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**PORT SAN LUIS HARBOR DISTRICT
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**TUESDAY, August 28, 2018
5:30 PM**

**COASTAL GATEWAY BUILDING
3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

1. 5:30 PM CALL TO ORDER / PUBLIC COMMENT

2. ADJOURN TO CLOSED SESSION

Pursuant to Government Code Section 54956.9(a): Conference with legal counsel regarding the matter of *Lowry v. Port San Luis Harbor District*.

Pursuant to Government Code §54957.6: Conference with labor negotiators. Agency designated representatives: Harbor Manager, Andrea Lueker; Business Manager, Kristen Stout. Employee Organization: Service Employees International Union, Local 620.

3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE

Announce any action taken during closed session.

4. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

5. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. Activity Reports:** July 2018; receive and file [Staff Report](#)
- B. Treasurer’s Report:** June 2018; receive and file [Staff Report](#)
- C. Monthly Payables:** July 2018 check register; receive and file [Staff Report](#)
- D. Minutes:** July 24, 2018 minutes; recommend approval [Staff Report](#)
- E. Lighthouse Keepers:** July 2018 update; receive and file [Staff Report](#)
- F. Avila Pier Update:** August 2018 update; receive and file [Staff Report](#)
- G. Harbor Terrace Project Report:** July 2018 update; receive and file [Staff Report](#)
- H. 4th Quarter Rent Report:** Receive and file [Staff Report](#)
- I. 4th Quarter Financial Statements:** Receive and file [Staff Report](#)
- J. Harbor Patrol Officers Association:** Memorandum of Understanding for July 1, 2018 – June 30, 2021; recommend approval [Staff Report](#)
- K. Updated 2018 Salary Schedules and Special Compensation for Harbor Patrol Officers Association (HPOA), Lifeguards, and Harbor Patrol Reserves:** Recommend approval [Staff Report](#)
- L. Write-off of ‘Uncollectible’ Accounts Receivable:** Recommend approval [Staff Report](#)

6. DISCUSSION ITEMS

- A. Review of the Engineering Study Proposals for the Avila Pier** Review proposals and recommendation from the Avila Pier Committee; provide direction to staff. [Staff Report](#) / [Attachment](#) / [Attachment](#) / [Attachment](#)
- B. Diablo Canyon/Pacific Gas & Electric (PG&E) Assets:** Discuss the District’s interest in use of PG&E property with a nexus to Harbor District Operations; provide direction to staff [Staff Report](#)

- C. Water Taxi Hours:** Consider request from San Luis Yacht Club for added hours; provide direction to staff [Staff Report](#)
- D. Discussion of Manager Contracts, Benefits and Compensation:** Review; provide direction to staff. [Staff Report](#) / [Attachment](#) / [Attachment](#) / [Attachment](#) / [Attachment](#)
- E. Review of the Request for Proposals for Licenses to do Business on District Property:** Review RFP; recommend approval. [Staff Report](#) / [Attachment](#)
- F. 2017/18 Reserve Funding:** Review and recommend final reserve funding and use for 2017/18 fiscal year [Staff Report](#)
- G. Parking Regulations in Harford Landing/Coastal Gateway:** Review recommendation from Property Committee; provide direction to staff. [Staff Report](#) / [Attachment](#) / [Attachment](#)
- H. Conflict of Interest Code – Biennial Review:** Review and affirm the proposed Conflict of Interest Code and adopt Resolution 18-15 adding Chief Harbor Patrol Officer to the list of designated filers; authorize Harbor Manager to send notice of outcome of review (Local Agency Biennial Notice) to county Administrative Office [Staff Report](#) / [Attachment](#) / [Attachment](#) / [Attachment](#)

7. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

8. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, September 25, 2018 at 6:00 p.m.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.