

BOARD OF COMMISSIONERS

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*Commissioner*



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JOHN D'ORNELLAS *Interim Harbor Manager*  
JEFFREY A. MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

## PORT SAN LUIS HARBOR DISTRICT SPECIAL BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

WEDNESDAY, October 6, 2021  
1:30 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

**1. 1:30 PM CALL TO ORDER / ROLL CALL / FLAG SALUTE**

**2. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**3. DISCUSSION ITEMS**

- A. Ad Hoc Committee Report - Harbor Manager Recruitment:** Discuss Committee report on Harbor Manager recruitment; provide direction to staff. [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#) / [Attachment 4](#)
- B. Email and Electronic Communication Policy:** Review language/draft email policy. Provide direction for incorporating language into District policy 3095, Internet and Email Use, and bring complete amendment back to the Commission in the future for adoption. [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
- C. District Employees' Role as a COVID-19 Essential Worker:** Review and discuss options for recognition of work completed during the Pandemic; provide direction to staff. [Staff Report](#)

**4. COMMUNICATION**

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

**5. ADJOURNMENT**

The next regular meeting of the Harbor District will be held on Tuesday, October 26, 2021, at 6:00 PM.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*