

BOARD OF COMMISSIONERS

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ANDREA LUEKER	<i>Harbor Manager</i>
JEFFREY MINNERY	<i>Legal Counsel</i>
PHILLIP J. SEXTON, CPA	<i>Treasurer</i>

**PORT SAN LUIS HARBOR DISTRICT  
 BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**TUESDAY, May 22, 2018  
 5:30 PM**

**COASTAL GATEWAY BUILDING  
 3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

- 1. 5:30 PM CALL TO ORDER / PUBLIC COMMENT**
- 2. ADJOURN TO CLOSED SESSION**  
 Pursuant to Government Code Section 54956.9(a): Conference with legal counsel regarding the matter of *Lowry v. Port San Luis Harbor District*.
- 3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**  
 Announce any action taken during closed session.
- 4. PUBLIC COMMENT**  
 Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.
- 5. CONSENT ITEMS**  
 Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.
  - A. Activity Reports:** April 2018; receive and file [Staff Report](#)
  - B. Treasurer’s Report:** March 2018; receive and file [Staff Report](#)
  - C. Monthly Payables:** April 2018 check register; receive and file [Staff Report](#) / [Attachment 1](#)
  - D. Minutes:** [April 24, 2018](#) minutes; recommend approval
  - E. Lighthouse Keepers:** April 2018 update; receive and file [Staff Report](#)
  - F. Avila Pier Update:** April 2018 update; receive and file [Staff Report](#)
  - G. Harbor Terrace Project Report:** April 2018 update; receive and file [Staff Report](#)
  - H. 3<sup>rd</sup> Quarter Rent Report:** Receive and file [Staff Report](#)
  - I. 3<sup>rd</sup> Quarter Financial Statements:** Receive and file [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#) / [Attachment 4](#) / [Attachment 5](#)
  - J. Dredge Update:** Receive and file [Staff Report](#)
  - K. Facilities Manager:** Employment Agreement/Salary for the new Facilities Manager; recommend approval [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
  - L. Annual Harford Pier Lumber Invitation to Bid:** Confirm Dickman-Hines Lumber Company and Gemini Forest Products as lowest responsive and responsible bidders for dimensional lumber and piles, respectively, and authorize Harbor manager, or designee, to execute Purchase Orders to Dickman-Hines Lumber Company and Gemini Forest Products, not to exceed \$75,000 for dimensional lumber and piles combined; recommend approval [Staff Report](#)
- 6. DISCUSSION ITEMS**
  - A. Request for a Variance of Chapter 16 - Mooring and Water Use Regulations/Public Complaint:** Review information; provide direction to staff [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#) / [Attachment 4](#) / [Attachment 5](#)

- B. Public Hearing to Amend Code of Ordinances and Adopt Fee Schedule:** Open Public Hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 4 – Schedule of Fees; adopt Resolution 18-07 [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
- C. Public Hearing to Amend Code of Ordinances:** Open Public Hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 8 (8.060 – Public Hearings); adopt Resolution 18-08 [Staff Report](#) / [Attachment 1](#)
- D. Fiscal Year 2018-19 Preliminary Budget:** Receive report; provide direction to staff [Staff Report](#)
- E. Approval of Resolution No. 18-09 Adopting a Categorical Exemption:** Authorizing Barbara Powers (Olde Port Fish & Seafood Co.) to install an attached 12 sq. ft. steamer enclosure on Harford Pier outside the existing lease space; recommend approval [Staff Report](#) / [Attachment 1](#)

## 7. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 8. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, June 26, 2018 at 6:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*