International Union Memorandum of Understanding:**
 Recommend approval. [Staff Report](#)
 - K. Approval of Salary Schedules for SEIU and Managers:** Recommend approval [Staff Report](#)
- 7. DISCUSSION ITEMS**
 A. **Public Hearing to Amend Code of Ordinances and Adopt Fee Schedule:** Open Public Hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 4 – Schedule of Fees, Tariffs and Other Charges, as related to RV Camping Reservations, Winter Discount and Cruise Ship Passenger Landing and Moorage Water use Fee; adopt Resolution 18-16
[Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)

- B. Bank Authorization:** Amendment of Authorized Signers to District Bank Accounts; adopt Resolution 18-17 [Staff Report](#) / [Attachment 1](#)
- C. Harford Pier Lease Site:** Receive site concept for area formerly designated as BJ's Live Fish and currently designated Patriot Sport Fishing; provide direction to staff [Staff Report](#) / [Attachment 1](#)

8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

9. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, November 27, 2018 at 6:00 p.m.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.