

BOARD OF COMMISSIONERS

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*Commissioner*



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ANDREA LUEKER *Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Board of Commissioners, staff, and public may participate in this meeting via teleconference and/or electronically.

The Port San Luis Harbor District Coastal Gateway Building will NOT be open for attending the meeting.

**Time:** January 26, 2021 6:00 PM [for Open Session] Pacific Time (US and Canada)

**Join Zoom Meeting:**

<https://zoom.us/j/4114427565?pwd=dIVnR0V4UEx0cTJSdzlwQ24rYVpEdz09>

**Meeting ID:** 411-442-7565

**Password:** 465676

**By phone:**

(669) 900-6833 or (346) 248-7799

**TUESDAY, January 26, 2021  
5:30 PM**

**1. 5:30 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

Pursuant to Government Code §54956.9(d)(2): Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: Two (2).

Pursuant to Government §54956.9(a): Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

**3. 6:00 PM ADJOURN TO OPEN SESSION**

Announce any action taken during closed session.

**4. CALL TO ORDER /ROLL CALL**

**5. BOARD OF HARBOR COMMISSIONERS**

A. **Election of Officers:** Election of President, Vice President, and Secretary for 2021

**6. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**7. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

A. **Activity Reports:** December 2020; receive and file.

B. **Treasurer’s Report:** November 2020; receive and file.

C. **Monthly Payables:** December 2020 check register; receive and file. [Attachment 1](#)

D. **Minutes:** [December 15, 2020](#); [December 17, 2020](#); recommend approval

- E. **2021 Harbor Commission Meeting Dates:** Review Harbor Commission meeting dates for November and December 2021; recommend approval. [Staff Report](#)
- F. **Status Update on the FY 2020/21 Objectives and Goals;** Informational report; receive and file. [Staff Report](#), [Attachment](#)
- G. **Port Advocacy Plan Update:** Status update on Port Advocacy Plan; review update. [Staff Report](#), [Attachment](#)
- H. **Avila Beach Community Services District (ABCSD) Easement Issue:** Status update; review update. [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#)

## 8. DISCUSSION ITEMS

- A. **Fish Market Request for Proposal (RFP):** Review proposal and name Harford Pier Fish Market as RFP finalist, direct staff to begin the negotiation process; recommend approval. [Staff Report](#), [Attachment 1](#)
- B. **Resolution for State Coastal Conservancy Grant for Avila Pier:** Accept grant awarded for the rehabilitation of Avila Pier; Adopt Resolution 21-01 [Staff Report](#), [Attachment 1](#)
- C. **Staff Landing Funding:** Review the proposal and budget amendments; recommend approval. [Staff Report](#)
- D. **HPPM Proposed Updates: Policy 300 – Use of Force:** Review proposed updates; recommend approval. [Staff Report](#), [Attachment 1](#)
- E. **HPPM Proposed Updates: Policy 305 – Vehicle Pursuits:** Review proposed updates; recommend approval. [Staff Report](#), [Attachment 1](#)
- F. **HPPM Proposed Updates: Policy 309 – Temporary Custody of Juveniles:** Review proposed updates; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- G. **HPPM Draft Policy 318 – Chaplains:** Review draft policy; recommend approval. [Staff Report](#), [Attachment 1](#)
- H. **Resolution No. 21-02 Declaring Port San Luis Harbor District's Intention to Transition from At-Large to District-Based Elections by November 2022:** Review; Adopt Resolution 21-02. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- I. **Harbor Manager Compensation:** Discuss and determine compensation. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)

## 9. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 10. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

## 11. ADJOURN TO CLOSED SESSION

*If approved in Discussion A above, Pursuant to Government Code §54956.8:* Conference with Real Property Negotiators. Property: Harford Pier Building Lease Site (to be used as a Retail/Wholesale Fish Market). Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, District Treasurer; Jeff Minnery, Legal Counsel. Negotiating parties: Harbor District; Shaun Corrales, for the business operation named Harford Pier Fish Market. Under Negotiation: Price and Terms of Payment of Lease Agreement.

## 12. ADJOURN TO OPEN SESSION

Announce any action taken during closed session.

## 13. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, February 23, 2021, at 6:00 PM

Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*