

BOARD OF COMMISSIONERS

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*Commissioner*



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JOHN D'ORNELLAS *Interim Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

Pursuant to Resolution 22-01, in compliance with AB361, members of the Harbor Board of Commissioners, staff and public may participate in this meeting via teleconference and / or electronically. The Coastal Gateway Conference Room will NOT be open for accessing the meeting.

**Time:** January 25, 2022, 6:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting:**

<https://zoom.us/j/4114427565?pwd=dVnROV4UEx0cTJSdzlwQ24rYVpEdz09>

**Meeting ID:** 411-442-7565

**Password:** 465676

**By phone:**

(669) 900-6833

(346) 248-7799

**1. 5:00 PM CALL TO ORDER / PUBLIC COMMENT**

**2. PUBLIC COMMENT**

Members of the public may speak regarding items on the Closed Session Agenda. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**3. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54956.9(e)(3):** Conference with District Counsel regarding receipt of a claim pursuant to the Government Claims Act. Number of cases: one (1); claimant: Andrea Lueker (claim is attached to agenda for public inspection) [Claim](#)

**Pursuant to Government Code §54956.9(d)(1):** Conference with District Counsel regarding existing litigation in the matter of *Lowry v. Port of San Luis Harbor District*.

**4. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

Announce any action taken during Closed Session.

**5. REMOTE MEETING DETERMINATION**

The Board will consider approving Resolution 22-02, making findings to permit the continuation of Remote Board Meetings, in compliance with AB 361. [Staff Report](#), [Resolution 22-02](#)

**6. RECOGNITION**

A. Recognition of appreciation of John D.Ornellas as Port San Luis Interim Harbor Manager.

**7. BOARD OF HARBOR COMMISSIONERS**

A. **Election of Officers:** Election of President, Vice President, and Secretary for 2022

## 8. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

## 9. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner, prior to Board action.

- A. [Activity Reports](#): December 2021; receive and file.
- B. [Treasurer's Report](#): November 2021; receive and file.
- C. [Monthly Payables](#): December 2021 check register; receive and file.
- D. [Minutes: December 09, 2021, December 14, 2021](#); recommend approval.
- E. [2022 Harbor Commission Meeting Dates](#): Review Harbor Commission meeting dates for November and December 2022; recommend approval.
- F. [Harbor Terrace Update](#): receive and file.
- G. [Avila Pier Updates](#): receive and file.
- H. [Records Retention Policy Update](#): recommend approval.
- I. [Digital Radio Upgrade Purchase Budget Adjustment](#): Review budget adjustment; recommend approval.
- J. [Amended 2021/22 Salary Schedules & Special Compensation](#): Review and approve amended salary schedules.
- K. [Avila Pier Repair Plan](#): Review and approve final repair plan
- L. [Avila Pier Nesting Bird Surveys](#): Review and approve consultant
- M. [COVID Fatigue Leave Time Off](#): Amendment to Manager Employment Agreements, and Side Letter to the Memorandum of Understanding with the Harbor Patrol Officers Association; recommend approval

## 10. DISCUSSION ITEMS

- A. **Public Hearing to Receive Input from the Community Regarding the Creation of a District Based Election System**: Presentation by demographic services consultant Cooperative Strategies; Conduct First Public Hearing on Voting Area Scenarios. [Staff Report, Attachment 1](#)
- B. **Pension Funding Policy**: Review and discuss proposed Pension Funding Policy. [Staff Report, Attachment 1](#)

## 11. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 12. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

## 13. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, February 22, 2022, at 6:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*