

BOARD OF COMMISSIONERS

DREW BRANDY *President*  
MARY MATAKOVICH *Vice President*  
BOB VESSELY *Secretary*  
BILL BARROW *Commissioner*  
JIM BLECHA *Commissioner*



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SUZY WATKINS *Harbor Director*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

## PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

TUESDAY, January 24, 2023  
5:30 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

1. 5:30 PM CALL TO ORDER / PUBLIC COMMENT

2. ADJOURN TO CLOSED SESSION

Pursuant to Government Code §54956.9(d)(1): Conference with District Counsel regarding anticipated litigation.

3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE

Announce any action taken during closed session.

4. BOARD OF HARBOR COMMISSIONERS

A. **Election of Officers:** Election of President, Vice President, and Secretary for 2023.

5. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

6. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

A. **Activity Reports:** December 2022; receive and file.

B. **Treasurer's Report:** November 2022; receive and file.

C. **Monthly Payables:** December 2022 check register; receive and file.

D. **Minutes:** December 13, 2022, Minutes; recommend approval.

E. **2023 Harbor Commission Meeting Dates:** Review Harbor Commission meeting dates for November and December 2023; recommend approval.

F. **Status Update on District Objectives and Goals:** Receive and file.

7. DISCUSSION ITEMS

A. **FY 2021/22 Annual Comprehensive Financial Report:** Report by Badawi & Associates; receive and file. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)

B. **Brown Act Updates: Continued Remote Meetings and Removal of Disruptive Attendees:** Receive presentation on the New California State Legislation that took effect on January 1, 2023.

C. **Public Hearing – Mooring Permit Revocation:** Mooring #675 (Peterson/Messer); recommend approval. [Staff Report](#), [Attachment 1](#)

D. **January Storms – Preparation, Response, and Impacts:** Receive and file staff presentation on impacts of January storms. [Staff Report](#)

E. **Harford Landing Parking Lot and Lighthouse Road Seal Coat Bid Awards:** Review results of Invitations to Bid and award contracts; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#), [Attachment 4](#)

F. **Update of Policy Handbook:** Review and approve proposed update to Policy 5020 – Board Meeting Agenda; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)

**G. Harbor Director Contract Correction and Compensation Adjustment:** Review the amendment to the Harbor Director Employment Agreement; recommend approval. [Staff Report](#), [Attachment 1](#)

## 8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 9. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas:

- **Ongoing:** Port San Luis Harbor District Policy Update
- **Ongoing:** Review and Update of all Leases

## 10. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, February 28, 2023, at 6:00 PM.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*