

BOARD OF COMMISSIONERS

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*Harbor Director*  
*Legal Counsel*  
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## PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

TUESDAY, July 26, 2022  
5:00 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

**1. 5:00 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Director, Suzy Watkins. Employee Organization: Service Employees International Union, Local 620.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representative: Harbor Director, Suzy Watkins. Employee Organization: Port San Luis Harbor Patrol Officers Association.

**Pursuant to Government Code §54956.9(d)(1):** Conference with District Counsel regarding existing litigation in the matter of *Lowry v. Port of San Luis Harbor District*.

**Pursuant to Government Code §54956.9(d)(1):** Conference with District Counsel – pending litigation in the matter of *Andrea Lueker v. Port San Luis Harbor District, et al.*, SLO Superior Court Case No. 22CV-0317.

**3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

Announce any action taken during Closed Session.

**4. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**5. PRESENTATION**

A. [Resolution 22-13 to Commend and Thank Shirley Goetz](#)

**6. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

A. [Activity Reports](#): June 2022; receive and file.

B. [Treasurer's Report](#): May 2022; receive and file.

C. [Monthly Payables](#): June 2022 check register; receive and file.

D. [Minutes](#): June 28, 2022, Minutes; recommend approval.

E. [2021/22 Discretionary Funds](#): Report of 2021/22 Discretionary Funds use; receive and file.

F. [2021/22 Employee Reimbursements](#): Receive and file; no action required.

G. [2022 Post Dredge Summary](#): Receive and file.

H. [Avila Pier Project Update](#): Receive and file.

I. [Avila Pier Engineering Assistance](#): Review proposal; recommend approval

J. [Avila Pier Utility Design Contract Amendment](#): Review amendment; recommend approval

K. [Commercial Fishermen's Gear Storage Permit](#): Review permit updates; recommend approval

L. [Update of Policy Handbook](#): Receive and file the following Policies: 1010 – Adoption / Amendment of Policies; 2080 Employee Status.

M. [Avila Pier Repair Materials](#): Screws: Review quotes; recommend approval.

N. **Budget Adjustment:** Revetment and Jetty Repair Project California Environmental Quality Act: Review adjustment; recommend approval.

## 7. DISCUSSION ITEMS

A. **Harford Pier Site Plan Status:** Receive report and provide direction to staff. [Staff Report](#), [Attachment](#)

B. **Avila Pier Pile Repair Request for Proposals (RFP) Award:** Review proposals and staff recommendations; recommend approval [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#), [Attachment 4](#), [Attachment 5](#)

C. **2022/23 Appropriation Limit:** Approve Limit; adopt Resolution 22-14 [Staff Report](#), [Attachment 1](#), [Attachment 2](#)

D. **Regional Planning Update:** Review staff recommendations; recommend approval. [Staff Report](#)

E. **Update of Policy Handbook:** Review and approve proposed updates to the following Policies: 1075 – Sponsorship; 2100 – Vehicle Cost Reimbursement; 2140 – Advancement of Wages. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)

## 8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 9. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas:

- **August 2022:** Draft 2023 License to do Business on District Property Request for Proposals
- **November 2022:** Approval of 2023 License Renewals and new License Proposals
- **Ongoing:** Port San Luis Harbor District Policy Update

## 10. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, August 23, 2022, at 6:00 PM.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*