

BOARD OF COMMISSIONERS

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ANDREA LUEKER	<i>Harbor Manager</i>
JEFFREY MINNERY	<i>Legal Counsel</i>
PHILLIP J. SEXTON, CPA	<i>Treasurer</i>

**PORT SAN LUIS HARBOR DISTRICT  
 BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**TUESDAY, March 27, 2018  
 5:00 PM**

**COASTAL GATEWAY BUILDING  
 3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

**1. 5:00 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code Section 54956.9(a):** Conference with legal counsel regarding the matter of *Lowry v. Port San Luis Harbor District*.

**Pursuant to Government §54956.8: Conference with Real Property Negotiators.** Property: Harford Land Area Lease Site. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Loch Dreizler, Facilities Manager; Phil Sexton, District Treasurer; Jeff Minnery, Legal Counsel. Negotiating parties: Harbor District; James Kelsey dba **Zippy’s Market**. Under Negotiation: Terms of Payment

**3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

Announce any action taken during closed session.

**4. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**5. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. Activity Reports:** February 2018; receive and file [Staff Report](#)
- B. Treasurer’s Report:** January 2018; receive and file [Staff Report](#)
- C. Monthly Payables:** February 2018 check register; receive and file [Staff Report](#) / [Attachment 1](#)
- D. Minutes:** [February 27, 2018](#) minutes; recommend approval
- E. Lighthouse Keepers:** February 2018 update; receive and file [Staff Report](#)
- F. Avila Pier Charter Update:** February 2018 update; receive and file [Staff Report](#)
- G. Harbor Terrace Project Report:** February 2018 update; receive and file [Staff Report](#)
- H. Declare Miscellaneous Equipment, Harbor Patrol Impound Items, and Other Items No Longer of Use to the District as Surplus:** Authorize sale; recommend approval [Staff Report](#)
- I. Lighthouse Seal Coat Bid:** Award bid; recommend approval [Staff Report](#) / [Attachment 1](#)
- J. Harford Landing Seal Coat Bid:** Award bid; recommend approval [Staff Report](#) / [Attachment 1](#)

**6. DISCUSSION ITEMS**

- A. Fiscal Year 2018-19 Preliminary Budget:** Review 1<sup>st</sup> draft preliminary budget; provide direction to staff [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#)
- B. Lighthouse Keeper’s Sponsored Trolley Days:** Event schedule; recommend approval [Staff Report](#)
- C. California Special Districts Association (CSDA):** Call for nominations to the CSDA Board [Staff Report](#) / [Attachment 1](#)

- D. Local Agency Formation Commission (LAFCO) Election of an Alternate Special District Member:**  
Discuss and vote for nominee; recommend approval [Staff Report](#) / [Attachment 1](#)
- E. Consideration of a Paper-Free Agenda Process and Equipment:** Provide direction to staff  
[Staff Report](#)
- F. San Luis Yacht Club Small Boat Program:** Discuss request from San Luis Yacht Club; provide direction to staff [Staff Report](#) / [Attachment 1](#)

## 7. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 8. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, April 24, 2018 at 6:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*