

BOARD OF COMMISSIONERS

BOB VESSELY *President*
BILL BARROW *Vice President*
JIM BLECHA *Secretary*
DREW BRANDY *Commissioner*
MARY MATAKOVICH *Commissioner*



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ANDREA LUEKER *Harbor Manager*
JEFFREY MINNERY *Legal Counsel*
PHILLIP J. SEXTON, CPA *Treasurer*

PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

TUESDAY, January 28, 2020
5:30 PM

COASTAL GATEWAY BUILDING
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

1. **5:30 PM CALL TO ORDER / PUBLIC COMMENT**
2. **ADJOURN TO CLOSED SESSION**

Pursuant to **Government Code §54956.9(a)**: Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

Pursuant to **Government Code §54956.8**: Conference with Real Property Negotiators. Property: Harford Pier Lease Site commonly known as Olde Port Inn Restaurant. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, Treasurer; Jeff Minnery, Legal Counsel; Negotiating Parties: Port San Luis Harbor District; DRW Restaurants, Inc. dba Olde Port Inn. Under negotiation: Price and Terms of Payment Lease Agreement.
3. **6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

Announce any action taken during closed session.
4. **BOARD OF HARBOR COMMISSIONERS**
 - A. **Election of Officers**: Election of President, Vice President, and Secretary for 2020
5. **PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.
6. **CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

 - A. **Activity Reports**: December 2019; receive and file
 - B. **Treasurer's Report**: November 2019; receive and file
 - C. **Monthly Payables**: December 2019 check register; receive and file
 - D. **Minutes**: [December 17, 2019, minutes](#); recommend approval
 - E. **2020 Harbor Commission Meeting Dates**: Review Harbor Commission meeting dates for November and December 2020; recommend approval
 - F. **Port Advocacy Plan Update**: Status update on Port Advocacy Plan; review update
 - G. **California State Parks, Division of Boating and Waterways - Surrendered and Abandoned Vessel Exchange (SAVE) Grant Acceptance**: Adopt Resolution 20-01
7. **DISCUSSION ITEMS**
 - A. **FY 2018/19 Comprehensive Annual Financial Report**: Report by Badawi & Associates; receive and file. [Attachment 1](#) / [Attachment 2](#)
 - B. **Harford Landing Parking Time Limits**: Review proposed 'no overnight parking' changes to Harford Landing Parking Lot; provide direction to staff.
 - C. **Harford Pier Terminus Restaurant Lease Site Location**: Discuss recommended repair and replacement project in existing footprint of Olde Port Inn building; provide direction to staff; recommend approval.

- D. **The Treasure Chest – Harford Pier Storage**: Review (2) storage area options for The Treasure Chest – Harford Pier; recommend approval.
- E. **Avila Pier Repair Plan**: Discuss findings of the Avila Pier Updated Condition Assessment and Moffatt & Nichol estimates for repair plans; authorize Harbor Manager to execute a contract, not to exceed \$80,200, with Moffatt & Nichol to complete repair plan, and to execute contracts to fulfill permitting requirements; provide direction to staff; recommend approval.
- F. **Trailer Boat Launch Fuel Line Replacement**: Discuss fuel line replacement; authorize Harbor Manager to execute a contract, not to exceed \$27,249, with B&T Service Station Contractors; allocate funding from Facilities Reserve; recommend approval. [Attachment 1](#)
- G. **California Department of Parks and Recreation, Division of Boating and Waterways – Boating Safety and Enforcement Equipment Grant Acceptance**: Accept grant awarded to purchase a Harbor Patrol boat and trailer; approve budget amendments; Adopt Resolution 20-02. [Attachment 1](#) / [Attachment 2](#)
- H. **California Marine Affairs and Navigation Conference (CMANC) Washington, DC**: Determination of attendees at 2020 CMANC Washington, DC; provide direction to staff.

8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

9. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

10. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, February 25, 2020, at 6:00 p.m.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.