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ANDREA LUEKER *Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
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## PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

TUESDAY, MARCH 24, 2020  
5:45 PM

**Please Note: Discussion Item B – Water and Wastewater Rate Study – will be pulled from the Agenda and will be presented at a future meeting to ensure full public participation – 3/23/20**

**Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Board of Commissioners, staff, and public may participate in this meeting via teleconference and/or electronically. The Port San Luis Harbor District Coastal Gateway Building will NOT be open for accessing the meeting.**

### For teleconference and / or electronic access to the meeting:

go to <https://www.spiderphone.com/85136947>

(This link will connect both your browser and telephone to the call)

**OR dial 1 (877) 378-0449 and enter 8513 6947**

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All items on the agenda including consent items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

All persons desiring to speak during any Public Comment can submit comment by:

- through email at [AndreaL@portsanluis.com](mailto:AndreaL@portsanluis.com)
- through teleconference by phone at 1 (877) 378-0449 and enter **8513 6947**
- through teleconference by phone at 1 (330) 892-7762 and enter **8513 6947**
- through teleconference meeting by at <https://www.spiderphone.com/85136947>

### 1. 5:45 PM CALL TO ORDER / PUBLIC COMMENT

### 2. ADJOURN TO CLOSED SESSION

**Pursuant to Government Code §54956.8: Conference with Real Property Negotiators.** Property: Harford Landing Trailer Boat Building Lease Site (to be used as a Retail Market, Deli, and/or Other Related Retail Services). Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, District Treasurer; Jeff Minnery, Legal Counsel. Negotiating parties: Harbor District; Vince and Emily Shay, SLO Coast Kayaks, LLC, dba Avila Beach Paddlesports, for the business operation named *The Port San Luis Market*. Under Negotiation: Price and Terms of Payment of Lease Agreement.

**3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

Announce any action taken during closed session.

**4. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**5. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. **Activity Reports:** February 2020; receive and file
- B. **Treasurer's Report:** January 2020; receive and file
- C. **Monthly Payables:** February 2020 check register; receive and file
- D. **Minutes:** [February 25](#), [March 12 \(Budget\)](#), and [March 12, 2020](#), minutes; recommend approval
- E. **2020 Goals and Objectives:** Goals and Objectives from 1/9/2020 Goal Setting Workshop; recommend approval.
- F. **Amended 2019/20 Salary Schedules and Special Compensation:** Amended salary schedules; recommend approval.
- G. **Harford Landing Trailer Boat Building Lease Site – Retail Market Lease Agreement:** Approve lease agreement with SLO Coast Kayaks, LLC, dba Avila Beach Paddlesports, for the business operation named *The Port San Luis Market*; recommend approval
- H. **Lexipol Policy Approval – Policy 427 – Bicycle Patrol Unit, Policy 428 – Foot Pursuits, Policy 434 – Medical Aid and Response, Policy 500 – Traffic Function and Responsibility, Policy 501 – Traffic Collision Reporting, Policy 505 – Traffic Citations, and Policy 506 – Disabled Vehicles:** Review policies; recommend approval
- I. **Additional Restroom Facilities/Harford Pier:** Review the proposal; recommend approval.

**6. DISCUSSION ITEMS**

- A. **Declaration of Emergency and Resolution Authorizing Temporary Increased Authority of the Harbor Manager:** Adopt Resolution 20-07; recommend approval [Attachment 1](#)
- B. **Water and Wastewater Rate Study:** Adopt Resolution 20-08 approving new water and wastewater rates for a 5-year period and approval of Proposition 218 Notices; recommend approval [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#)
- C. **Avila Pier and Landing Rehabilitation Project - Wildlife Conservation Board Grant Application Authorization:** Adopt Resolution 20-09; recommend approval. [Attachment 1](#)

**7. COMMUNICATIONS**

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

**8. FUTURE AGENDA ITEMS**

Identification of items to be placed on future Agendas.

**9. ADJOURNMENT**

The next regular meeting of the Harbor District will be held on Tuesday, April 28, 2020, at 6:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*