

BOARD OF COMMISSIONERS

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ANDREA LUEKER *Harbor Manager*
JEFFREY MINNERY *Legal Counsel*
PHILLIP J. SEXTON, CPA *Treasurer*

PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

TUESDAY, October 22, 2019
4:45 PM

COASTAL GATEWAY BUILDING
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

1. 4:45 PM CALL TO ORDER / PUBLIC COMMENT

2. ADJOURN TO CLOSED SESSION

Pursuant to Government Code §54956.9(a): Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

Pursuant to Government Code §54956.9(d)(2): Conference with Legal Counsel – Anticipated Litigation.
Number of potential cases: 1 (one).

Pursuant to Government Code §54956.8: Conference with Real Property Negotiators. Property: Approximately 32 acres commonly known as Harbor Terrace. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, Treasurer; Jeff Minnery, Legal Counsel; Negotiating Parties: Port San Luis Harbor District; Red Tail Acquisitions, LLC. Under negotiation: Price and terms of payment of development and lease agreement.

3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE

Announce any action taken during closed session.

4. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

5. PRESENTATIONS

- A. **Resolution 19-13**: Adopt Resolution 19-13 to recognize Harbor Patrol for their excellent and meritorious service to the District.
- B. **Certificate of Achievement**: Presentation of Certificate of Achievement for Excellence in Financial Reporting to Port San Luis Harbor District for its Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association.

6. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. **Activity Reports**: September 2019; receive and file
- B. **Treasurer’s Report**: August 2019; receive and file
- C. **Monthly Payables**: September 2019 check register; receive and file
- D. **Minutes: September 24, 2019, minutes**; recommend approval
- E. **Old Icehouse Roof Replacement Bid Award**: Authorize Harbor Manager or designee to execute a contract with Quaglino Roofing for up to \$40,000 to replace the Old Icehouse roof, including all accessories; recommend approval.

7. DISCUSSION ITEMS

- A. **Fish Buying/Fish Storage Building Site**: Review and discuss the draft key terms for the issuance of a Request for Proposals (RFP) for an operating agreement; recommend approval.

[Staff Report](#) / [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#)

8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

9. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

10. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, November 19, 2019, at 6:00 p.m.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.